



विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI – 110 002

NOTICE INVITING QUOTATIONS

Sealed quotations are invited from the reputed firms for the award of contract for providing secretarial/administrative staff in the offices of University Grants Commission located in three different places in New Delhi.

The quotations should be accompanied with Earnest Money Deposit (EMD) of Rs.20,000/- (Rupees Twenty thousand only) for each tender in the form of Bank Draft in favour of the Secretary, University Grants Commission, New Delhi. The tender should be superscribed as "Quotation for secretarial/administrative staff.

The terms and conditions alongwith other information can be had from the office of the Director (Admn.) on any working day from 9.00 A.M. to 5.30 P.M.

Sealed tenders addressed to Mr. S.C. Vadeva, Under Secretary (Admn.1/C&D), University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110 002 should reach the UGC Office in Room No.206 within 15 days from the date of publication of this advertisement.

The University Grants Commission reserves the right to accept or reject any tender offer without assigning any reason thereof.
