



Annexure-II

**UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002**

PROFORMA FOR SUBMISSION OF EXPERT COMMITTEE REPORT

STATE PRIVATE UNIVERSITIES

Part – I – Preliminary

(i)	Constitution of the Expert Committee	
1.	Dr. Bibek Bandyopadhyay Ex- Director, Soalr Energy Centre 7, Type V Flats, Lodhi Road New Delhi – 110 003 (R) 011-24692694 (M) – 09971157494 bbibek@nic.in bbibek12@gmail.com	Chairman
2.	Prof. Karan Vashisht Department of Pharmacognosy CAS – University Institute of Pharmaceutical Sciences, Punjab University, Chandigarh (O) 0172-2541142 (R) 0172-2693285 (M) – 09876067171 kvasisht@hotmail.com	Member
3.	Prof. P. V. Sivapulliah CAS – Department of Civil Engineering Indian Institute of Science, Banglore – 560 012 (M) – 09448385475 siva@civil.iisc.ernet.in	Member
4.	Prof. Jamal A. Farooque Department of Business Administration Aligarh Muslim University, Aligarh – 202 002 (M) 09897833973 jamalfarooque@yahoo.co.in	Member

(S. SENAPTA) (T. NARAYAN)

5.	Prof. A. N. Singh Head, CAS – Department of Social Work Lucknow University, Lucknow (R) 0522-2393339 (M) 09415235522 Ansingh_sw@yahoo.com	Member
6.	Prof. Sabyasachi SenGupta Professor, Indian Institute of Technology, Kharagpur, Kharagpur – 721 302 (M) 09434386518 ssg@iitkgp.ernet.in saby76012@gmail.com	Member (nominee of AICTE)
7.	Prof. T. V. Narayana, Member PCI & Director, Vikas Institute of Pharmaceutical Sciences Nidi Gatla Road Near Airport Korukonda Mandal Rajahmundry E.G. Distt. – 533 103 (AP) (M) 09845020474 Tvnarayana2000@yahoo.com	Member (Nominee of PCI)
8.	Ajay Kumar Khanduri Deputy Secretary University Grants Commission, NRCB 35, Firozshah Road, New Delhi – 110 001 (M) – 9868111961 (O) – 011-23381421 khanduri.ugc@nic.in	Member Secretary
(ii)	Date (s) of visit	11 th & 12 th September 2014
(iii)	Any other information (Non-participation of members, any special factor or situation/difficulties relevant to the report)	Nil

Part – II – Introduction

(i)	Brief introduction of the University
	<p>AKS University, Satna is a venture of AKS Charitable Trust which has also been managing the Rajiv Gandhi Group of Institutions since 1996 at Satna offering professional courses.</p> <p>The AKS University, located at Panna Road, Satna, is established under the AKS Charitable Trust on 31st December 2011 by Act.No. 44 of M.P. State Legislature</p>

	under section (2f) of UGC Act. The University located in remote and rural area of the country provides an opportunity of training on various technologies including areas such as mining, cement, agriculture, biotechnology and food technology.	
(ii)	Date of establishment of the University	31/12/2011
(iii)	Brief description of the University and its faculties/courses	The University is running several technical and non-technical programmes mostly at UG level & PG courses on production engg., pharmacy, management, social work and computer science and also in few science subject in addition to diploma courses in engineering.
(iv)	Brief description of the Trust/Society that governs the University	AKS University, Satna is run by AKS Charitable Trust. The trust has been managing a Group of Institutions since 1996 at Satna offering professional courses.

Part – III – Summary Report

A. Legal Status

(i)	Is the University duly established under the law and as required in the UGC Regulations? (refer 1.10 and 1.11 of the format)	Yes, The AKS University, Satna has been established under a separate State Act of M.P. Govt. Act. 44/2011 dated 31/12/2011.
(ii)	Is the Trust/Society involved in promoting the University sufficiently focused on educational activities and independent of their business or any other interest, if any?	Yes,

B. Organization Description

(i)	Does the University abide by UGC Regulations on off-campus centres Yes No Not applicable (refer 2.4 of the format)	Not applicable
	Does the University abide by UGC Regulations on off-Shore campus centers Yes No Not applicable (refer 2.5 of the format)	Not applicable
	Does the University offer courses under distance mode with the approval of competent authority of the Government of India? Yes No Not applicable (refer 2.6 and 2.7 of the format)	Not applicable

