

**UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI – 110 002**

State Universities who have not got their plan estimates approved by UGC so far are requested to fill up the **revised documents** required for approval of the building and send it to the UGC at the following address: -

Prof. Rajesh Anand,  
Joint Secretary,  
State Universities Bureau,  
University Grants Commission,  
Bahadur Shah Zafar Marg,  
New Delhi-110 002.

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**DOCUMENTS REQUIRED FOR APPROVAL OF BUILDING PROJECTS.**

- I**      **Name of the University**  
          **Name of the Building Project**

**ABSTRACT OF COST**

- (a) Total plinth area provided in the plans:  
(b) Total built up area provided in the plans:  
(c) Cost per sq. meter

| <b>S.No.</b> | <b>Item</b>   | <b>Amount</b> |
|--------------|---|---------------|
| 1            | Cost of Civil Works<br>(as per current schedule of PWD rates)   | Rs. _____     |
| 2            | Internal Water Supply & Sanitation<br>(as prescribed in Annexure IV (B) of Guidelines)  | Rs. _____     |
| 3            | Internal Electrification<br>(as prescribed in Annexure IV (B) of Guidelines)  | Rs. _____     |
| 4            | External Services<br>@ 5% of Civil Cost   | Rs. _____     |
| 5            | Total Amount  | Rs. _____     |
| 6            | Contingences of 3% of 5   | Rs. _____     |
| 7            | Architect Fees<br>(as prescribed in para 5 of Annexure-IV and partially<br>modified vide letter No.F.63-2/2003 (SU0-II) dated 17-<br>12-2003. | Rs. _____     |
| 8            | Clerk of Works, if appointed<br>(1% of Civil Cost)  | Rs. _____     |
| 9            | Total Estimated Cost  | Rs. _____     |

Signature : \_\_\_\_\_

Signature : \_\_\_\_\_

Registrar  
(Seal)

Engineer/Architect  
(Seal)

(In case of Architect, his Registration No. with Council of Architecture may be given, with his complete address)

**II Name of the University**

**Rate Conformity Certificate**

This is to certify that the estimates for the proposed Construction of \_\_\_\_\_ during  
X plan period is prepared based on Current Schedule of PWD Rates of the  
Region for the year \_\_\_\_\_.

Signature: \_\_\_\_\_  
Registrar  
(Seal)

Signature \_\_\_\_\_  
PWD Engr./University Engr.  
(Seal)

**III Certified that :-**

- (a) The plan and estimates of the building has been approved by the building committee and conformity with the norms as suggested by the Commission and the rates are as per CSR of the Region.
- (b) The land on which the proposed building is to be constructed is under the undisputed ownership and possession of the University.
- (c) The proposed construction will be executed by the Construction Division of the University/Contract basis or Deposit work by the PWD.  
(Strike out whichever is not applicable)
- (d) The expenditure over and above UGC grant, if any will be met by the University from its own resources and the construction will not be delayed for want of funds.
- (e) The structural soundness of structure to bear the load of the proposed building, in case, it is going to be constructed upon the ground floor building now or in future.
- (f) The University has not availed any grant for the proposed construction earlier.
- (g) The Project would be completed in a time bound manner in \_\_\_\_\_ months.

Signature \_\_\_\_\_  
(Engineer.)  
(Seal)

Signature \_\_\_\_\_  
(V.C./Registrar)  
(Seal)