



**UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI – 110002**

F. 1-1/2009(IC-II)

January, 2009

The Registrar  
All Universities /Institutes and Regional Centers of UGC offices.

Subject: Nomination of Indian Scholars to South-Asia Institute, Heidelberg.

Sir,

The Indo-German CEP has provision for visit of an Indian teacher for a period of three months annually to work at South-Asia Institute in Heidelberg. The selected scholar would be provided to-and-fro air fare as well as suitable allowances to cover board, lodging, incidentals and local transport by the German side during his/her visit to Germany as per provisions of Indo-German CEP.

The University is requested to nominate suitable teachers from the discipline of Economics, Anthropology, Geography, History, Indology, Political Science and South- Asian Studies. The nomination may be sent along with bio-data and plan of work **in triplicate** in the prescribed performa (enclosed), latest by **13<sup>th</sup> February 2009**. Incomplete applications are liable to be rejected. Direct application from the applicant will not be entertained. In case the nominee is already in-touch with the faculty of South-Asia Institute in Heidelberg, documents in support may be enclosed. **Application should be addressed to The Section Officer (IC-II), Room No. 505, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi – 110 002.**

Nomination of teachers who have availed UGC assistance to travel abroad in the last three years may not be forwarded.

The selected scholar would be required to be treated as 'on duty' and the University/ College would pay full salary and allowances for duration of stay of the scholar in Germany.

Yours faithfully,

Encl. As above

**(Dev Swarup)**  
**Joint Secretary**

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**BRIEF BIOGRAPHICAL DATA AND PLAN OF WORK FOR VISIT TO SOUTH-ASIA INSTITUTE,  
HEIDELBERG, GERMANY DURING 2009**

(Applications may be submitted duly typed or neatly handwritten)

1. Name & Address
2. Date & Place of birth
3. Name of Father & Mother
4. Academic Qualifications
5. Present position held
6. Name of the University/  
College (in case of College  
the name of the University  
to which affiliated)
7. Basic Pay
8. Subject/Area/Field of Specialisation  
with research/professional experience
9. Details of Publications & research  
papers indicating journals published  
during the last five years
10. Knowledge of foreign language
11. Work plan
12. Period convenient for visit
13. Countries visited during the last three  
Years
  - a) Name of the programme  
under which visited &  
duration of visit
  - b) Name of sponsoring agency
14. Teaching/Research experience
15. Whether belong to scheduled  
Caste/scheduled tribe

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16. Certificate from College/ University that the scholar has not availed any assistance from UGC during the last three years to visit abroad.

17. Any other relevant information

### **UNDERTAKING**

I undertake that I shall submit a detailed report on my visit to the country concerned immediately on return. I shall also not cut short my visit without prior permission from University Grants Commission.

\_\_\_\_\_  
(Signature of the nominee)

Full Office address :

Certificate to be given by the Vice-Chancellor of the University/ Institution deemed to be University.

The University/ Institution deemed to be University agrees to provide the full salary and allowances for the duration of his/her visit and would treat him/her as 'ON DUTY'. The University/ College has been declared fit to receive financial assistance under Section 12B and 2 (f) of the UGC Act.

**VICE CHANCELLOR/ REGISTRAR WITH OFFICE SEAL**

Dated:

**Note: Application received without the recommendations of the Head of the University/Institution will not be entertained.**