

**UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI – 1100 02**

D. O. No. F. 1-1/SAP/Induction/2011

May, 2011

Dear Sir,

UGC has been providing financial assistance to selected departments in the Universities under the scheme of Special Assistance Programme (SAP). The Programme is intended to encourage the pursuit of excellence and team work in advanced teaching and research to accelerate the realization of international standards in specific fields.

It has been decided to invite new proposals from the Universities/Institutions for fresh induction under SAP scheme at Departmental Research Support level. The university may submit the fresh proposal (Five copies) from the eligible departments, **(The department should have minimum 6 faculty members consisting of 1 Professor, 2 Readers and 3 Lecturers)** as per guidelines for consideration so that it may reach the University Grants Commission Bahadur Shah Zafar Marg, New Delhi-110002 on or before 15th June, 2011. The guidelines of SAP are available on the UGC website www.ugc.ac.in.

However, it will be appreciated if the following directives are strictly followed by the University at the time of forwarding the proposals to the UGC for consideration:-

1. That the Commission will not accept any proposal which is not accompanied with full information as per the guidelines. The format for sending the proposals for fresh induction under SAP at DRS level may be seen at Annexure-I in the guidelines. The Universities/Institutions which have been included under Section 2 (f) and 12 B of the UGC Act are only eligible for the SAP.
2. The proposals received by the UGC will be placed before the Screening Committee. Only short-listed Departments will be called for presentation before the Expert Committee.

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3. One/Two Senior faculty members of the Department will make power point presentation before the Expert Committee in UGC office, New Delhi. **No TA/DA for representative(s) of university will be paid by the UGC.** Expenditure incurred on this account will be borne by the university.
4. The decision of Commission will be final.

The interested Departments may submit their proposal in the prescribed format (5 copies) to the UGC through the University latest by 15th June, 2011. The departments running the UGC SAP Programme cannot apply for fresh induction. The date and time for the interface meetings will be intimated subsequently.

With regards

Yours Sincerely

Sd/-

(P. Prakash)

**Vice Chancellor,
All the Universities.**