



**ADVERTISEMENT FOR THE POST OF DIRECTOR
INTER-UNIVERSITY CENTRE FOR ASTRONOMY AND ASTROPHYSICS (IUCAA),
PUNE, MAHARASHTRA**

UGC invites applications for the post of Director for INTER-UNIVERSITY CENTRE FOR ASTRONOMY AND ASTROPHYSICS (IUCAA), PUNE, MAHARASHTRA.

Inter-University Centre for Astronomy and Astrophysics (IUCAA) is an autonomous body established under section 12(ccc) of the UGC Act, 1956 in 1988 with the objective of promoting nucleation and growth of active research in the areas of Astronomy and Astrophysics at Indian Universities.

The Director of the Centre will be an eminent scientist with vision and foresight to provide necessary leadership to the Centre. The Director will be the Executive Authority of the Centre and shall be responsible for the proper administration and funds of the Centre.

The emoluments will be the same as those of the Vice-Chancellors of Central Universities.

The term of appointment will be for five years or till he/she attains the age of sixty five years, whichever is earlier.

Persons employed in Government Departments and Autonomous Organizations should apply through proper channel, along with the vigilance clearance.

Process of application:

The application form is to be filled online and print out of complete application form, from the website should be sent to UGC through proper channel along with all necessary documents. The application form can be filled online at www.ugc.ac.in/jobs.

The candidates are requested to go through the application process available on the above website.

- Last date for filling up online form is 31st July, 2020.
- Last date for receiving hard copies of applications through proper channel is 10th August, 2020.

Merely filling up online form does not mean that the application has been submitted. The applicants are requested to fill up the online form, take a print of PDF file generated by the online software and send the hard copy of the same with necessary documents through proper channel to the **Joint Secretary (Inter-University Centres), University Grants Commission, Bahadur Shah Zafar Marg, New Delhi – 110 002**. Incomplete applications and /or application not in the prescribed Proforma shall not be entertained. The application received after due date will not be considered. UGC will not be responsible for any postal delay.

How to Apply– Guidelines for filling Online Application

- Candidates should have valid e-mail ID and Mobile Number; this will help him/her in getting information regarding Call Letter/Interview/Acknowledgement by Email and SMS.
- Candidates should first scan their photograph in JPEG Format. The digital size of file should be less than 200 kb.
- Candidates also need to scan and upload the Certificate from the CVO of their organization that no vigilance/disciplinary enquiry is pending against him/her.
- Candidates to visit UGC website i.e. www.ugc.ac.in/jobs and follow the instructions given on the website.
- Candidates are advised to fill the applications carefully. You are also requested to go through the filled in form, before confirming, to ensure that all the information provided in the form is correct. Upon successful filling up of form, candidates should note the reference number displayed on screen. Candidates can re-open the same data, using this reference number for viewing and printing purposes. Once the application is filled completely, the candidate should take a printout of the system generated PDF File and use it for sending application through proper channel.
- The Candidate must ensure to furnish correct Mobile No. And E-mail Id to receive registration confirmation and other communications from time to time.

While applying online the applicant should ensure that he/she fulfills the eligibility and other norms mentioned above and that the particulars furnished by him/her are correct in all respect. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms or that he/she has furnished any incorrect/false information or has surpassed any material facts, his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after the appointment his/her services are likely to be terminated.

The applications complete in all respects along with attested copies of ACR /APAR for last five years be also sent. A certificate to this effect that neither any vigilance/disciplinary enquiry/proceedings held, pending, contemplated against him/her in the office, duly

certified by CVO, may be enclosed by the cadre controlling authority while forwarding the application. Details of penalty imposed, if any, during last ten years may also be indicated by the cadre controlling authority.

Incomplete applications and/or application not in the prescribed Proforma shall not be entertained. No objection certificate from the present employer must be submitted. The consent to allow the period of deputation from the present employer be also submitted.

Applications in the prescribed format complete in all respect should be sent to the **Joint Secretary (Inter-University Centres), University Grants Commission, Bahadur Shah ZafarMarg, New Delhi – 110 002.** Format of the applications can be downloaded from www.ugc.ac.in/jobs.

The University Grants Commission reserves its right to make the appointment or not to fill up the post and the decision of the Commission in this regard shall be final.