



ज्ञान-विकास विमुक्तये

डॉ. (श्रीमती) रेनु बतरा
संयुक्त सचिव

Dr. (Mrs.) Renu Batra
Joint Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

बहादुर शाह जफर मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002

दूरभाष Phone : कार्यालय Off : 011-23231273

फैक्स Fax : 011-23231291, e-mail : renu.ugc@nic.in

Speed Post

F.No. UGC/DEB/3/3/Tezpur/Assam/2015/116

October, 2015
03 NOV 2015

**The Vice Chancellor
Tezpur University
Nappan, Tezpur-784028,
Assam**

Sub: Continuation of recognition for offering programmes in Open & Distance Learning (ODL) mode for academic year 2015-16 - reg.

Sir/Madam,

Reference is invited to your letter no. TU/CODL/UGC/11/11/76 dated 24.06.2015 vide which a letter of intent and a fresh affidavit duly sworn in has been forwarded to this office. UGC vide its letter no. DEB/Tezpur/Assam/2012/7057-7061 dated 28th May, 2014 had conveyed its approval to your University for offering programmes under distance learning mode during the session 2014-15. In this regard, I am directed to inform that the UGC vide its 505th meeting vide item no. 2.03 held on 22nd December 2014 decided to maintain the status quo about recognition of the programmes, under distance education mode, during the academic session for 2015-16. Accordingly, the recognition accorded to your University, vide the above said letter of UGC, is hereby continued for the academic year 2015-16. Your University may therefore continue to offer the programmes in ODL mode, approval for which was accorded vide DEC letter no. UGC/DEB/TEZPUR/ASSAM/2013/1100-1104 dated 20.08.2013 (copy enclosed).

2 The university shall scrupulously abide by the following terms and conditions, while offering the programmes through distance learning mode during the session 2015-16 in accordance with the Affidavit dated 20.06.2015, duly notarised and signed by Dr. Biren Das, Registrar of the University, submitted to the commission vide letter dated 24.06.2015 :-

- i) The University shall offer only those programmes through Open and Distance Learning (ODL) mode, which are approved by the statutory bodies of the University as per norms and also by UGC and wherever necessary by the apex regulatory bodies in the country.
- ii) It is the responsibility of the University to follow the norms prescribed by the concerned regulatory body/ies such as UGC, AICTE, NCTE/any other and also seek its/their prior approval, wherever required.
- iii) The University shall not start any new programme without prior approval of UGC and other concerned regulatory authorities in anticipation of recognition.

Deborah PB

- iv) The nomenclature of all the programmes to be offered under distance mode shall be strictly as per UGC/AICTE Regulations.
- v) No teacher education programme shall be offered without prior approval of the NCTE.
- vi) The Ministry of HRD's directions prohibiting B.E/ B.Tech through distance mode vide it's letter dated 29.07.2009 shall be adhered to strictly.
- vii) The programmes in Engineering and Technology e.g. B.E/ B.Tech/ Diploma and courses in Medicines/ Nursing/ Physiotherapy etc. are not allowed and the University will not be offering the same.
- viii) The university shall refrain from offering such programmes that are not allowed to be offered, through distance mode by the respective apex body/ies.
- ix) No online programme leading to award of Degree/ Certification shall be offered by the University, until a policy is framed and approved by UGC in this regard.
- x) The minimum duration of a programme offered in ODL mode shall not be less than the minimum duration of similar programme offered through the regular mode.
- xi) The University shall run its ODL programmes only in those subjects/ fields which are offered by it through regular mode.
- xii) The university shall have at least one full time faculty member exclusively for coordinating each programme at the headquarters
- xiii) The eligibility conditions for admissions to each course to be offered through distance learning mode shall be as per norms of UGC/AICTE and other regulatory bodies.
- xiv) The territorial jurisdiction in respect of University for offering programmes through distance mode will be as per the policy of UGC on territorial jurisdiction and opening of off campuses/centres/study centres as mentioned in the UGC notification No.F.27-1/2012(CPP-II), dated 27th June 2013, a copy of which is also posted on the UGC website www.ugc.ac.in/deb.
- xv) The programmes in distance mode will not be offered through franchising arrangement and /or through any private institution /college

3. Moreover, the University shall not offer any M.Phil/Ph.D Programme through distance learning mode in compliance to clause 5 of the UGC (Minimum Standard and Procedure for awards of M.Phil./Ph.D Degree), Regulation 2009.

4. The Institution's management of the distance education programmes will be open for review and inspection by the UGC. The academic norms of the programmes shall be under monitoring by the concerned regulatory authorities.

