

GUIDELINES FOR STRENGTHENING SOCIAL SCIENCE AND HUMANITIES TEACHING AND RESEARCH CAPACITY

1. Introduction and Objective:

TISS-EPW would formulate a 10 days Modular Course for the Social Scientists to enable them to learn Research Methodology and also motivate them for Research Publications. The cost of the Module, its publications and other relevant expenditure shall be met by UGC.

Academic Staff College, Hyderabad and Jamia Millia Islamia, New Delhi would take up these programmes in their respective Academic Staff Colleges.

Academic Staff College, Hyderabad would cater to the South-West Regions and Academic Staff College, JMI shall cater to the North-East Regions of the country. Each module course may have approximately 50 participants and they may be programmed 4 times in a year with 2 programme at each of the Academic Staff College(s). The invitees /participants may be Assistant Professor(s) (lecturer(s)) from Under-graduate colleges and universities. Participants may be paid TA/DA as per the ASC guidelines i.e. AC 2 tier.

The expenditure for each module course will be as under:

2. Financial Assistance

(i) Participant Cost

The following items are covered under participant cost:

- i. TA/DA to outstation participants and hospitality expenditure
- ii. TA/DA and honorarium to resource persons
- iii. Reading material
- iv. Additional working expenses

v. Honorarium to course coordinator.

(ii) Local participants :

Rs. 100/- per working day per participant will be paid to the ASC for providing hospitality. In case a local participant does not avail the facility of hospitality by the ASC, he/she will be paid Rs. 100/- per working day.

TA/DA/incidental charges to Outstation participants:

Teacher participants may be paid A/C II Tier railway fare (all trains) or A/C deluxe bus fare on production of tickets.

Outstation participants may be provided free boarding and lodging by the University. To cover the cost of their boarding/ lodging, the Commission will pay the University Rs. 300/- per day for outstation participant for 'A' class cities, Rs. 250/- per day for other places. In case only free lodging is provided, DA will be allowed at 75 percent of the ordinary rate of daily allowance.

In case the outstation participant does not avail the facility for boarding/lodging, he/she will be paid Rs. 250/- per day.

(iii) Reading material:

Up to Rs. 500/- per participant in the form of books/compilations in the form of printed published work or in electronic format.

(iv) Resource persons:

Outstation resource persons may be paid TA/DA as per the norms given in Annexure- X. Honorarium to outstation/local resource person may be paid @ Rs. 500/- per person per session of 90 minutes with a ceiling of Rs. 1,000/- per day. This will be subject to a maximum of Rs. 3,000/- per course. Outstation resource persons may be invited only once in a programme. Local resource persons may be paid upto @ Rs. 200/- as actual conveyance charges each way.

(v) Course Coordinator:

The University may appoint, if required, one coordinator in case of each modular. A lump sum honorarium of Rs. 3,000/- will be admissible to the Coordinator. However, in special circumstances, more than one coordinator may be appointed. The Honorarium amount will be equally shared by them.

The coordinators will not be entitled to draw honorarium for taking classes in the same course.

TISS-EPW shall take the responsibility of formulating the modules and also facilitate in recommending the experts for the Course Training at the respective Academic Staff College. As per ASC guidelines experts drawn for their expertise in Social Sciences may be paid Economic class air-fare.

UGC shall meet the expenditure of the trainees of the Training Programme at the ASC from the ASC budget and EPW-TISS shall meet the expenditure with regard to the preparation of Modules and publication of relevant

literature from the TISS-EPW budget. EPW-TISS will also meet the cost of travel (economy air-fare) and honorarium of the external resource persons at the workshop. During the training programme the trainee(s) may also be given relevant literature/books.

- (i) For inviting the applications, the advertisement can be put on the UGC website and in AIU Newsletter.
- (ii) The two Directors of the ASCs were solicited to send the unit cost of training programme and trainee expenditure per se.
- (iii) The Director, ASC, Hyderabad suggested June, 2010 for holding the workshop in summer and third week of December, 2010 in winter.
- (iv) The deputy Director, ASC, Jamia Millia Islamia suggested August and November, 2010 for organizing the two workshops.