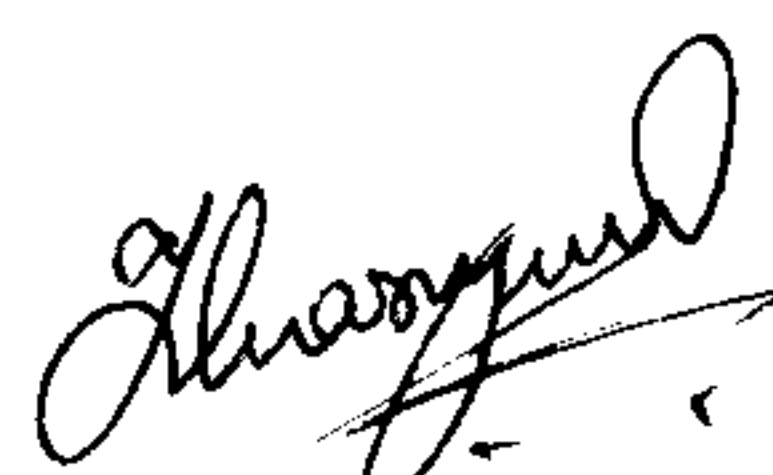

C. Academic Activities

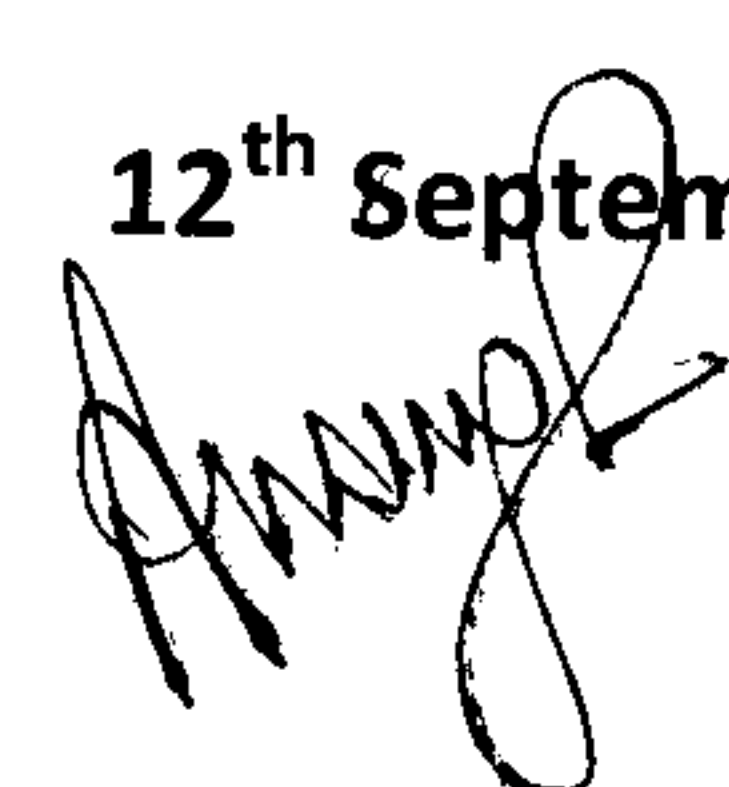
(i)	Are the courses offered by the University narrowly focused or adequately diverse?	Adequately diversified.
(ii)	Are the list of courses for the award of degree as per the Section 22 of the UGC Act. 1956?	Yes
(iii)	Is the sanctioned intake is as per the norms/intake sanctioned by the concerned Statutory Council (s)/UGC?	Yes

