

## **XII Plan Guidelines**

### **Coaching for NET/SET for SC / ST/ OBC (non-creamy layer) & Minorities Community Students**

#### **1. Introduction**

The Twelfth Plan continues the focus on 'Inclusiveness', with equal access to all. However, a review of the enrolment rate reveals different types of disparities – rural-urban, interstate, inter-caste, inter-religious, gender, economic and occupational. The Gross Enrolment Ratio (GER) for tertiary education is significantly lower than the national average in case of SC, ST and also in some religious groups. It is important that schemes should be developed whereby the access of students from SC, ST, OBC (noncreamy layer) and Minority communities is improved at a faster rate so that the gap in enrolment rate ( with the national average ) is reduced. It is also important that these students not only complete higher education but are encouraged to choose teaching as a career and become role models to others of their group. In order to ensure that more and more SC / ST/ OBC (non-creamy layer) candidates as well as candidates from Minority communities become eligible to apply for teaching posts, the UGC will continue the scheme for coaching SC/ST and Minorities to prepare for National Eligibility Test (NET) or State Eligibility Test (SET) for Lecturers, during the TwelfthPlan. Students belonging to Other Backward Classes, economically weaker sections and physically challenged students may also avail of this coaching facility.

#### **2. Objectives**

The main objective of the scheme is to prepare SC /ST candidates and candidates from Minority communities for appearing in NET or SET, so that sufficient number of candidates become available for selection of Lecturers in the University system from these groups.

#### **3. Eligibility**

Colleges with postgraduate departments and covered under Sections 2(f) and 12B of the UGC Act will be considered for financial assistance under this scheme. Students belonging to SC/ST/OBC (excluding creamy layer)/ Minority communities and 20% of the total number of other students may be considered for coaching under this scheme.

#### **4. Nature of Assistance**

##### **Non-recurring items – not to exceed:**

- i) Equipment : **Rs.5.00 lakh**
- ii) Books and Journals and Study Materials : **Rs.2.00 lakh**

##### **Recurring items – not to exceed Rs.15 lakh for the Plan period:**

- Remuneration
- Honorarium to the Coordinator @ Rs.2000/- per month (applicable during the months when coaching is being actually conducted plus honorarium for one extra month towards preparation / organisation, but not to exceed Rs.24000/- per annum).
- Travelling expenses, honorarium of Rs.2000/- per diem (not less than three hours of contact teaching) to resource persons, hospitality to outstation resource persons.
- For teachers belonging to the college, Rs.500/- per hour, per subject.

- Payment to Part-time LDC with Computer knowledge, not to exceed Rs.36,000/- per annum.
- Contingency : Rs.20000/- per annum. The final amount of grant to be allocated would depend upon the number of students enrolled, as evident from the proposal and the recommendations of the Expert Committee.

### **5. Procedure for Release of Grant**

100 % of the Non-recurring grant and 20% of the Recurring grant will be released after approval. The release of further grant would be based on the utilization of earlier grant.

### **6. Monitoring**

The Coordinator of the programme will supervise the work under the scheme at the institutional level. Separate registers may be maintained for different subjects. The Coordinator, at the end of the third year of the programme, will submit, through the Principal, an appraisal report, indicating the performance of each candidate. The appraisal report should also indicate:

- i The duration for which the coaching was organized, classes/period and the number of candidates who actually participated in the programme.
- ii The subjects in which they were tutored, names of teachers and resource persons and their subject discipline.
- iii The number of candidates who actually appeared for NET / SET.
- iv The number of successful candidates.
- v Problems faced by the College in the implementation of the scheme.
- vi Overall comments of the Coordinator.

UNIVERSITY GRANTS COMMISSION  
New Delhi

Performa for Financial Assistance for the Scheme of Remedial Coaching/Coaching Scheme for Entry in Services and NET Coaching for SC/ST/OBC (Non Creamy Layer) and Minorities (Please use one proforma for one of the scheme.

1. Name of the College : .....
- (Address, Pin code and State) : .....
- Phone No : .....
- Fax No : .....
- E-Mail : .....
  
2. Name of the University its  
Affiliated (Only Colleges) : .....
  
3. Date of Establishment of the College : .....
  
4. Type of Management Government/Private/University/Self Finance
  
5. Category of the College
 

|   |                    |                                  |
|---|--------------------|----------------------------------|
| A | i) General Courses | ii) Professional Courses         |
| B | i) Under Graduate  | ii) Post Graduate                |
| C | i) Man             | ii) Women    iii) Co-Educational |
  
6. Is the University/College approved under Section 2(f) and 12(B) of the UGC Act 1956 : ..... Yes/No  
Please Attached copy of UGC letter.
  
