



**Annexure-II**

**UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI-110 002**

**PROFORMA FOR SUBMISSION OF EXPERT COMMITTEE REPORT**

**STATE PRIVATE UNIVERSITIES**

**Part - I - Preliminary**

<b>(i)</b>	<b>Constitution of the Expert Committee</b> UGC Experts committee was constituted vide D.O. Letter no. F.8-8/2011(CPP-I/PU) dated 03.12.2013	
1.	Prof. H. P. Dikshit Former VC, IGNOU, 69, Nayagaon, Rampur, Jabalpur - 482 002 (Madhya Pradesh).	Chairman
2.	Prof. P.V. Sivapullaiah, CAS, Dept. of Civil Engineering, Indian Institute of Science, Bangalore - 560 001	Member
3	Prof. Uday Shelat, Department of Architecture, M.S. University of Baroda, Vadodara (Gujrat)	Member
4.	Prof. Neelu Rohmetra Director, The Business School, University of Jammu, Jammu -180 006.	Member
5.	Prof. M.S.M. Rawat, Vice-Chancellor, H.N.B. Garhwal University, Srinagar-Distt. Pauri Garhwal, Uttarkhand-264174	Member AICTE Nominee

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6.	Prof. A K Chotmarada Director, Gateway college of Architecture and Design Sector 11, Sonipat, 131001 (Haryana)	Member COA Nominee
7.	Shri Jitendra K. Tripathi Deputy Registrar, Jawaharlal Nehru University, New Delhi - 110 067	Member Secretary
(ii)	Date(s) of visit	19-20 September, 2014
(iii)	Any other information (Non-participation of members, any special factor or situation/difficulties relevant to the report)	Prof. Neelu Rohmetra

**Part - II - Introduction**

(i)	<b>Brief introduction of the University</b>	
	<p>Maharishi Markandeshwar University Trust established the <u>Maharishi Markandeshwar University, Sadopur (Ambala)</u> under Haryana Private Universities Act 2006 and the university started teaching from the 2011-12 session. The university has completed three sessions of teaching and the fourth session 2014-15 is on. The university is located on Delhi-Ambala-Chandigarh National Highway. The university has been established with the objective of bringing new life to the educational system and providing facilities of quality professional education to the people of the surrounding region. The university is conducting professional courses along with B.Com. , M. Sc. (Chemistry) and M. Phil /Ph.D. programmes. There is also a Department of English which is only conducting Ph. D. programme for 3 part time students.</p>	
(ii)	Date of establishment of the University	<b>29<sup>th</sup> October 2010</b> See Appendix-1 of Annexure I

(iii)	Brief description of the University and its faculties/courses	<p><b>A. Faculty of Engineering &amp; Technology</b></p> <p><b>1. Bachelor of Technology (B. Tech.)</b></p> <p>(i) Computer Science &amp; Engineering</p> <p>(ii) Electronics &amp; Communication Engineering</p> <p>(iii) Mechanical Engineering</p> <p>(iv) Civil Engineering</p> <p><b>2. Bachelor of Architecture (B. Arch.)</b></p> <p><b>3. Master of Technology</b></p> <p>(i) Computer Science &amp; Engineering</p> <p>(ii) Electronics &amp; Communication Engineering</p> <p>(iii) Mechanical Engineering</p> <p>(iv) Civil Engineering</p> <p><b>4. Master of Science (M.Sc.) - Chemistry</b></p> <p><b>5. Bachelor of Computer Applications (B.C.A.)</b></p> <p><b>B. Faculty of Business Studies</b></p> <p><b>1. Master of Business Administration (M.B.A.)</b></p> <p><b>2. Bachelor of Business Administration (BBA)</b></p> <p><b>3. Bachelor of Commerce (B.Com)</b></p> <p><b>C. Research Programmes</b></p> <p><b>1. Master of Philosophy (M. Phil)</b></p> <p>(i) Computer Science</p> <p>(ii) Chemistry</p> <p>(iii) Mathematics</p>
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		<p>(iv) Management</p> <p><b>2. Doctor of Philosophy (Ph.D.)</b></p> <p>(i) Chemistry</p> <p>(ii) Management</p> <p>(iii) English</p> <p>(iv) Computer Science &amp; Engineering</p> <p>(v) Mechanical Engineering</p> <p>See Appendix - 2 &amp; 7 of Annexure -I</p>
(iv)	Brief description of the Trust/Society that governs the University	<p><b>Maharishi Markandeshwar University Trust</b></p> <p>55, Model Town Ambala City (Haryana)</p> <p><b>Sub Office:</b></p> <p>Maharishi Markandeshwar University, Sadopur, Ambala (Haryana) – 134007.</p>

