

CONFIDENTIAL

**UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002**

Minutes of the 421st meeting of the University Grants Commission held on 10th February, 2005.

The following were present:-

1.	Prof. Arun Nigavekar	Chairman
2.	Prof. V.N. Rajsekharan Pillai	Vice-Chairman
3.	Shri B.S. Baswan	Member
4.	Prof. S.K. Joshi,	Member
5.	Prof. Vasant Gadre	Member
6.	Prof. Ashok Kumar Gupta	Member
7.	Dr.(Ms.) Aruna Goel	Member
8.	Dr. P.N. Tandon	Member

Prof. B.H. Briz-Kishore, Prof. Sureshwar Sharma Commission Members and Shri D. Swarup, Secretary (Expenditure) could not attend the meeting. Prof. B.H. Briz-Kishore had sought leave of absence.

Prof. H.P. Dikshit, Chairman, AICTE and Shri S.K. Ray, Financial Adviser, Ministry of Human Resource Development attended the meeting as special invitees.

Following officers of the UGC also attended the meeting:

Secretary

Prof. Ved Prakash

Financial Advisor

Shri Pawan Agarwal

Additional Secretary

Dr. T.R. Kem

Director (Administration)

Dr. P.S. Rajput

Before starting the 421st Meeting of the Commission, the Chairman informed the Commission Members that Prof. G.D. Sharma, Director, CEC would give a presentation on CEC vision, implementation, action and road-map. Prof. G.D. Sharma made a comprehensive presentation on the CEC and its future plans. The members of the Commission appreciated the work done by the CEC and gave several useful suggestions with a view to making the optimum utilization of its resources in the global context.

Thereafter, the Chairman welcomed the Commission Members in the 421st Meeting of the Commission and took permission from Members to take up the regular Agenda.

SECTION-1

1.01(a): To receive the minutes of the meeting of the University Grants Commission held on 24th December, 2004.

The minutes of the 420th Meeting of the University Grants Commission held on 24th December 2004 were examined. The written comments of the Education Secretary, Ministry of Human Resource Development and the Vice-Chairman, UGC were duly considered and the minutes of the last meeting were confirmed with following modifications:-

(a) *In second para of the minutes for agenda item no. 1.01(a)(v), after the words – ‘related council’, delete the words – ‘before inclusion of these centres under the ambit of Deemed University’.*

Action: JS(CPP)

(b) *In the minutes for agenda item no. 1.01(a)(vi), in the first para, substitute the word – ‘non-inclusion’ for the word – ‘inclusion’ and also at the beginning of the second para before the words – ‘The Commission further’, insert the*

words – “It was further resolved that”. Also, after the words – ‘desired that definite’, delete the word – ‘transparent’.

Action: JS(CPP)

- (c) *In the minutes for agenda item no.1.01(a)(vii), insert second para – ‘The Commission resolved that all approvals and rejections in respect of the deemed universities would be posted on the UGC Website along with reasons for approval or rejection in each case to ensure total transparency’.*

Action: JS(CPP)

- (d) *In the minutes for agenda item no. 1.01(a)(viii), at the end, after the words – ‘Chennai (Tamil Nadu), insert the words – ‘subject to approval of the respective Council’.*

Action: JS(CPP)

- (e) *In the minutes for agenda item no.1.01(a)(xiii), after the words – ‘and merely an enabling arrangement’, insert – ‘The Commission noted that Intel did not possess “proprietary” technology and on the contrary, there were other competing processing technologies available in the market; and that the university system should not carry the impression that Intel was the preferred technology recommended by the UGC. The Commission observed that it is necessary that other technology providers should also be given an opportunity and invited to sign a similar MoU and therefore, resolved that the UGC should publicize, as widely as possible, the details of the MoU and the terms and conditions that have been agreed to and signed with the Intel Corporation’. Also, substitute the words – ‘Therefore, the Commission decided that entire MoU’ for the words – ‘It was decided that the gist’.*

The Commission gave green signal for implementation of the MoU.

