



विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

NOTICE INVITING TENDER

Sealed quotations are invited from the reputed firms for Annual Maintenance Contract (with parts) for one Xerox Model WC-490 FAX Machine installed at UGC NET Branch, located at South Campus of Delhi University, Benito Juarez Marg, New Delhi-110 021

Sealed quotations properly superscribed as "Quotation for AMC with parts to Mr. Charan Dass, Section Officer (Genl.Admn), University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110 002 should reach the UGC office in Room No.207 latest by 27.10.2008

1. Over- writing must be avoided, otherwise quotation is liable to be rejected.
2. This office reserves the right to terminate the contract at any time without assigning any reason thereof.
3. No advance payment will be made in any case.
4. Payments will be made in four equal installments on receipt of the satisfactory report of the work from the users concerned.
5. The Secretary, UGC reserves the right to accept or reject any of the tenders without assigning any reason thereof.
6. The PAN number and Service Tax number of the firm may be indicated. The quotations of the firms who do not have PAN number will not be considered.

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