### Part - III - Summary Report

#### **A. Legal Status**

(i)	Is the University duly established under the law and as required in the UGC Regulations? (refer 1.10 and 1.11 of the format)	Established under the <b>Act No 29 of 2010</b> of Haryana Govt. vide Gazette Notification No. <b>Leg/38/2010</b> dated <b>29.10.2010</b> .
(ii)	Is the Trust/Society involved in promoting the University sufficiently focused on educational activities and independent of their business or any other interest, if any?	Yes,

### B. Organization Description

(i)	Does the University abide by UGC Regulations on off-campus centres	No Off-campus centre
	Does the University abide by UGC Regulations on off-Shore campus centres	No Off- Shore campus centre
	Does the University offer courses under distance mode with the approval of competent authority of the Government of India?	The University does not offer courses under distance mode.

### C. Academic Activities

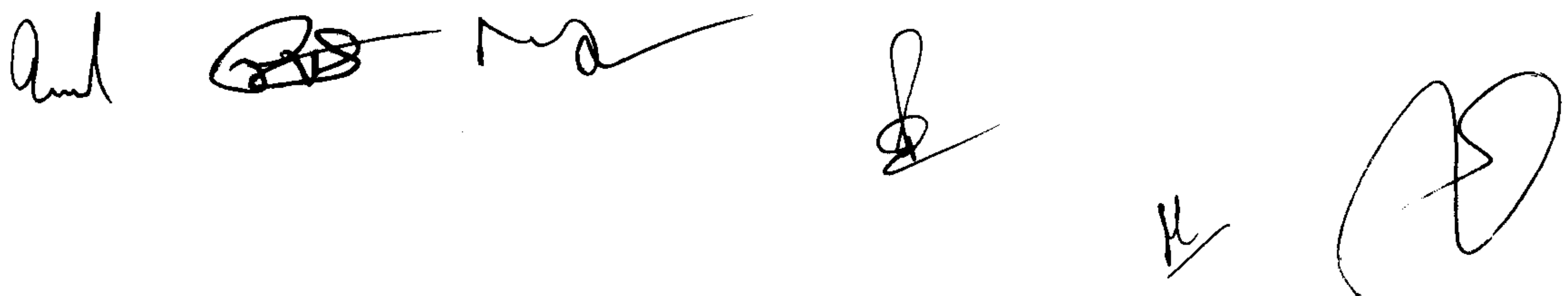
(i)	Are the courses offered by the University narrowly focused or adequately diverse?	There is no evidence of innovation in course design and delivery.
(ii)	Are the list of courses for the award of degree as per the Section 22 of the UGC Act. 1956?	Yes
(iii)	Is the sanctioned intake as per the norms/intake sanctioned by the concerned Statutory Council (s)/UGC?	Yes
(iv)	Whether courses run are approved by concerned Statutory Council (s)?	Yes

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(v)	Are there adequate support facilities for students, especially for disadvantaged students?	In certain block appropriate support in terms of ramp or lift has not been provided.
(vi)	Are the students adequately informed?	Yes
(vii)	Is there a Grievance Redressal Mechanism and is that working Properly?	Yes.
(viii)	Is the University following proper procedure for formulation and revision of curriculum on periodic basis?	The university claims to Have revised courses recently but there is no policy / regulation for periodic revision of the courses..
(ix)	How regular, fair and transparent is the examination system?	It seems to be as per schedule.

**D. Admission Process**

(i)	Does the University follow fair and transparent procedure for admission?	Yes
(ii)	Do any special reservation on quota follow clearly laid down policy?	Reservation in admission is followed as per policy of the State Government. 15% NRI seats are reserved for NRI Students.



**E. Fee Structure**

(i)	Are the students sufficiently informed about the fees and charges payable?	Yes
(ii)	Does the University follow its own declared policy in collecting any fees or charges or are there some charges over and above the publically stated fee structure?	Yes
(iii)	Is the mode of fees collection transparent or are there complaints of payments without receipts?	Yes. No complaints were received in interaction with students
(iv)	Are the fees reasonable compared to costs involved in running the programmes and to other similar institutions?	Yes
(v)	Is the fee structure based on a policy or guidelines laid down by the Government?	Yes
(vi)	Is there any indication of the University being run solely or primarily for commercial gains?	Faculty and Vice-chancellor are underpaid

