



ज्ञान-विज्ञानं विमुक्तये
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002

SPEED POST

D.O. No.F.23-1/2009(ASC)

January, 2010

Dear Sir/Madam,

The University Grants Commission provides funds to the identified Academic Staff Colleges to conduct Orientation Courses for newly appointed teachers and Refresher Courses for teachers working in colleges/ universities/ institutions. As your Academic Staff College is one of the UGC identified ASC, therefore, you are requested to send the proposals for conducting Orientation Programmes, Refresher Courses, short-term programmes and any other programme as per the UGC-ASC guidelines during the year 2010-11. While preparing the proposal the institution should mention clearly the number of applicants available in the catchments area and nearby state with each proposed Orientation Programme, as well as, Refresher Course. The ASC may also consult with the other ASCs functioning in the State to avoid duplicacy.

You are also requested to submit the details of the Orientation Programmes/ Refresher Courses allotted/conducted by you till now and submit Annexure XIV of the XI Plan guidelines along with the audited Utilization Certificate (year-wise) for the previous years if not sent.

The proposal may reach to Dr.(Mrs.) Urmila Devi, Joint Secretary, UGC latest by 28th February, 2010.

With regards,

Yours sincerely,

(Dr.(Mrs.) Urmila Devi)
JOINT SECRETARY

~~Encl. As above~~
To all Directors of
66 ASCs
as per list attached