Action: Coordinator (New Initiatives)

- (f) *In the minutes for agenda item no.5.04, insert second para – ‘It was further resolved that UGC shall prepare similar proposals for development of universities and colleges for other States in India and seek special assistance for the same from the Central Government to ensure overall development of higher education system in the country.’*

Action: Vice Chairman

- (g) *In the minutes for agenda item no.6.04, delete the second para in full.*

Action: JS(CPP)

- (h) *In the minutes for agenda item no.6.05, insert the words – ‘ and observed by the Commission’ after the word – ‘indicated’.*

Action: JS(CPP)

- 1.01(a)(7.02) To consider the cases of Council of Scientific and Industrial Research (CSIR) New Delhi & National Power Training Institute, Faridabad, for conferment of Deemed to be University status.

The 2nd para of the minutes be read as under :-

The Commission felt that it is a welcome step and recommended that a committee comprising some members of the Commission, CSIR officials, University Professors, UGC Officials and other similar Councils such as ICSSR, ICAR, ICMR, MCI etc. be constituted by the Chairman, UGC to look into the proposal in its entirety.

Action: JS(CPP)

- 1.01(a)(7.08) To consider the reports of the Expert Visiting Committees for conferment of autonomous status to 18 (eighteen) new Colleges of Karnataka State affiliated to Mangalore University, Karnataka University, Kuvempu University and Bangalore University.

The minutes in respect of Colleges at Sl.No.16, 17 and 18 may be read as under:

<i>Name of the Colleges</i>	<i>Period recommended by the Committee from the academic year</i>
<p>16. <i>The National College, Basavaanagudi, Bangalore</i></p>	<p>2005-2006 to 2010-2011</p> <p><i># Subject to the condition that Karnataka State Government as well as Bangalore University (affiliating university) confirms in writing after having satisfied itself to the extent that both these colleges have effectively segregated infrastructure as well as maintenance of finance books etc. so as to ensure segregating degree and Pre-University courses (PUC) appropriately.</i></p>
<p>17. <i>The National College, Jayanagar, Bangalore</i></p>	<p>2005-2006 to 2010-2011</p> <p><i># Subject to the condition that Karnataka State Government as well as Bangalore University (affiliating university) confirms in writing after having satisfied itself to the extent that both these colleges have effectively segregated infrastructure as well as maintenance of finance books etc. so as to ensure segregating degree and Pre-University courses (PUC) appropriately.</i></p>

<p>18. <i>College of Fine Arts, Karnataka Chitrakala Parishath, Bangalore</i></p>	<p><i>2005-2006 to 2010-2011</i></p> <p><i># Subject to the condition that College may initiate the actual implementation of autonomy only after having due permission from Bangalore University for starting either a 4-year or 5-year degree course of Fine Arts.</i></p>
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Action: JS(PS/AC)

1.01(b): To receive the action taken on the minutes of the meeting held on 24th December, 2004.

It was examined and noted accordingly. All the changes in the minutes stand incorporated in the action taken report.

1.02(a): To approve the action taken on certain matters.

(i) Ratification of action taken in regard to constituting a committee for drafting a “Regulatory Framework for creation of Metadata for Doctoral Thesis and Promoting Electronic Submission of Thesis”.

The Commission ratified the decision of the Chairman regarding drafting a Regulatory Framework for Creation of Metadata for Doctoral Thesis and Promoting Electronic submission of Thesis. It was further resolved that the regulatory framework drafted by the expert committee be placed before the Commission for approval.

Action: Coordinator (New Initiatives)

- (ii) Ratification of action taken on publication of research handbook “Towards Nurturing a Research Culture in Higher Education in India”.

The Commission ratified the decision of the Chairman regarding publication of research handbook “Towards Nurturing a Research Culture in Higher Education in India”. It was resolved that the draft document be circulated amongst the members of the Commission for their comments before publishing it.

Action: Coordinator (New Initiatives)

- (iii) Digitization of Old Agenda Papers/Minutes and Committee reports of the Commission for reference and record.

The Commission ratified the decision of the Chairman taken with regard to Digitization of old agenda papers/ minutes and Committee Reports of the Commission for reference and record.

Action: Coordinator (New Initiatives)

- (iv) To ratify the action taken by the Chairman, UGC on the minutes of the meeting of the Exemption Committee held on 14.12.2004 to consider the specific requests received from various universities for granting exemption from NET for appointment as Lecturers.

The Commission ratified the decision of the Chairman taken by him regarding exemption from NET for appointment as Lecturers taken by him in view of the directions received from various High courts.