**F. Faculty**

(i)	Does the University follow pay Scales and service conditions laid down by UGC?	No UGC guidelines on important issues like pay scales, career advancement scheme, terms and conditions of service of faculty and even the Vice-Chancellor are not followed. In almost all teachers fixed pay much below the UGC scale are provided.
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(ii)	Is the faculty well qualified are well trained for the courses? (if required, please make comments separately for each faculty/department)	Generally the faculty is not well qualified and competent to conduct courses up to Ph.D. level and many of them themselves do not hold Ph. D. degree. There are teachers who do not fulfil the minimum eligibility condition for appointment as Assistant Professors. For example one Assistant Professor in English, three in Chemistry are neither NET qualified nor hold Ph. D. degree.
(iii)	Is the proportion of permanent faculty adequate or is the University being mainly run by deploying contractual faculty /guest faculty/ Part-time faculty?	From all the appointment letters verified and responses in meeting with all teachers there is no confirmed faculty member in the university. They are on fixed pay and on probation with strong conditions for termination.
(iv)	Has the University followed due process for recruitment of faculty?	The records presented to the Committee were incomplete.

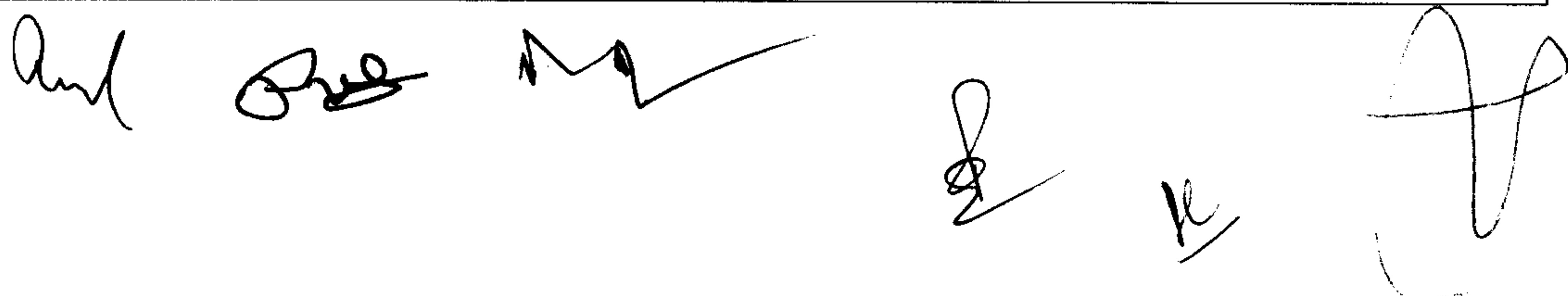
**G. Infrastructure**

(i)	Are the following infrastructure facilities adequate? <ul style="list-style-type: none"> <li>➤ Land and buildings</li> <li>➤ Class Rooms</li> </ul>	<p>About 31 acres is available for the university with 21,000 Sq. Meter as covered area.</p> <p>The total area includes about two acres for a School run by the Trust</p> <p>Yes, the University has sufficient class rooms, Tutorials, Labs, Workshops, Seminar Halls, Computer Centre etc. as</p>
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	<p>➤ Laboratories and equipment</p> <p>➤ Library</p> <p>➤ Sports facilities</p> <p>➤ Residential accommodation including hostels</p>	<p>per norms of the State Govt. and concerned Regulating Council viz. AICTE, Council of Architecture as per the following details:-</p> <p>Lecture Hall - 32</p> <p>Tutorial Room - 14</p> <p>Workshop - 02</p> <p>Seminar Hall - 06</p> <p>Computer Centre - 01</p> <p>The University has 48 Labs as per norms of the State Govt. and concerned Regulating Council.</p> <p><b>But the equipment for Chemistry and Physics lab is quite in appropriate. There is only one equipment costing Rs. 50,000/- which is for routine use.</b></p> <p>In meeting with the students a request was made to enhance the acquisition in library. There is a scope to increase books and research journals.</p> <p>Facility for outdoor games seems to be sufficient but facility for indoor games and a functional gym should also be provided.</p> <p>There is no residential accommodation for faculty but there two Hiostels with Total built Space - 11384 Sqm having a capacity to house 145 boys and 111 girls.</p>
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### H. Financial Viability

(i)	Does the University have adequate and independent funds?	As on 31/3/14 the Trust had contributed Rs. 26.54 Cr while as on 31/3/13 the Trust contributed Rs. 20.24 crore and a Bank Loan of Rs.5.77 Crore was taken on which the University is paying substantial interest. This is a matter of concern because the University has not been able to attract appropriate number of students and its main source of income is from tuition fees. This is possibly due to lack of appropriate number of qualified teachers. See Appendix "A"
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### I. Governance System

