



fo'ofokky; vuqaku vk;ksx
Cgknqj'kkg tQj ekxZ
ubZ fnYyh&110 002

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI – 110 002

NOTICE INVITING QUOTATIONS

Sealed quotations are invited from the reputed firms for the award of contract for providing secretarial/administrative and group 'D' staff in the offices of University Grants Commission located in three different places in New Delhi.

The quotations should be accompanied with Earnest Money Deposit (EMD) of Rs.20,000/-(Rupees Twenty thousand only) for each tender in the form of Bank Draft in favour of the Secretary, University Grants Commission, New Delhi. The tender should be superscribed as "Quotation for secretarial/administrative and group 'D' staff".

The terms and conditions alongwith other information can be obtained from Sh. B. R. Nagpal, Under Secretary, UGC, New Delhi-110 002 on any working day from 10.00 A.M. to 5.00 P.M.

Sealed tenders addressed to Sh. B. R. Nagpal, Under Secretary, UGC should reach the UGC Office in Room No.205 within 15 days from the date of publication of this advertisement.

The University Grants Commission reserves the right to accept or reject any tender offer without assigning any reason thereof.