Action: JS(PS/AC)

- (v) To ratify action taken on providing financial support for organizing an International Conference of Vice-Chancellor at Jawaharlal Nehru University.

The Commission ratified the decision of the Chairman approving a grant of Rs.15.00 lakhs to JNU for organizing an International Conference of Vice-Chancellors.

Action: JS(NIC)

1.02(b): To receive the items of information. (No item)

1.03: To receive the position of funds of UGC and Related Issues.

The Commission appreciated the presentation made by the Financial Adviser (UGC) bringing out all issues related to funding of UGC in a comprehensive manner. The Chairman informed the Commission that he has advised the Financial Adviser to make such comprehensive presentation on financial status of UGC at least once a year.

The Commission expressed serious concern about inadequate releases being made by the Government and decided to take up issue with the Government in a more focused manner. The Commission authorized the Chairman to constitute a committee for review of plan and non-plan funding of UGC with reference to all issues that were raised in the agenda note and related thereto.

The Commission noted the position of receipt and expenditure of plan and non-plan grants so far and expressed satisfaction about the good progress particularly with reference to the previous years. The Commission, however, hoped that things need to further improve with better planning for the next year.

The Vice Chairman raised the issue of poor pace of utilization under various f giving specific reference of the Eastern Regional Office. The Commission noted that Vice

Chairman and Bureau Head, who are responsible for the Regional Offices, need to look into this and submit a report to the Commission in its next meeting.

The Commission also approved revised estimates for the current year under plan and non-plan grants based on availability of funds and expenditure likely to be incurred. Further the Commission noted the earmarked allocations received under the National Common Minimum Programme (NCMP) and allowed sanction and release of NCMP funds as per allocations received from the Ministry.

Action: Financial Advisor

SECTION-2 (MATTERS RELATING TO STANDARDS)

- 2.01: To consider Specification of Degrees under Section 22 of the UGC Act, 1956.
(Deferred Item No.2.01 of the Commission meeting dated 24th December, 2004)

The Commission deliberated and agreed to the recommendation of the Expert Committee for de-specification of 8 degrees and specification of MHMS(Master of Homoeopathic Medicine and Science) and D.Nat (Yogic Sciences). The Commission further decided that for remaining 18 degrees, letter be written to the universities which are offering these degrees requesting them to change the nomenclature of the degrees from the academic session 2005-06 as the UGC intend to phase out these degrees and further resolved that on receipt of confirmation from universities, these degrees be de-specified.

Action: JS(CPP)

- 2.02: To consider the recommendations of the expert committee for framing the model statutes for enacting the Education Tribunal.
(Deferred Item No.7.03 of the Commission meeting dated 24th December, 2004).

The Commission deliberated and discussed on the recommendations of the Expert Committee for framing the model statutes for enacting the Education Tribunal. The Commission Members felt that there were certain grey areas in the model statutes and decided to constitute a committee comprising two members of the Commission and a legal expert to examine the documents in detail. The Commission further decided that Prof. K.P.S. Unni, Chairman of the Expert Committee be invited in the next meeting of the Commission to make a presentation on the model statutes.

Action: JS(PS/AC)

- 2.03: To consider revised Rules/Regulations.
- (i) UGC Regulations regarding recognition of Institution/ Colleges under Section 2(f) of the UGC Act, 1956.
 - (ii) UGC (Fitness of State Universities for Receiving Grants) Rules, 2004
 - (iii) UGC (Fitness of Colleges for Receiving Grants) Rules, 2004
(Deferred Item No.7.05 of the Commission meeting dated 24th December, 2004)

The Commission considered the Regulations prepared by an Expert Committee regarding (i) UGC Regulations regarding recognition of Institution/ Colleges under Section 2(f) of the UGC Act, 1956, (ii) UGC (Fitness of State Universities for receiving grants) Rules, 2004 and (iii) UGC (Fitness of Colleges for receiving Grants)Rules, 2004 and approved the these regulations.

Action: JS(CPP)

SECTION-3**(REFERENCE FROM GOVERNMENT AND OTHER NATIONAL BODIES)**

There was no agenda under this section.

SECTION -4**(SPECIAL PROGRAMMES, QUALITY PROGRAMMES ETC.)**

There was no agenda under this section.