(i)	Are various authorities and bodies responsible for the governance of the University in place and working regularly and properly?	The Vice-Chancellor is underpaid on a fixed amount with the condition that he can be removed with one months notice. No regular Registrar and Finance Officer have been appointed in spite of the fact that the university has entered fourth year of its existence. The Board of Management is mandated to meet once in every two months but there have been very few meetings. No frequency for meetings of Academic Council is prescribed. SS Appendix "B,C & D"
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### J. Research Profile

(i)	How would you rate the research profile of the University in terms of Research orientation, environment, facilities and	In general there was no evidence of any active research involvement of the faculty, many of them themselves do not hold Ph. D. degree. For example, in Departments of English, Chemistry
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	<p>output? (please give comments separately on faculties and departments)</p>	<p>and Applied Sciences very few faculty members are publishing research papers. There was no trace of any research effort on the part of Civil and Mechanical Engineering and Architecture. However, in the Department of Management Studies some efforts for research have been initiated.</p>
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**K. Miscellaneous**

(i)	<p>Is the Non-teaching staff adequate, well qualified and paid as per the norms of the concerned State Government?</p>	<p>Non-Teaching staff is sufficient, and they expressed satisfaction while interaction by the Committee.</p>
(ii)	<p>Does the academic result show evidence of independent and rigorous evaluation prior to the issue of degrees?</p>	<p>Dropout rate of students admitted has to be reviewed seriously by the University. A unique record about results of the university is that among the students declared successful the percentage of students securing first division varies from 90% to 100%. In many examinations such a percentage is 100%. Departing from AICTE norms which allows a maximum of 20% marks for attendance the University allocates up to 40% for attendance. In conventional courses generally no mark is assigned for attendance. See Appendix "E"</p>
(iii)	<p>Has the University obtained necessary and desirable accreditations?</p>	<p>The University has been in existence only for the last three years only. However, preparation for accreditation by NAAC and AICTE should be made.</p>

*And [Signature] [Signature] [Signature] [Signature] [Signature]*

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**L. Strength and Weaknesses of the University**

(i)	<b>Strengths of the University</b>	The University has good infrastructure for built in space and have essential equipments for Professional programmes.
(ii)	<b>Weaknesses of University</b>	<ol style="list-style-type: none"> <li>1. Due to adverse service conditions with provision of termination on short notice of Vice-Chancellor, faculty and others who are underpaid there is an atmosphere of uncertainty in the campus.</li> <li>2. Many teachers do not fulfill even minimum eligibility conditions for appointment.</li> <li>3. Several faculty members are not holding a research degree.</li> <li>4. The number of faculty members for Professional courses is alright except that they were found to be very weak and immature during interaction with the committee.</li> <li>5. However, for Department of Applied Sciences the AICTE requirement is 2 faculty members for each of the subjects of Mathematics, Chemistry and Physics. Against this there is only one faculty for Physics and the Head of the Department of Chemistry which runs M.Sc. and Ph. D. programme teaches the Engineering students.</li> <li>6. For nonprofessional courses like those in Chemistry, English B.Com the number fall well short of the minimum requirement for faculty as per UGC requirements.</li> <li>7. There is no evidence of any scheme for professional development of faculty.</li> </ol>

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## **Part – IV – Recommendations**

### **A. General Observations and suggestions**

There is a need to improve and widen the approach road or find another route. In certain block appropriate support in terms of ramp or lift has to be provided. There is no policy / regulation for periodic revision of the courses.. Generally the faculty is not well qualified and competent to conduct courses up to Ph.D. level and many of them themselves do not hold Ph. D. degree. There are teachers who do not fulfil the minimum eligibility condition for appointment as Assistant Professors. For example one Assistant Professor in English, three in Chemistry are neither NET qualified nor hold Ph. D. degree.

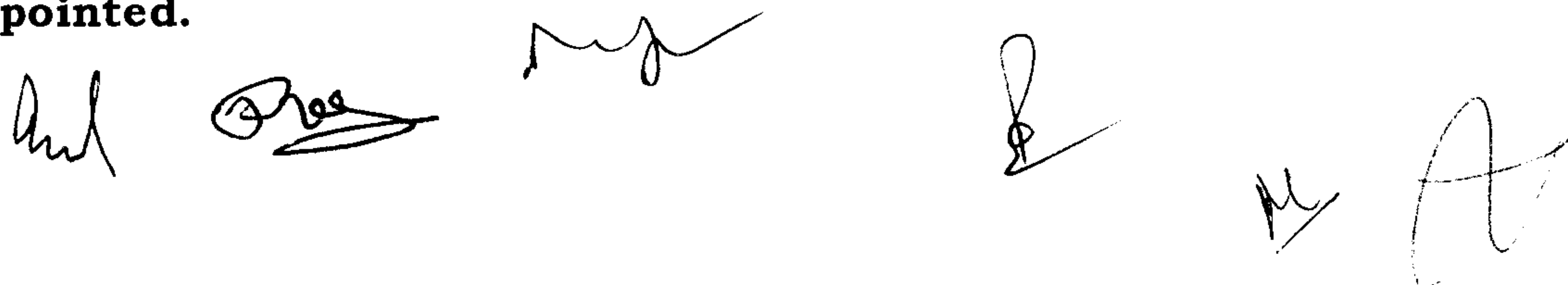
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Dropout rate of students admitted has to be reviewed seriously by the University. A unique record about results of the university is that among the students declared successful the percentage of students securing first division varies from 90% to 100%. In many examinations such a percentage is 100%.