7. Location of the University/College Backward/Rural/Tribal/Hill Area/Urban
  
8. Whether the University /College is Located under SC/ST/Minority concentrated District.
  
9. Whether receiving Non-plan/  
Plan Grant from UGC/State Govt: .....  
towards the salary of the staff.  
(please attach the certificate)
  
10. Whether the University/College has received the grant during XII plan period under these scheme. Details Yes/No
  
11. Bank Details : .....

|           |                                                                                          |  |
|-----------|------------------------------------------------------------------------------------------|--|
| <b>1.</b> | <b>Name of Account Holder With Complete Contact Address, Telephone Number and Email.</b> |  |
| <b>2.</b> | Bank Name                                                                                |  |
| <b>3.</b> | <b>Branch Name With Complete Address, Telephone Number And Email</b>                     |  |
| <b>4.</b> | <b>Whether The Branch is Computerised?</b>                                               |  |
| <b>5.</b> | <b>Whether the Branch is RTGS Enabled? If Yes, Then What is the Branch's IFSC Code</b>   |  |
| <b>6.</b> | <b>Whether the Branch Also NEFT Enabled?</b>                                             |  |
| <b>7.</b> | <b>Type of Bank Account (SB/Current/Cash Credit)</b>                                     |  |
| <b>8.</b> | <b>Complete Bank Account Number (Latest)</b>                                             |  |
| <b>9.</b> | <b>MICR Code of Bank</b>                                                                 |  |

12.Enrollment in Degree and Post Graduate Classes (As on 1<sup>st</sup> January 2013)

| Under Graduate | General | SC | ST | OBC | Minority | Total | Percentage |
|----------------|---------|----|----|-----|----------|-------|------------|
| Ist Year       |         |    |    |     |          |       |            |
| IInd Year      |         |    |    |     |          |       |            |
| IIIRD Year     |         |    |    |     |          |       |            |
| Total          |         |    |    |     |          |       |            |
| Post Graduate  | General | SC | ST | OBC | Minority | Total | Percentage |
| Ist Year       |         |    |    |     |          |       |            |
| IInd Year      |         |    |    |     |          |       |            |
| Total          |         |    |    |     |          |       |            |

13. Faculty-wise staff strength

(please attach a list indicating name, deptt., qualifications)

- a) Permanent .....
- b) Temporary or Ad-hoc .....
- c) Part – time .....
- d) Visiting Faculty .....

14. Infrastructure available

- i. Space available for organizing the coaching center :
  - a) Office :
  - b) Classroom :
- ii. Library facilities available, list of journals and magazines subscribed.  
Mention only those which are relevant to the coaching scheme.

15. Financial Assistance.

- | Item                                                          | Estimated Cost |
|---------------------------------------------------------------|----------------|
| A. Non Recurring items                                        |                |
| 12. Equipment                                                 |                |
| 13. Books and journals and study materials                    |                |
| B. Recurring items                                            |                |
| i) Remuneration to coordinator                                |                |
| ii) Remuneration to teacher                                   |                |
| iii) Remuneration to part time LDC<br>With computer knowledge |                |
| iv) Travelling expenses                                       |                |
| v) Contingency                                                |                |

16. Need and justification in support of the proposal  
(Please attach separate sheet giving full justification)

Signature:

Registrar/Principal

(Seal)







Performa for statement of expenditure incurred for the introduction of Remedial Coaching/Entry into Services/Net Coaching for Scheduled Caste/Scheduled Tribe/Other Backward Classes (Non-Creamy Layer) & Minority.

- 1 Name of the College \_\_\_\_\_
- 2 Number and dated UGC approval: No.F. \_\_\_\_\_ dated \_\_\_\_\_
- 3 Period to which the accounts related: w.e.f \_\_\_\_\_ to \_\_\_\_\_
- 4 Details of actual expenditure incurred.

| Items                                                          | Allocation Approved | Expenditure Incurred |
|----------------------------------------------------------------|---------------------|----------------------|
| Non Recurring                                                  |                     |                      |
| i. Equipment                                                   |                     |                      |
| ii. Books & Journals and Study Materials                       |                     |                      |
| Recurring (per-annum)                                          |                     |                      |
| i. Honorarium to the Coordinator                               |                     |                      |
| ii. Remuneration to Teachers.                                  |                     |                      |
| iii. Remuneration to Post Graduate students/ research scholar. |                     |                      |
| iv. Remuneration to Eminent educationists (including T.A)      |                     |                      |
| v Remuneration to part time L.D.C                              |                     |                      |
| vi Contingency                                                 |                     |                      |
| Total                                                          |                     |                      |



**UTILIZATION CERTIFICATE**

Certified that the grant of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_)  
Sanctioned to \_\_\_\_\_

by University Grants Commission vide its letter No. \_\_\_\_\_  
dated \_\_\_\_\_ towards

has been utilized for the purpose for which it was  
sanctioned and in accordance with the terms and conditions as laid down by the  
Commission. The university/college has also utilized the amount of Rs. \_\_\_\_\_  
as interest earned on the University Grants Commission grant.

If, as a result of check or audit objection, some irregularity is noticed at a later  
stage, action will be taken to refund or regularize the objected amount.

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Registrar/Principal      (Finance Officer)      Chartered Accountant/Govt. Auditor

(Seal) \_\_\_\_\_ (Seal) \_\_\_\_\_ (Seal) \_\_\_\_\_