(iv)	Whether courses run are approved by concerned Statutory Council (s)?	B. Pharma course is approved by PCI upto 2013-14.
(v)	Are there adequate support facilities for students, especially for disadvantaged students? (refer 4.5 of the format)	Yes
(vi)	Are the students adequately informed? (refer 4.7 and 4.8 of the format)	Yes. The website address is www.aksuniversity.ac.in and the website is regularly updated. The prospective students are informed regarding the criteria for admission, rules and regulations, facilities available, fees etc. through Website, Newspaper Advertisement, Brochure, Notice Boards, Group mails etc.
(vii)	Is there a Grievance Redressal Mechanism and is that working Properly?	Yes, it was observed that there is a proper redressal mechanism and following grievance redressal committees have been constituted & functioning: 1. Grievance Redressal Committee 2. Anti-Ragging Committee 3. Sexual Harassment Committee
(viii)	Is the University following proper procedure for formulation and revision of curriculum on periodic basis?	The curriculum designed by the concern department faculty and approved by academic council of the University.
(ix)	How regular, fair and transparent is the examination system? (refer 5.7 to 5.14)	As per the documentation available with the examination section, it was observed that the examination system in the University is regular, fair and transparent. The University is following the semester system. The dates of all tests and examinations are announced in the Academic Calendar which is displayed on the University website in the beginning of the semester.







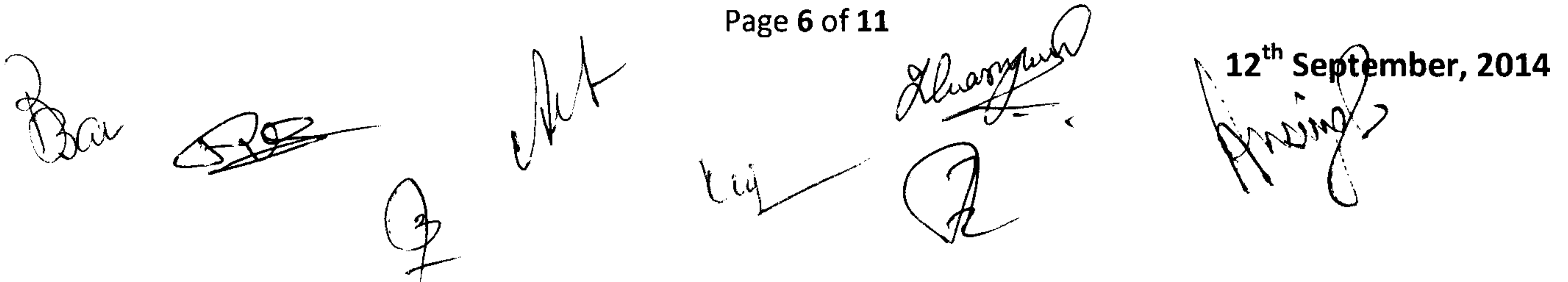
		<p>The results are normally declared as per calendar.</p> <p>The answer sheets of all internal examinations are shown to the students and results are displayed on the University website. There is a provision of Re-totaling and re-checking of unmarked & unchecked answers available for end semester university examination.</p>
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D. Admission Process

(i)	Does the University follow fair and transparent procedure for admission? (refer 6.1 and 6.7 of the format)	<p>Yes, it was observed that the University is following fair and transparent procedure for admission.</p> <p>The advertisement for admission to Diploma, UG, PG courses appears in national and local newspapers and it is also displayed on the website with all details like eligibility criteria, procedure for admission, fees etc.</p>
(ii)	Do any special reservation on quota follow clearly laid down policy?	It was noticed that 5% relaxation is being given to reserved categories (ST/SC/OBC/SBC) in minimum eligibility marks in qualifying examination as per UGC/ AICTE guidelines.