SECTION -5**(GRANTS TO UNIVERSITIES AND COLLEGES)**

- 5.01: To consider the reports of the Expert Visiting Committees for conferment of autonomous status to 5 (five) new colleges of Orissa State affiliated to Utkal University.

The Commission considered and approved the recommendation of the Expert Committee for conferment of autonomous status to the following five new colleges of Orissa State affiliated to Utkal University :-

<i>Name of the Colleges</i>	<i>Period recommended by the Committee from the academic year</i>
1. <i>Pran Nath College, Khurda, Orissa</i>	<i>2005-2006 to 2010-2011</i>
2. <i>Banki College, Banki, Orissa</i>	<i>2005-2006 to 2010-2011</i>
3. <i>S.V.M. College, Jagat Singhpur</i>	<i>2005-2006 to 2010-2011</i>
4. <i>Kendrapara College, Kendrapara</i>	<i>2005-2006 to 2010-2011</i>
5. <i>Nayagarh College, Nayagarh</i>	<i>2005-2006 to 2010-2011</i>

Further, the Commission decided that the summary of the proforma used for assessing the institution be included in the report of the expert committee in a consistent and unambiguous manner.

Action: JS(PS/AC)

SECTION –6
(MISCELLANEOUS)

6.01: To consider certain establishment matters of the University Grants Commission.

Recorded Separately.

6.02: To receive the status notes on UGC Programmes/Scheme.

No item.

6.03: To note the date and place of the next meeting of the Commission.

The next meeting of the Commission will be held on 1st April, 2005 in the UGC office.

Action: Director(Admn.)

6.04: To reconsider the issue raised by the Standing Committee on SC/ST regarding extension of validity of SLET Examination on All India basis for SC/ST candidates.

(Deferred Item No.6.06 of the Commission meeting dated 24th December, 2004)

The Commission considered the recommendations of the Standing Committee and decided that it might not be appropriate to take a decision on this issue on a stand-alone basis only for SC/ST students. The Commission, therefore, decided that the issue of NET and SLET be examined in a holistic manner by appointing an independent committee.

Vice-Chairman, UGC, however, gave a note of dissent as under :-

“The proposal under item No.6.04 needs consideration providing all the necessary details to the Commission along with a holistic consideration of the NET/SLET”.

Action: AS-II

6.05: To consider the report of the UGC Expert Committee which visited the College/Institutes on 3rd to 6th January, 2005 to consider the proposal for inclusion of Institutions under the ambit of Bharati Vidyapeeth, Pune, (Deemed University).

The Vice Chairman observed that the proposals for the inclusion of institutions under the ambit of existing Deemed to be University should also be examined as rigorously as the proposal for new Deemed to be University. He then pointed several deficiencies and proposed that this be referred to the Screening Committee. The Commission, however, noted that the proposals for inclusion of institutions/ colleges have been considered by it under the guidelines approved by the Commission for new centres. Having regard to the convention, the Commission approved the recommendations of the Committee for inclusion of the following colleges under the ambit of Bharati Vidyapeeth, Pune:

1. *Bharati Vidyapeeth's Institute of Management & Research, New Delhi.*
2. *Bharati Vidyapeeth's College of Architecture, Pune.*
3. *Bharati Vidyapeeth's Institute of Hotel Management and Catering Technology, Pune.*
4. *Bharati Vidyapeeth's Yashwantrao Mohite Institute of Management, Karad.*
5. *Bharati Vidyapeeth's Institute of Management, Kolhapur.*
6. *Bharati Vidyapeeth's Institute of Management & Rural Development Administration, Sangli.*
7. *Bharati Vidyapeeth's Abhijit Kadam Institute of Management & Social Sciences, Solapur.*

The Commission further resolved that the issue of inclusion of Institutions/ Colleges under the existing Deemed to be Universities be examined in a comprehensive manner by a committee to be appointed by the Chairman and till such time no new proposals be entertained.

Action: JS(CPP)

- 6.06: To consider the report of the Committee appointed by the Chairman, UGC to assess the proposal of National School of Drama, New Delhi for grant of Deemed to be University status under Section 3 of the UGC Act, 1956.

The Commission on the basis of the recommendations of an Expert Committee agreed to recommend grant of Deemed to be University status to National School of Drama, New Delhi under Section 3 of the UGC Act, 1956.

