

**UNIVERSITY GRANTS COMMISSION
NEW DELHI**

**MINUTES OF THE MEETING REGARDING TENDER FOR CLEANLINESS, SWEEPING AND HOUSEKEEPING
SERVICES (WITH MATERIAL) IN UNIVERSITY GRANTS COMMISSION AND BRANCH OFFICES LOCATED AT
NEW DELHI.**

The Committee constituted for opening and finalizing the above mentioned tender met on 17.11.2016 at 03.00 PM for opening the tender box and also vetting of the Technical Bid regarding Tender for Cleanliness, sweeping and housekeeping services (with material) in University Grants Commission and Branch offices located at New Delhi. The members were informed that the tender was uploaded on UGC website and a small notice for the same was also given in the national dailies in Hindustan Times & Navbharat Times. The tender box was opened in the presence of the representative of the firms and they confirmed that the same is in order. A certificate for the same and also the attendance was obtained in confirmation of the facts.

After opening the tender box , the following firms participated in the tender:-

1. M/s. Laxmi Chand & Sons, New Delhi. (Received in open condition)
2. M/s. Orrionstars Innovates Private Limited, New Delhi.
3. M/s. Motto Labourer Company, New Delhi.
4. M/s. Kharab Security Service, New Delhi.
5. M/s. Alfa Security & Allied Services, New Delhi.
6. M/s. Care Taker, New Delhi.
7. M/s. UGS Facility Management Private Limited, New Delhi.
8. M/s. J B Security Service, New Delhi.
9. M/s. Pink Housekeeping, New Delhi.
10. M/s. World Wide Security Organization, New Delhi.
11. M/s. AKC Private Limited, New Delhi.
12. M/s. Bright Heaven, New Delhi.
13. M/s. Bhagwati International, New Delhi.
14. M/s. Prince Facility Management Services Pvt. Ltd, New Delhi.
15. M/s. Comet Enterprises, New Delhi.
16. M/s. Pankaj Security Services, New Delhi.

The Committee members vetted the above tenders and found that the tender document from the following firms have not been sealed by wax which was indicated clearly in the NIT at Sl. No. 15-a as “ the seal means wax sealed and the documents sealed merely with gum or stapler pin shall be summarily rejected” :-

1. M/s. Laxmi Chand & Sons, New Delhi.
2. M/s. Orrionstars Innovates Private Limited, New Delhi.
3. M/s. Motto Labourer Company, New Delhi.
4. M/s. Kharab Security Service, New Delhi.
5. M/s. Alfa Security & Allied Services, New Delhi.
6. M/s. Care Taker, New Delhi.
7. M/s. UGS Facility Management Private Limited, New Delhi.
8. M/s. J B Security Service, New Delhi.
9. M/s. Pink Housekeeping, New Delhi.
10. M/s. World Wide Security Organization, New Delhi.

Hence, the above tenders were rejected and not opened. The present representatives were informed of this.

From pre page:-

The committee opened the Technical Bid of the following firms:-

1. M/s. AKC Private Limited, New Delhi.
2. M/s. Bright Heaven, New Delhi.
3. M/s. Bhagwati International, New Delhi.
4. M/s. Prince Facility Management Services Pvt. Ltd, New Delhi.
5. M/s. Comet Enterprises, New Delhi.
6. M/s. Pankaj Security Services, New Delhi.

The tender documents as required and indicated in the Notice Inviting Tender was thoroughly checked by the committee members and found that M/s. AKC Private Limited does not have turn over of 50 Lakh per annum in the Financial year 2013-2014. So, it doesn't fulfill the NIT condition as required at Sl. No. 25-j , and is rejected. Accordingly, the following firms have qualified the Technical Bid and their Financial Bid shall be opened after the approval of the minutes. The committee recommends uploading of these minutes on UGC website.

1. M/s. Bright Heaven, New Delhi.
2. M/s. Bhagwati International, New Delhi.
3. M/s. Prince Facility Management Services Pvt. Ltd, New Delhi.
4. M/s. Comet Enterprises, New Delhi.
5. M/s. Pankaj Security Services, New Delhi.

The date and time of opening of Financial Bids may be decided and be communicated to above five firms and also be uploaded on UGC website under the link "tenders"

The Financial Bid shall be opened on 28-11-2016 at 11.00 AM in University Grants Commission, Bahadur Shah Zafar Marg, New Delhi.