5. Your University is required to send, a list of the programmes that will be offered, through distance mode, during 2015-16, duly authenticated by the Registrar of the University.

Devesh *PB*

6. It may also be noted that:

- i) If the University fails to comply with the conditions of recognition for which the Affidavit, as mentioned above has been submitted or if it is found conducting affairs in a manner that leads to deterioration of academic standards, the UGC may withdraw its recognition.
- ii) In case any information, documentary evidence submitted/produced by the University/institution is found to be false or fake at a later stage, the recognition of University/institution shall be withdrawn and the University/Institution concerned shall be solely responsible for the career consequences, if any arising out of the same.


Yours faithfully,


(Dr. Renu Bafra)

Encl : as above

Copy to:

1. The Director, Tezpur University, Nappan, Tezpur-784028, Assam
2. The Principal Secretary, Higher Education, Govt. of Assam, Dispur, Guwahati-781006
3. The Member Secretary, AICTE, 7th floor, Chanderlok building, Janpath, New Delhi 110001
4. The Member Secretary, National Council for Teacher Education, Hans Bhawan, New Delhi-110002
5. The Joint Secretary (TEL), MHRD, Govt of India, Shastri Bhawan, New Delhi-110001
6. Publication Officer (Web), UGC for updating website.
7. Guard file.


(Megha Kaushik)
26/10/15
Education Officer, DEB

3) c/24

UNIVERSITY GRANTS COMMISSION
Distance Education Bureau
DEC building, IGNOU Campus, Maidan garhi, New Delhi 110068
(Phone: 011-29533340, Fax: 29536668)
011-29572633

1100-1104

F.No. UGC/DEB/Tezpur/Assam/2013
Date: 20th August, 2013

To,

The Vice Chancellor,
Tezpur University
Napaam, Tezpur - 784 028
Assam

Sub: Recognition to Tezpur University, Tezpur, Assam for offering programmes through distance mode - reg.,

Sir/Madam,

1. This has reference to the application of your University seeking recognition of erstwhile Distance Education Council for offering programmes through distance mode. In this connection a visiting expert committee comprising nominees of UGC, AICTE and DEC was constituted which visited your University and submitted its recommendations.
2. Attention in this regard is invited to Notification F.No.1-4/2013 (CPP-II), dated 17th June 2013 of University Grants Commission with regard to transfer of regulatory functions of the Open and Distance Learning (ODL) system from Indira Gandhi National Open University (IGNOU) to UGC (copy enclosed). In pursuance of the same, your request for recognition was considered by the competent authority and it has been decided by the Commission to grant recognition to your University for one year i.e. for the academic year 2013-14 to offer the following programmes through ODL mode :

I. Programmes recognised

S. No.	Name of the Programme	Minimum Duration (in years)	Eligibility criteria for Admissions
1.	M.SC. in Mathematics	2	Bachelor's degree with Mathematics(Major/honors in Mathematics)

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2.	P.G. Diploma in Electronic Media,	1	Bachelor's degree in any discipline
3.	MA in Mass Communication	2	Bachelor's degree in any discipline
4.	P.G. Diploma in Environmental Management	1	Bachelor's degree in any discipline
5.	P.G. Diploma in Governance and Development	1	Bachelor's degree in any discipline
6.	P.G. Diploma in Functional Hindi	1	Bachelor's degree in any discipline
7.	P.G. Diploma in System Management	1	BCA, B.Sc IT, B.Sc (CS) or equivalent
8.	P.G. Diploma in Retail Management	1	Bachelor's degree in any discipline
9.	P.G. Diploma in Invest Management	1	Bachelor's degree in any discipline
10.	P.G. Diploma in Human Resources Management	1	Bachelor's degree in any discipline
11.	P.G. Diploma in Renewable Energy and Energy Management	1	B.E/B.Tech or M.Sc in Physics or Chemistry

3. The University shall comply with the following specific recommendations of the visiting expert committee:

- i) Constitution of separate Academic and Administrative advisory committee s for the CODL by incorporating ODL experts for the governance of Academic activities of the centre.
- ii) Committees, Board of studies, Board of examination specific to ODL system for providing governance and support to the activities of the CODL.
- iii) Selection and Recruitment of dedicated and qualified academic and non academic staff for the Distance Education Operations; both at the main campus CODL as well as its Study Centres.
- iv) Earmark exclusive infrastructural facilities such as; space, building, labs, equipments, library, warehouse and all other essential requirements needed for ODL system.
- v) Self Learning Materials needs to be revised comprehensively in terms of syllabus, content, format and language editing as per DEC norms by utilising the services of eminent subjects in the field and experienced ODL practitioners besides the in house faculty.
- vi) In addition to the Academic inputs University may organise personality development activities, communication skills, English language, ICT, etc., be given as audit and credit courses to support the students and bring them at par with the formal face to face learners.
- vii) Eligibility criteria for admission, duration of the programme, content delivery of the programmes etc. should be as per the norms of statutory bodies such as, DEC, AICTE, and UGC norms.