Action: JS(CPP)

- 6.07: To consider the signing of Memorandum of Understanding (MoU) between the UGC and NASSCOM.

The Commission agreed and appreciated the steps taken for signing the MoU between UGC and NASSCOM and for initiating a pilot program for re-training of IT faculty in partnership with NASSCOM.

Action: Coordinator (New Initiatives)

SECTION -7 (SUPPLEMENTARY)

- 7.01: To consider certain establishment matters of the University Grants Commission.

No item.

- 7.02: To consider the reports of the Expert Visiting Committees for conferment of autonomous status to 2 (Two) new Colleges one each of Maharashtra and Tamil Nadu State affiliated to Swami Ramanand Teerth Marathwada University and Thiruvalluvar University, respectively.

The Commission considered and approved the recommendation of the Expert Committee for conferment of autonomous status to the following two new colleges one each of Maharashtra and Tamil Nadu State affiliated to Swami Ramanand Teerth

Marathwada University (Maharashtra) and Thiruvalluvar University (Tamil Nadu) respectively:-

<i>Name of the Colleges</i>	<i>Period recommended by the Committee from the academic year</i>
<p><i>Thiruvalluvar University:</i> <i>St. Joseph's College of Arts & Science, Cuddalore, Tamil Nadu.</i></p>	2005-2006 to 2010-2011
<p><i>Swami Ramanand Teerth Marathwada University:</i> <i>Shri Guru Gobind Singhji Institute of Engineering and Technology, Vishnupuri, Nanded (MS)</i></p>	2005-2006 to 2010-2011

Action: JS(PS/AC)

- 7.03: To consider the reports of the Expert Visiting Committee for extension of autonomous status to three existing Autonomous Colleges affiliated to University of Madras, Chennai, Tamil Nadu.

The Commission based on the recommendations of the Expert Committee agreed to ex-post-facto approval for extension of autonomous status for a further period of 5 years as per Ninth Plan guidelines and also for continuation/extension of autonomous status for a period of another 6 years as per Tenth Plan guidelines as under :-

<i>Name of the Colleges</i>	<i>Period of ex-post facto approval</i>
1. Loyola College, Nungambakam	1999-2000 to 2004-2005
2. Madras Christian College, Tambaram East, Chennai	1999-2000 to 2004-2005
3. Y.M.C.A. College of Physical Education, Nandanam, Chennai	1999-2000 to 2004-2005

<i>Name of the Colleges</i>	<i>Period recommended by the Committee from the academic year</i>
1. Loyola College, Nungambakam	2005-2006 to 2010-2011
2. Madras Christian College, Tambaram East, Chennai	2005-2006 to 2010-2011
3. Y.M.C.A. College of Physical Education, Nandanam, Chennai	2005-2006 to 2010-2011

Action: JS(PS/AC)

7.04: To consider the proposals for the establishment of Area Studies Centres in the Universities under the scheme of Area Study Centre in Universities.

The Commission agreed to the decision of the Standing Advisory Committee to provide Rs.10.00 lakhs to the following eight universities under the scheme of Area Study Centre :

<i>S.No.</i>	<i>Name of the University</i>	<i>Name of the Centre</i>
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1.	<i>Kuvempu University</i>	<i>Centre for South Asian Studies</i>
2.	<i>Jammu University</i>	<i>Centre for Strategic & Regional Studies</i>
3.	<i>Jawaharlal Nehru University</i>	<i>Centre for European Studies</i>
4.	<i>Dibrugarh University</i>	<i>Centre for Studies on Bangladesh and Mynamar</i>
5.	<i>Sardar Patel University</i>	<i>Centre for Indian Diaspora</i>
6.	<i>University of Delhi</i>	<i>Centre for African Studies</i>
7.	<i>Manipur University</i>	<i>Centre for Myanmarrese Studies</i>
8.	<i>Jawaharlal Nehru University</i>	<i>Centre for Francophone Sub-Saharan Studies</i>

The Commission further authorized the Chairman to take decision on the proposal of the Centre for Pakistan Studies, Jawaharlal Nehru University after having views of the Standing Advisory Committee on the reformulated proposal to be submitted by the JNU.

Action: JS(IC)

7.05: To consider the UGC Sponsorship and sanction of Rs.50,000/- to IIITM-K/IIT-M for technology enabled teaching learning for college & university teachers.

