

Proforma for Seeking Relaxation in the Minimum Qualifications Prescribed by the UGC for Appointment to the Post of Lecturer

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MAG
NEW DELHI - 110002

(The Universities and colleges should furnish the following information for obtaining approval of the Commission while seeking relaxation in qualifications as per UGC Regulations 1991)

1. Name of the University/College : _____
2. Name of the candidate for whom the relaxation is being sought his qualification : _____
3. Number of posts approved : _____
4. Relaxation/Exemption sought : _____
5. Special reason/merit of the candidate for selection to the post with justification(s) : _____
6. Whether the post was advertised in all the leading newspapers, Employment News, Rojgar Samachar and Doordarshan etc. (A copy of the advertisement may be Attached) : _____
7. Whether the post was reserved for SC/ST or any other category : _____
8. Number of candidates called for interview : _____
9. Number of candidates interviewed with their respective bio-data : _____
10. Number of candidates having NET qualifications out of the interviewed candidates : _____
11. Number of candidates exempted from NET out of interviewed candidates : _____
12. Number of candidates having more than 55% marks at Master's level out of interviewed candidates : _____
13. Composition of the Selection Committee and members present (as per UGC's norms) : _____
14. Recommendations of the Selection Committee along with a copy of the Minutes of the Selection Committee : _____

Note : Comprehensive list of candidates, decision, criterion and recommendations of the Committee to be enclosed.

Signature of Principal
With seal

Signature of Registrar
With seal