Departing from AICTE norms which allow a maximum of 20% marks for attendance, the University allocates up to 40% for attendance. In conventional courses generally no mark is assigned for attendance.

### **B. Operations recommendations which require satisfactory compliance by the University before issue of Approval Letter**

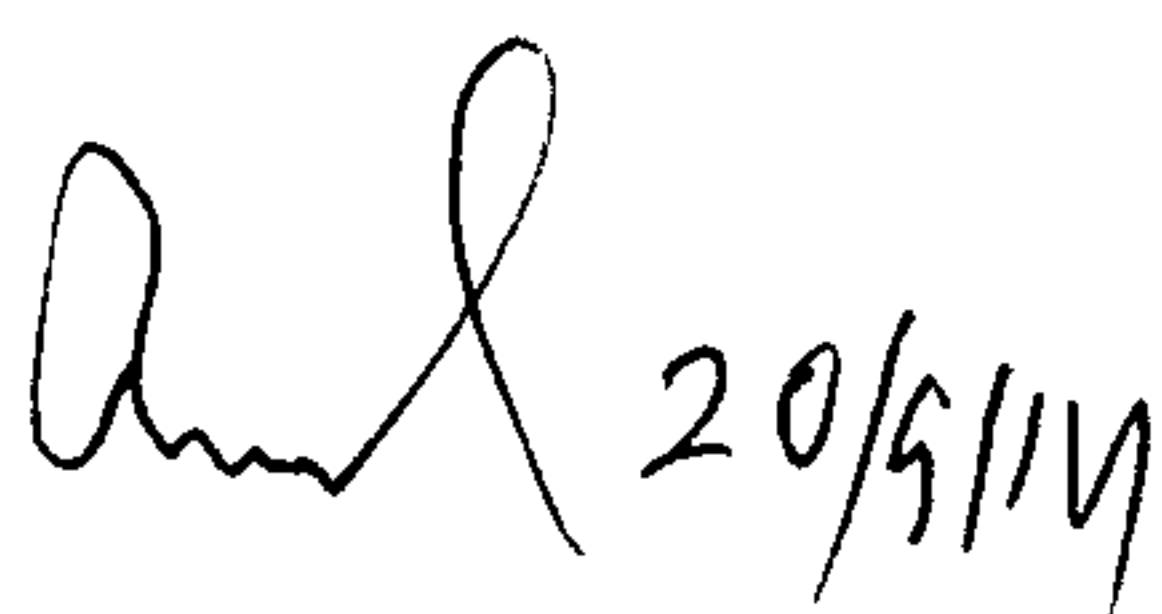
- 1. The university should revise its Statutes to provide for terms and conditions Faculty as per UGC guidelines.**
- 2. Provisions for faculty development programmes should be made.**
- 3. The terms and conditions including salary of the Vice-Chancellor should be as UGC guide lines.**
- 4. Appointment for the post of the Registrar and Finance Officer should be made at the earliest.**
- 5. The clause of of services of faculty having provision for their removal at short notice should be changed.**
- 6. Teachers not fulfilling minimum eligibility conditions should not be appointed.**

