

Calorx Teachers' University

STRUCTURE OF A SAMPLE UNIT OF SIM LESSON

Title

A Brief Introduction to the individual unit should contain the following

- Preview of past learning
- Thematic linkage

Plan of the study

- This is basically a table of content, which should outline the structure of the unit.

1.1 Objectives

(Begin this section with a sentence like, "After having read this unit, you will be able to.....")

- Use Precise and behaviorally observable terms
- Your objectives should cover cognitive, effective and psychomotor domains.
- Follow a logical and sequential order in making the list of objectives
- Avoid overlapping

1.2 Thematic Introduction should

- Describe the theme in 4 or 5 sentences
- Reflect the intended coverage
- Provide sufficient motivation for study

1.3 Section

1.3.1, 1.3.2, 1.3.3... Sub sections

Note

- The number of sub-sections will depend on the nature of the topic
 - However, we need to limit the total number of sub-sections to 6 per unit.
1. Presentation of contents in logical sequence.
 2. Conversational style using simple and short sentences.
 3. Suitable illustrations from day to day experience
 4. Use of topical and humorous illustration, which can also be in the form of pictures, cartoons or line drawings.
 5. Absence of ambiguity
 6. Clear and easily understandable language
 7. Predominant use of active voice sentence

8. Apt use of pronouns – you and we
9. Use of excerpts and quotation from original sources.

Do You Know?

- These are in text questions
- They have one word yes or no true or false type of answers
- Ask questions which will test the basic and quick comprehension of the learner.
- By answering these questions, the learners should get their basic facts and details accurately.

Check Your Progress

- These are self-assessment questions
- They will require short, descriptive answers
- The answers involve conceptual grasp of ideas
- Your questions should elicit answers that demonstrate analytical Understanding and contextualization of contextualisation of concepts, themes etc

1.4 Activities

- These are detailed questions instructions for per formative tasks related to the comprehension of the contents
- These should enable the learner to link the current learning to previously acquired learning.
- These should make the learner conscious of mental thought processes pertinent to the study of the unit.
- By carrying out these activities, the learner should be able to perform with clarity and accuracy in the examination.
- These activities should provide scope for reflection, so that the learner will be able to apply knowledge to real life situations as well as convert it into practicable skills.

1.5 Recap

- This section will summarize the main points of the unit in a few crisp sentences.
- The points mentioned here should significantly relate to the unit objectives.
- This section should act as memory cues for the learner to retain all the learning in a particular unit.

1.6 Key Words

- This section will give meaning of difficult terms.
- All the basic concepts pertaining to the unit should also be explained

1.7 Check your answers

- This section will give the answers to all the in Text, Self-assessment and selected activity exercise.

1.8 Model Question & Answers

- This section will give sample questions useful from the point of view of the examination
- It will also provide guidelines relating to sequence, structure and language style.

Some general guidelines.

- Use A4 size paper
- One inch margin on 3 sides and one a half inch margin on the right hand side of the page
- Use Times New Roman font.
- Use 16 pints for main title, 14 point for sub-section title and 12 point for the rest of the text.
- Use Bold font for Title, Sub-title and sub-sections titles and Center them
- Colour coding: Use individual wrapper colour to determine the course and the level.
- After in text questions, leave 2 lines for learners to write the practice answers. For self-assessment questions, leave 4 lines for answers and for activity question, leave 6 lines space for answers.
- Every module will have a title page and a copyright page on its reverse.
- Every module will have a content page and a page with details about the course writers on its reverse.



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