

# MASTER in LIBRARY & INFORMATION SCIENCE (M.LIS)

Distance Education Mode  
(Self-Finance Scheme)

Regulations and Ordinance for Admission to Master in Library & Information Science (M.LIS) under Magadh University, Bodh-Gaya.

## REGULATION

### 1. Duration of Course

The duration of course (M.LIS programme) shall be of Two academic sessions of 9 months each.

### 2. Course Curriculum

Candidate for the Master's Degree in Library and Information Science Programme shall be examined in eight papers carrying 100 marks each divided into two Modules. There shall be six theoretical papers (written examination) and two practical-cum-project work with viva-voce examination.

For practical and viva-voce examination one external and one internal examiner will be called. The duration of written examination shall be of three hours each.

#### Module-I

- I Application of Information Technology
- II Management of Library & Information Centre
- III Information Communication and Society
- IV Information Processing and Retrieval

#### Module-II

- V Specialized Information System
- VI Select any one (*Optional Paper*)
  - (a) Preservation and Conservation of Library Materials
  - (b) Technical Writing
  - (c) Research Methodology
  - (d) Public Library System & Services
- VII Information Technology (Practical)
- VIII Project & Viva-voce

### 3. Delivery System

The methodology of instruction in this programme shall be different from that of conventional courses. It will be more learner-oriented and the student would be an active participant in the teaching-learning process. Most of the instruction will be imparted through distance rather than face-to-face communication. The University will follow a multimedia approach for instruction, it comprises:

- I. Printed Materials    II. Audio-Visual Aids    III. Counseling Session    IV. Practical Training.

A variety of instruction methods of integrated learning approach will include lecture-cum-discussion, counseling session and practical classes as per the requirement. A mix of methods varies depending upon the nature of the course. Guest lectures shall be arranged by inviting experts from the reputed academic institutions.

### 4. Attendance Policy

Attendance will be required as per the existing provisions prescribed by the Distance Education Council of India.

### 5. Practical Training

All students are required to go for practical training to different renowned libraries for practical exposure.

6. Medium of Instruction and Examination

- (I) The medium of examination for the course shall be English/Hindi.
- (II) The final examination leading to the award of the degree shall be held at the end of the two academic session from the date notified by the University.
- (III) The mode of instruction shall comprise printed lessons in English, holding contact classes, evaluating response-sheets and using other audio-visual aids available.
- (IV) Courses of study for Master in Library & Information Science examination shall be the same as prescribed by the Academic Council of the Magadh University.

7. Registration

Every student who is not already registered with Magadh University will have to get himself registered on payment of the requisite fee. The students, who are not registered under Magadh University, shall not appear at the examination.

8. Conduct of Examination

- I. To be admitted to the examination for the Master In Library & Information Science, a candidate must have:
  - (a) Completed the courses of study through Distance Education Mode in this University prescribed for M.LIS Examination.
  - (b) Registered with the University as a student.
- II. Each of the papers shall carry 100 marks. The distribution of marks shall be as follows:
  - (a) Written examination carrying 80 marks; and
  - (b) Internal evaluation carrying 20 marks.
- III. The examination in each of the theory papers (written examination) shall be of Three hours duration.
- IV. The students are required to appear at the University examination at the end of each academic session from the date notified by the University.
- V. They have to appear at the assessment examination in each academic session, carrying 20 marks in each subject. Assessment marks are awarded on the basis of overall performance.
- VI. The students have to submit a project report before filling examination forms at the end of the second session. The project work shall be supervised by the teachers of the department. The work based on field studies and site visits is to be undertaken by students as per decision of the departmental council.
- VII. They have also to appear at the Practical examination of 100 marks (Paper-VII) besides project evaluation/viva voce examination of 100 marks(Paper-VIII). The Practical and viva-voce examination shall be conducted by the external and internal examiners appointed by the University.
- VIII. (a) A Candidate having completed the course has to appear at the written examinations, internal assessment, project-viva and Practical examination separately.  
 (b) A candidate having completed the course to appear at the examination or fails to pass the examination or does not clear any paper shall be allowed to appear at the subsequent examination in only that/those part/s and which he/she has failed or absented himself/herself on the payment of prescribed examination fee without being required to go through the course again. However, This opportunity shall be given in only two more examinations within a period not exceeding three years excluding the main examination held at the end of session.  
 (c) There shall be provision of carry over the examination. The result of the final examination shall not be published till he/she appears and passes in the paper or has not completed for some reasons.
- IX. The examination shall be conducted by the Magadh University which shall also finalise the date of examination, centre of examination and necessary fee for its conduct.