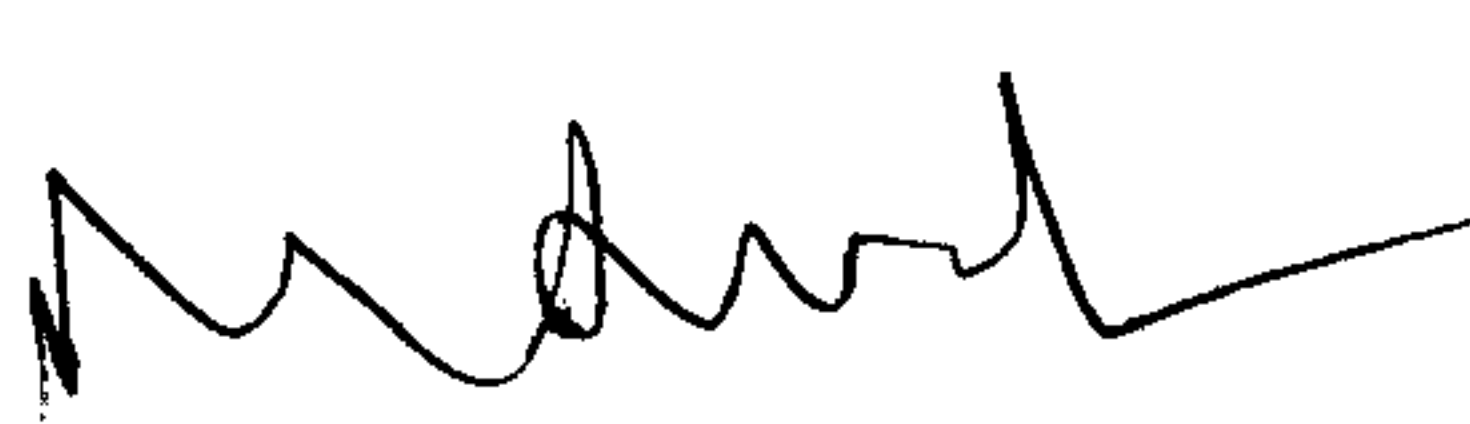


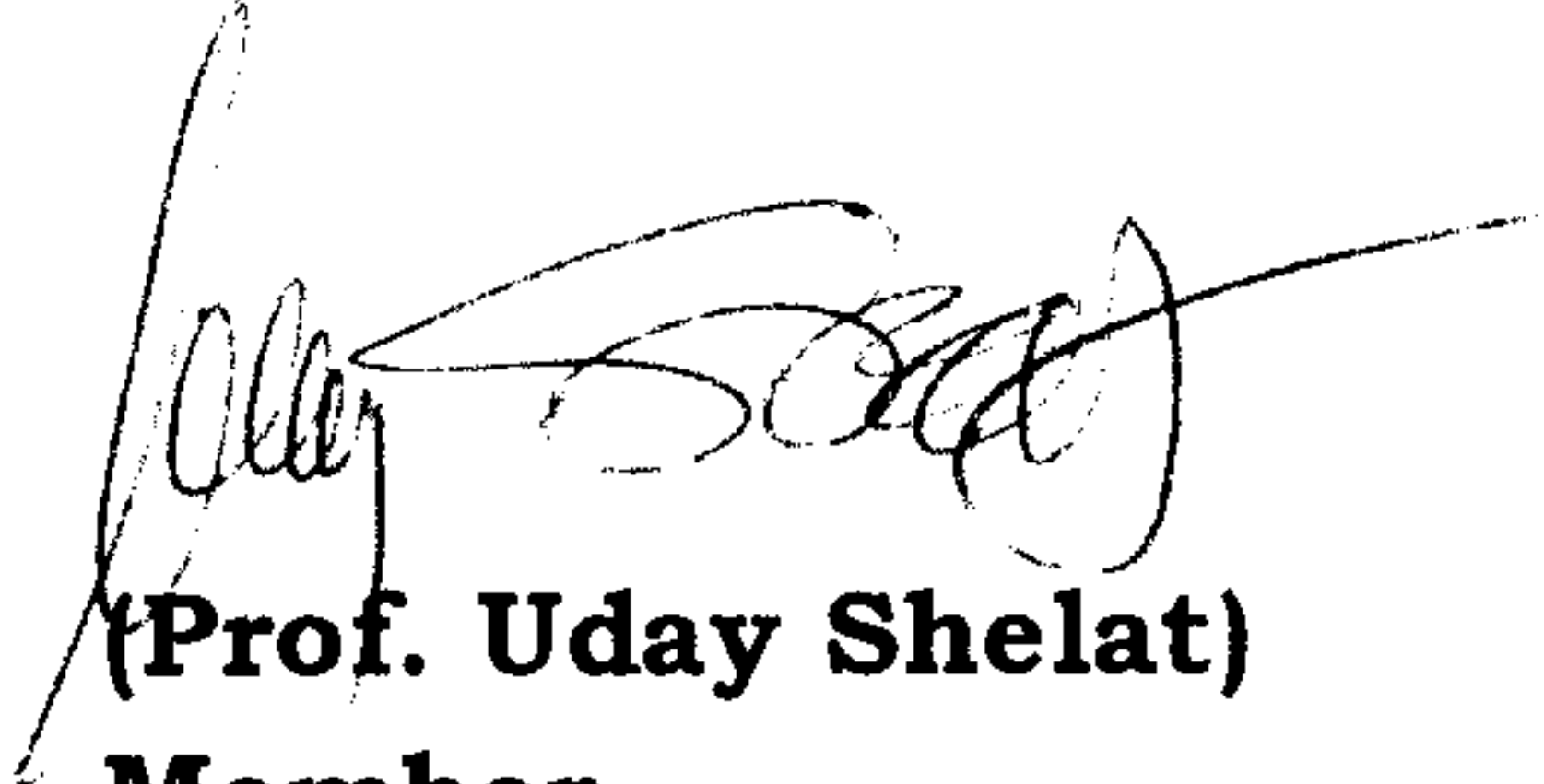
7. Appointments should be made to comply with minimum requirement of faculty for nonprofessional courses like those in Chemistry, English Commerce.
8. Scheme for career advancement of faculty should be made.
9. With the sponsoring trust reducing financial support to the university in initial stages of development and fee from students been the only financial source available, a situation in which the University had to take Bank loan with burden of interest which should be avoided by full financial support by the Trust.

