

## Scope, Coverage and Methodology Used for Preparing the UGC-approved List of Journals

The UGC has prepared the Approved List of Journals that would be considered for the purpose of Career Advancement Scheme (CAS) and Direct Recruitment of Teachers and other academic staff as required under the UGC (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges) Regulation, 2016. The UGC-approved List of Journals consists of 1) Journals Indexed in WoS (Science Citation Index, Social Science Citation Index and Arts and Humanities Citation Index); 2) Journals Indexed in Scopus; 3) Journals Indexed in Indian Citation Index; 4) Journals Recommended by the Members of UGC Standing Committee and Language Committee (s); and 5) Journals Recommended by the Universities (after de-duplication). Total number of journals covered in the UGC-approved list of journals is around 32,000. Besides, 13,130 journals are ceased publications that are stored separately.

Journal titles recommended for inclusion either by the Committee(s) or by the Universities (serials no. 4 and 5) were subjected to the checklist developed by the Standing Committee on Notification on Journals. Journal titles that scored 6 or more marks in Science, Social Sciences and Multidisciplinary category and 5 or more marks in Humanities on the checklist criteria were included in the UGC-approved List of Journals. Journal titles recommended by the universities that did not have ISSN number have not been included in UGC-approved List of Journals. Recommendations of various universities for titles that were invalid or did not qualify the checklist, have also not been included in this list.

### Checklist Criteria Used for Inclusion of Journals in the UGC- approved List of Journals

<b>Journal Recommendation Form</b>		
Name of the Journal		
ISSN Number		
Nature of Publication	Only Hard Copy / Only Online / Hard Copy and Online	
Periodicity		
Publisher, City and Country		
Criteria	Answer	Score
The journal has a website which provides full postal and email addresses of Chief Editor and Editors, and at least some of these addresses are verifiable official addresses	Yes/No	<b>If yes, then only proceed further</b>
		<b>Select score</b>
1. The website provides complete instructions to authors/reviewers	Yes/No	+1 for 'Yes' /-1 for 'No'
2. The journal has a well-defined peer-review and publication policy	Yes/No	+1 for 'Yes' /-1 for 'No'
3. The journal has a well-defined Ethics policy	Yes/No	+1 for 'Yes' /-1 for 'No'
4. The journal has a declared frequency of publication each year	Yes/No	+1 for 'Yes' /-1 for 'No'
5. The journal is published regularly and in time following its declared frequency	Yes/No	+1 for 'Yes' /-1 for 'No'
6. The journal claims that it is indexed in a given database and this claim is verified	Yes/No	+1 for 'Yes' /-1 for 'No'
7. Journal levies submission/publication charges	Yes/No	0 for 'Yes' /+1 for 'No'
8. Since when is the journal being regularly published (select any one)	<4 years 4-6 years >6years	0 + 1 + 2
Final Score (taking into consideration scores of points 1-8)		