

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002

TENDER NOTICE / TERMS & CONDITIONS FOR THE AWARD OF CONTRACT
FOR REFILLING OF FIRE EXTINGUISHERS EQUIPMENTS IN THE UGC MAIN
OFFICE AND UGC, 35-FEROZ SHAH ROAD OFFICE

Sealed quotations are invited from the reputed firms for the award of Refilling of Fire Extinguishers Equipments. The following terms and conditions are followed by the firms :-

1. The total number of fire extinguishers is about 70 nos. 67 fire extinguishers are installed in the UGC Main Office at Bahadur Shah Zafar Marg, New Delhi and remaining 3 nos. at its branch office at 35, Feroze Shah Road, New Delhi.
2. A Demand Draft of Rs. 2,000/- (Rupees two thousand only) in favour of the Secretary, University Grants Commission, New Delhi may be enclosed as Earnest Money. The quotation received without Earnest Money will not be considered.
3. The Earnest Money will be refunded to the unsuccessful tenderers without any interest. However, the Earnest Money deposited by the successful tenderer will be kept as Security Deposit. The same will be refunded without any interest after the successful completion of the contract
4. The rates should be quoted as per details given in Annexure-I
5. Over-writing must be avoided, otherwise quotation is liable to be rejected.
6. Sealed quotations properly superscribed as “Quotation for refilling of fire extinguishers” addressed to Mrs. Shakuntala Kashyap Deputy Secretary, University Grants Commission, New Delhi-110 002 should reach the UGC office in Room No.206 latest by 21.01.2008.
7. The PAN of the firm may be indicated. The quotations of the firms who so not have PAN will not be considered.
8. The Secretary, University Grants Commission reserves the right to accept or reject any of the tenders without assigning any reason thereof.

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Details of item against which the rates are to be quoted by the tenders for the re-filling of fire extinguishers:

<u>S.No.</u>	<u>Particular</u>	<u>Capacity</u>	<u>Rates quoted per</u>
1.	Water co2 type	9 ltrs.	_____
2.	ABC	1 kg.	_____
3.	DCP		_____
4.	co2 Gas Type	2.5 kg.	_____
		3.5 kg.	_____
		4.5 kg.	_____
		0.7 kg.	_____