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- viii) Proper ordinances for evaluating the students by timely conduction of examinations, maintenance of security and secrecy, announcement of results and providing degrees/diploma/certificates.
- ix) Organising Convocation/Graduation ceremony for the products of Distance Education System.
- x) Institution of Chairs/ Consultants/Professors of eminence/ awards/recognitions for the Academic fraternity of Distance Education system.
- xi) To institute merit scholarships for the meritorious students and other scholarships to support financially weaker students. Also fee waiver for students belonging to BPL category.
- xii) All other facilities such as; Co-Curricular Activities/ to be organised for the students of ODL system; creating placement/employment opportunities etc.
- xiii) Orientation/capacity building programmes to be organised to acquaint the Academic and non Academic staff with the open & distance learning systems and its pedagogical tools.
- xiv) University is advised to exploit the opportunity of ICT enabled mechanism for effective delivery of Academic and Administrative activities CODL and as far as possible adopt the system of MBO.
- xv) As far as possible CODL to adopt paperless office management methods wherever feasible and possible.
- xvi) Audio visual and multimedia materials need to be developed and used by the CODL.

4. The above recognition is subject to the following terms and conditions:

- i) The University shall offer only above referred programmes through distance mode, which are approved by the UGC as above.
- ii) It is the responsibility of the University/Institution to follow the norms prescribed by the concerned regulatory body/ies such as UGC/AICTE/any other, and also seek its/their prior approval, wherever required, for any specific programme mentioned above. Nomenclature of all programmes should be as per UGC/AICTE. No teacher training programmes can be offered without prior approval of the NCTE even for distance mode.

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- iii) The eligibility conditions for admissions will be as per UGC/AICTE norms. For professional and technical programmes norms laid down by the AICTE should be followed. No admission to MBA, PGDM, & MCA programmes can be done without ensuring that the student has secured a valid score in the entrance test/examination for the purpose.
 - iv) The minimum duration of a programme should be similar to the minimum duration of similar programme offered through the regular mode.
 - v) The University should have at least one full time faculty member exclusively for coordinating each programme at the headquarters.
 - vi) The territorial jurisdiction in respect of Universities for offering programmes through distance mode will be as per the policy of UGC on territorial jurisdiction and opening of off campuses/centres/study centres as mentioned in the UGC notification No.F.27-1/2012(CPP-II), dated 27th June 2013, a copy of which is enclosed and posted on UGC website www.ugc.ac.in. In respect of standalone Institutions (other than the Universities), the territorial jurisdiction will be headquarters.
5. Franchising arrangement for offering programmes through distance mode in any form is not allowed.
6. The Institution's management of the distance education programmes will be open for review and inspection by the UGC. The academic norms of the programmes shall be under monitoring and regulation by the concerned regulatory authorities.

It may be noted that before launching the programme/s, the Institution should submit an affidavit within 30 days from date of issue of this letter that it agrees to and will abide by all terms and conditions contained in the recognition letter. In case, the UGC does not receive the affidavit within 30 days from the date of issue of this letter, the approval accorded to your Institution will be liable to be withdrawn.

It may also be noted that:

- (a) If the institution fails to comply with the conditions of recognition or if it is found conducting affairs in a manner that leads to deterioration of academic standards, the UGC may withdraw its recognition.

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(b) In case any information, documentary evidence submitted/produced by the University/institution is found to be false or fake at a later stage, the recognition of University/institution shall be withdrawn and the University/Institution concerned shall be solely responsible for the career of the students enrolled.

Yours faithfully,

K. Ramesh
20/8

K. Ramesh
Deputy Director

Copy to:

1. The Director, Centre for Open and Distance Learning, Tezpur University, Tezpur, Assam
2. Secretary, Directorate of Higher Education, Govt. of Assam, Kahilipara, Guwahati-781019, Assam
3. Member Secretary, AICTE, 7th floor, Chanderlok building, Janpath, New Delhi-110001
4. Shri Anant Kumar Singh, Joint Secretary, MHRD, Govt of India, Shastri Bhawan, New Delhi.
5. Concerned file
6. Master file
7. Webmaster for updating website