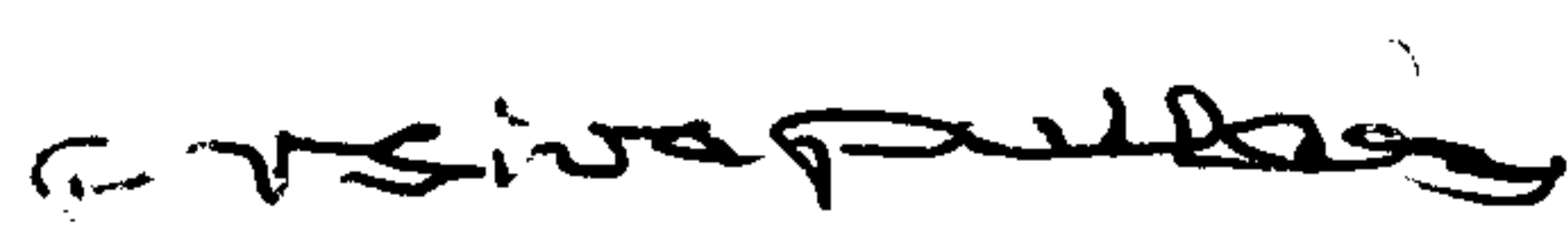
**C. Final Recommendations**

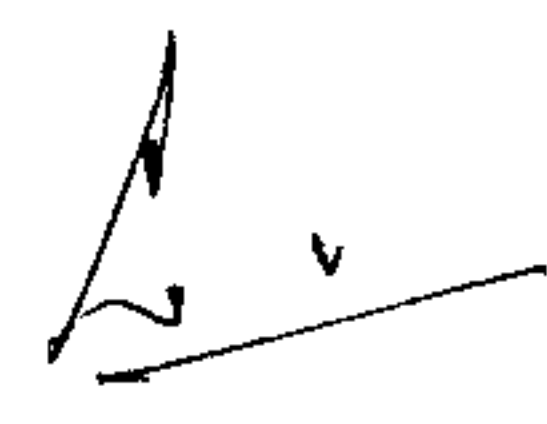
**Be granted Approval Letter subject to compliance as at B above.**

  
**(Prof. H.P. Dikshit)**  
**Chairman,**

  
**(Prof. M.S.M. Rawat)**  
**Member AICTE -Nominee**

  
**(Prof. Uday Shelat)**  
**Member**

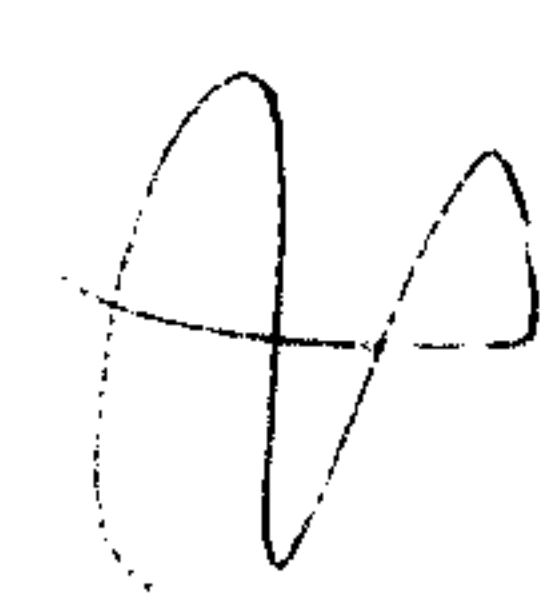
  
**(Prof. P.V. Sivapulliah)**  
**Member**

  
**(Prof.) A.K. Chotmarada**  
**Member, CoA-Nominee**

  
**(Jitendra K Tripathi)**  
**Member Secretary**

**Dated: September 20, 2014**

**Place: Sadopur-Ambala**



# MAHARISHI MARKANDESHWAR UNIVERSITY

SADOPUR - AMBALA (HARYANA) 134007

(Established under Haryana Govt. Act No. 29 of 2010 and approved under Section 22 of the UGC Act, 1956)

