



**UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI – 110 002**

No.F. 1-1/2007 (IC-II)

June, 2008

The Registrar

Subject : Visit of Indian Scientists to Germany under the UGC - DAAD Exchange of Scientists programme in the field of Humanities and Social Sciences.

Sir,

An MoU has been signed between UGC and DAAD to promote co-operation in the field of humanities and social sciences. As per this MoU, the Indian side would support the exchange of upto 10 scientists from Indian Universities through University Grants Commission. The offer is open to all subject areas in the field of humanities and social sciences. The details of the exchange programme may be seen at Annexure - I.

The Commission would be grateful if the above information is brought to the notice of the teachers in the University and its affiliated colleges. Interested teachers may apply to the UGC along with their bio-data and work plan (Annexure - II). The University may with the help of a Committee nominate, not more than three teachers for consideration of the Commission under the programme and send the applications latest by June 30th 2008 to Mrs. Sushma Rathore, Section Officer (IC-II), Room No. 505, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi- 110002. The information and documents are also available on the UGC website www.ugc.ac.in. The applications received directly from applicants, will not be considered by the Commission.

The teachers who have availed UGC/University assistance during the last three years need not apply.

Yours faithfully,

Encl: As above: -

(Ashok Mahajan)
Under Secretary
Ph: 011-23232786
Fax: 011-23231291

UNIVERSITY GRANTS COMMISSION

Annexure - I

Visit of Indian Scientists to Germany under the UGC-DAAD Exchange of Scientists programme in the field of Humanities and Social Sciences.

- UGC covers the international air-fare and the DAAD covers the local hospitality.
- Visits should be for a minimum of 2, but may not exceed 4 weeks;
- At least two-thirds of the stay in Germany should be at one particular institute; During this period up to three host institutes can be visited;
- Scientists are expected to establish contacts with their German counterparts themselves, and draft out a mutually convenient programme in consultation with them. It is important that the German partners agree to the proposed time schedules as well as the scientific work plan. Letters to this effect are to be included in the application;
- No visit should be planned for the months July and August, or from mid December to mid January (unless specifically advised by German host), as this is vacation time in Germany;
- Scientists are expected to provide for, and arrange their own accommodation in collaboration with their German counterpart;
- Scientists are advised not to take their families along, as they will face difficulty in finding accommodation. Moreover, the DAAD allowance will not be sufficient for renting suitable lodgings.
- **The visits are on a reciprocal basis; an equal number of Indian and German scientists to be invited.**
- **At the time of application, the Indian scientists are advised to include a confirmation letter from his German counterpart that he would visit the Indian institute in the current year. The German scientists applying under this programme must include an acceptance letter from his Indian counterpart to visit the German institute.**

UNIVERSITY GRANTS COMMISSION

BAHADUR SHAH ZAFAR MARG

NEW DELHI

IC-DIVISION

ANNEXURE-II

BRIEF BIOGRAPHICAL DATA AND PLAN OF WORK

1. Name
2. Name of Father and Mother
3. Sex
4. Date of birth
5. Academic qualification
6. Designation
7. Address
Office : _____

Residence : _____

8. Basic Pay
9. Subject/Area/Field of Specialization
with research professional experience
10. Topic of Research
11. Teaching/ Research experience (in years)
12. Number of Publications
(Please enclose the list of papers
and books published and/ or accepted during last five years)
13. Purpose of visit
14. Duration of visit and period convenient
(tentative)
15. Please give detailed study or Research Plan in Germany
(indicate topic of Lecture if propose to be delivered)
(Please attach separate sheet)
16. Name of institute to be visited, Name of academics
Contacted/to be contacted (Separate sheet)

17. Whether confirmation letter from German counterpart received.
18. Knowledge of foreign language
19. Countries visited during the last three Years (those who visited abroad with UGC assistance during the last three years may not apply)

Country	Name of programme under which visited	Period	Sponsoring Agency

20. Certificate from College/University that the scholar has not availed any assistance from UGC during last three years.
21. Any other relevant information

UNDERTAKING

I undertake that I shall submit a detailed report on my visit to the country concerned immediately on return. I shall also not cut short my visit without prior permission from UNIVERSITY GRANTS COMMISSION.

 (Signature of the nominee)
 Full official address :

NOTE:

Certificate to be given by the Vice-Chancellor/ Registrar of the University/Institution deemed to be University.

The University/Institution deemed to be University agreed to provide to full salary and allowances for the duration of his/her visit and would treat him/her as 'On duty'. The University/College has been declared fit to receive financial assistance under Section 12B and 2(f) of the UGC Act.

VICE-CHANCELLOR/ REGISTRAR

(With office seal)

Dated:

N.B. Applications received without the recommendations of the Head of the University/Institution will not be entertained.