E. Fee Structure

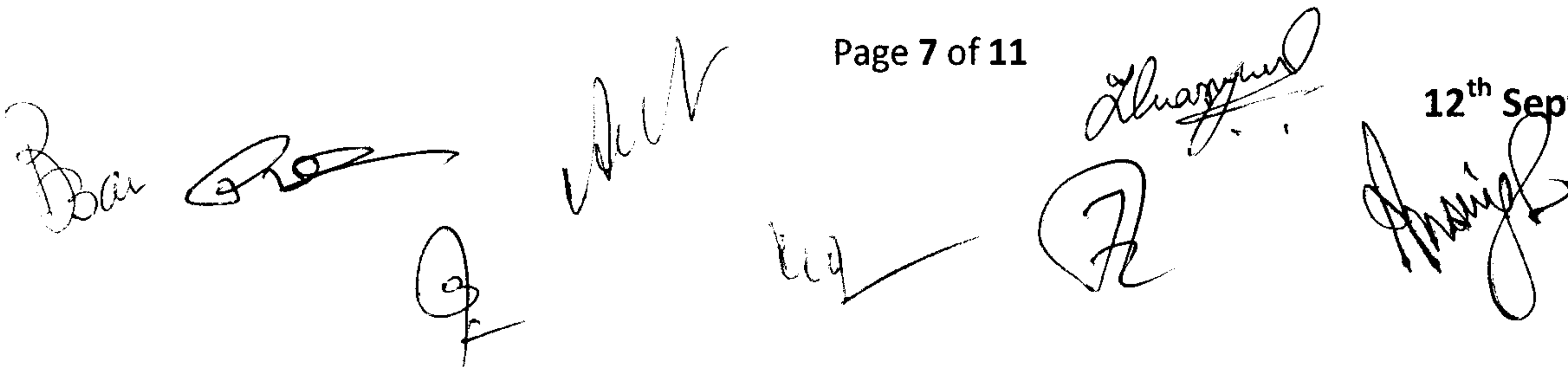
(i)	Are the students sufficiently informed about the fees and charges payable?	It is observed that the students are properly informed about the fees and other charges and it is well explained in prospectus as well as displayed on University website.
(ii)	Does the University follow its own declared policy in collecting any fees or charges or are the some charges over and above the publically stated fee structure?	It was noticed that the University is not collecting any fees and charges over and above the announced fee and the same was confirmed by students.
(iii)	Is the mode of fees collection transparent or are there	It was seen that the mode of fees collection is transparent and there are no complaints of


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	complaints of payments without receipts?	payments without receipts.
(iv)	Are the fees reasonable compared to costs involved in running the programmes and to other similar institutions?	The Committee is of the opinion that the fee is reasonable compared to costs involved in running the programmes and to other similar institutions.
(v)	Is the fee structure based on a policy or guidelines laid down by the Government?	It was noticed that the guidelines have been laid down by the Government of M.P. with respect to fixing of fees. The fee is fixed by fee fixation committee of M.P. Private University Regulatory Committee.
(vi)	Is there any indication of the University being run solely or primarily for commercial gains?	The Committee did not find any indication that the University is being run solely for the purpose of commercial gains.

F. Faculty

(i)	Does the University follow pay Scales and service conditions laid down by UGC?	It has been observed that the UGC pay scale is being given to the regular Faculty along with AGP and annual increments.
(ii)	Is the faculty well qualified are well trained for the courses? (if required, please make comments separately for each faculty/department)	Suitably qualified for the respective courses but some faculty need improvement.
(iii)	Is the proportion of permanent faculty adequate or is the University being mainly run by deploying contractual faculty /guest faculty/ Part-time faculty?	The majority of faculty members are working on regular basis.
(iv)	Has the University followed due process for recruitment of faculty?	The recruitments are made through duly constituted selection committees and the University has followed due process for recruiting its faculty and staff with appropriate advertisements in newspapers and website.



G. Infrastructure

(i)	<p>Are the following infrastructure facilities adequate?</p> <ul style="list-style-type: none"> ➤ Land and buildings ➤ Class Rooms ➤ Laboratories and equipment ➤ Library ➤ Sports facilities ➤ Residential accommodation including hostels 	<p>Land is adequate and additional buildings are under construction.</p> <p>Class rooms are well equipped. More are required that are under construction.</p> <p>For Engg and Technology, equipments and labs are available but more labs space is required. For Pharmacy, Biotechnology and Agriculture sciences more lab space and equipments are required.</p> <p>Adquate text books are available but require improvement in terms of reference books and journals.</p> <p>Available</p> <p>Not available but proposed.</p>
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H. Financial Viability

(i)	<p>Does the University have adequate and independent funds?</p>	<p>The University has adequate and independent funds to run its activities.</p> <p>Moreover the trust is committed to provide more funds if required in future.</p>
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I. Governance System

(i)	<p>Are various authorities and bodies responsible for the governance of the University in place and working regularly and properly?</p>	<p>It was confirmed that various authorities and bodies like Board of Management, Finance Committee, Academic Council, and Board of Studies have been constituted and their meeting are held regularly.</p>
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