The Commission observed that the CEC under UGC is responsible for promotion of technology enhanced learning. Therefore, the CEC be asked to coordinate this activity.

Action: Vice Chairman

7.06: To consider the report of the Committee appointed by the Chairman, UGC to assess the proposal of Saveetha Institute of Medical and

Technical Sciences, Chennai for grant of 'Deemed to be University' status under Section 3 of the UGC Act, 1956.

The Commission considered and agreed to the recommendations of the expert committee to recommend conferment of deemed to be university status to Saveetha Institute of Medical and Technical Sciences, Chennai under Section 3 of the UGC Act, 1956.

Action: JS(CPP)

7.07: To consider the report of the UGC Expert Committee which visited the North Eastern Regional Institute of Science and Technology, Itanagar (Arunachal Pradesh) on 3rd to 5th February, 2005 to assess the proposal for granting 'Deemed to be University' status under Section 3 of the UGC Act, 1956.

The Commission considered and agreed to the recommendations of the Expert Committee for the conferment of deemed to be university status to North Eastern Regional Institute of Science and Technology, Itanagar (Arunachal Pradesh) under Section 3 of the UGC Act, 1956.

Action: JS(CPP)

7.08: To consider the report of the Screening Committee appointed by the Chairman, UGC to assess the proposal of Santosh Medical College at Ghaziabad and Chennai for grant of 'Deemed to be University' status under Section 3 of the UGC Act, 1956.

The Commission considered and agreed to the recommendations of the Screening Committee to send a Visiting Committee to one of the colleges of Santosh namely

Santosh Medical College, Ghaziabad to assess its academic viability after fulfilling the following conditions:

- a. *The institute improves its research base by contributing more research papers in the reputed indexed journals.*
- b. *The institute shall start at least 5 PG programmes in the field of medical sciences.*
- c. *The undergraduate programmes which were started in 1996 shall complete at least 10 years before being considered for Deemed to be University status.*

Action: JS(CPP)

7.09: To consider the issue of establishment of a “National Institute of Studies in Sri Guru Granth Sahib” (NISSGGS) at Guru Nanak Dev University, Amritsar.

The Commission considered the recommendations of the Expert Committee and agreed to support establishment of an autonomous institution as “National Institute of Studies in Sri Guru Granth Sahib” at Guru Nanak Dev University, Amritsar during the financial year 2004-05. The Commission further agreed to provide the financial assistance to the Institute to the tune of Rs.775.21 lakhs during phase-I (2004-05 to 2006-07) and Rs.1605.00 lakhs during Phase-II (2007-12). The Commission, however, expected that the funds for this would be provided by the Central Government as an additionality in view of the overall situation of the plan funds presented earlier by the FA, UGC.

The Commission further decided to release a sum of Rs.1.00 crore to Guru Nanak Dev University as an ad-hoc grant during the financial year 2004-05 so that the University could take necessary steps to establish the Institute. The Commission further decided that the proposed institute may have a Governing Body and an Advisory Committee with representation from Guru Nanak Dev University, Experts, Representative of Government of Panjab, Ministry of Human Resource Development

and UGC and till such time the Advisory Committee and Governing Body are constituted, the Expert Committee of UGC shall act as a Governing Body-cum-Advisory Committee to facilitate the establishment of the Institute.

Action: JS(NS)

7.10: To consider the amendments in the guidelines of the scheme of Research Awards.

The Commission considered the amendments in the guidelines of the scheme of Research Awards and agreed to increase the age limit from 45 years to 50 years, to include Professors under the ambit of the scheme and to provide extension of tenure in exceptional cases on the recommendations of the subject experts.

Action: JS(SA)

Any Other item

(i) To consider the resolution of Prof.(Mrs.) Aruna Goel, Member Commission.

The Commission considered the resolution moved by Prof. (Mrs.) Aruna Goel in connection with lapses in implementation of the Women Studies Programme. The Commission expressed its dismay at the unfortunate development and resolved that the existing committee on Women Studies for which Prof.(Mrs.) Aruna Goel is the Convenor be converted to a standing committee with Prof. (Mrs.) Aruna Goel as its Chairperson to oversee the implementation of Women Studies Programme.

Action: AS-II

(VED PRAKASH)

(ARUN NIGAVEKAR)

Secretary

Chairman