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- X. In order to pass the Master in Library & Information Science Examination, a candidate must obtain not less than 45 per cent marks in aggregate, otherwise the candidate shall be deemed to have failed.
- XI. In order to pass M.LIS final examination, a candidate must have passed M.LIS Module-1 and Module-2 examination separately.
- XII. The name of successful candidates shall be arranged in order of merit as follows:
- (a) Candidate, who passes M.LIS Examination obtaining 75 per cent or more marks in any subject in all the six parts of the examination taken together, shall be declared to have passed with distinction in the subject.
  - (b) Candidate who obtained 60 per cent marks in aggregate or more shall be placed in First Class.
  - (c) Candidate who obtains 45 per cent or more but less than 60 per cent marks in aggregate shall be placed in the Second Class.

### 9. Moderation of Results

Notwithstanding anything contained in the Regulation concerning moderation of examination results:

- i) The candidate for the M.LIS Final examination fail to secure first or second class by not more than 5 marks in the subject shall be awarded the marks required to enable him to secure first or second class as the case say be, and his result shall be declared accordingly.
- ii) If a candidate for the M.LIS Final examination passes in aggregate but fails to pass in any one subjects by not more than 5 per cent marks or in any two subjects by not more than 3 per cent marks in each subject, he/ she shall be awarded the marks required to enable him/her to pass in the subject/ subjects concerned and his/her result shall be declared accordingly.
- iii) The provision for moderation of results shall not be applicable in case of M.LIS Module-1 examination.

### 10. Publication of Results

- i) The list of successful candidates of the M.LIS final examination shall be published in order of merit.
- ii) If a candidate has obtained distinction in any subject, it shall be mentioned against his name.

### 11. Award of Degree

Those who complete the programme successfully shall be awarded appropriate degree by Magadh University, Bodh-Gaya in prescribed form specifying the Class/Division in which he/she was placed.

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## ORDINANCE FOR ADMISSION

### 1. Admission and Selection Procedure

The University shall hold Entrance Test for selection of the candidates. The Test shall be conducted in accordance with certain procedures:

- (a) Application forms for Entrance Test shall be obtained at the office counter by depositing Rs. 500/- only through Demand Draft or may be obtained by sending a self-stamped registered envelope along with DD of Rs. 500/-.
- (b) Applications received shall be processed according to the requisite qualifications and conditions.
- (c) Final selection for admission shall be made strictly on the basis of Entrance Test.
- (d) The University reserves the right to take any decision in all matters of admission.

### 2. Reservation

Reservation of seats for admission shall be in accordance with the State Government's rules/Magadh University rules. In no case, the percentage of reservation fixed by the State Govt. will exceed.

### 3. Eligibility for Admission

- i) To be admitted to the course for Master in Library & Information Science, a candidate must have passed the Bachelor of Library and Information Science of any recognized Indian University or any examination recognized by the Academic Council of Magadh University as equivalent thereto.

Or

Graduate in any discipline with Diploma in Library and Information Science or two years of work experience in a recognized Library and Information Centre. Preference will be given to the candidates having work experience in a recognized Library and Information Centre and other related organizations.

- ii) No student shall be admitted who, in the opinion of the Vice-Chancellor, Magadh University, should not be admitted in the best interest of the University.
- iii) No applicant shall be admitted who has not applied for the admission within notified time or who, on being selected for admission, does not get himself admitted within specified time, except where the delay has been condoned by the Vice-Chancellor.

4. Intake - 150 (One hundred fifty) - *May be revised as per DEC guidelines.*

### 5. Fee Structure

A candidate is required to pay the fee in two equal installments, Rs.5000/- at the time of admission and Rs.5000/- in second year. The course will run on self-finance basis, hence fee may be revised by the University, if necessary.

Fee	Rupees
Admission Fee	800
Academic Fee	6,000
Books & Journals	500
Project	1,000
Development Fee	1,000
Printed Materials	700
<b>Total (Rs.)</b>	<b>10,000</b>

Besides the above noted fee and charges, each candidate appearing in the University examination will be required to pay the prescribed examination fee of Rs.750/- per semester to the University.

To start with 40% of the amount received from the student as course fee shall be transferred to the university fund at the MU headquarter. This proportion of the fee may be revised, if the University desires to do so in changing circumstances.

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