AppexandisA'

Ph. : 0171-2009201  
: 0171-3041500  
Fax : 0171-3041550



Website : [www.mmambala.org](http://www.mmambala.org)  
E-mail : [info@mmambala.org](mailto:info@mmambala.org)

## CERTIFICATE

It is certified that Maharishi Markandeshwar University Trust and Bank has contributed in Maharishi Markandeshwar University Sadopur as follow:

	As on 31.03. 2014	As on 31.03.2013
MMUT Contibution	26.54 Cr.	20.24 Cr
Bank Loan Outstanding	Nil	5.77 Cr.

Copy of Balance Sheet as on 31.03.2014 and 31.03.2013 is attached.

For MAHARISHI MARKANDESHWAR UNIVERSITY SADOPUR

  
Chief Finance Officer

**MAHARISHI MARKANDESHWAR UNIVERSITY SADOPUR AMBALA**  
**INCLUDING M.M.GROUP OF INSTITUTE, COLLEGE OF ARCH**  
**CONSOLIDATE BALANCE SHEET AS ON 31-3-2013**

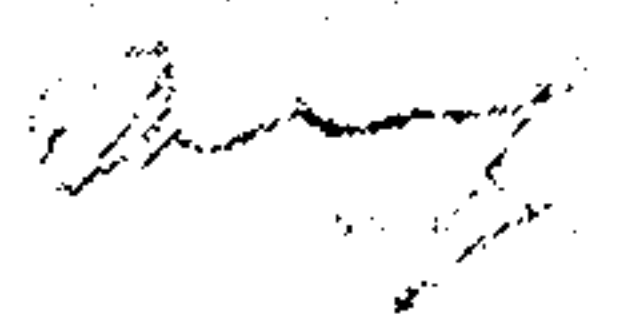
LIABILITIES	SCH NO	AMOUNT	ASSETS	SCH NO	AMOUNT
M M UNIVERSITY TRUST		202,402,727.33	FIXED ASSETS		285,556,113.08
CORPUS FUND		30,000,000.00	FDR		825,870.00
CAPITAL FUND		9,080,500.00	ADVANCES & RECOVERABLE		852,080.00
LONG TERM FUND		13,408,883.00	CASH & BANK		5,405,663.37
SECURED LOAN		57,666,217.92	CURRENT ASSET		332,397.00
CURRENT LIABLITIES		2,801,022.00	MISC. EXPENDITURE		42,093,384.80
DEPRECIATION FUND		19,706,158.00			
<b>TOTAL</b>		<b>335,065,508.25</b>	<b>TOTAL</b>		<b>335,065,508.25</b>

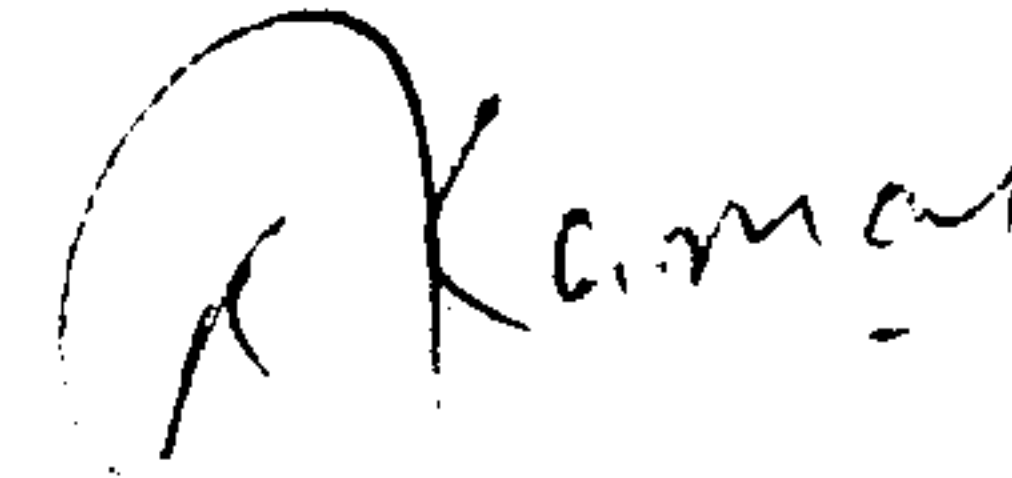
FOR M.M. UNIVERSITY

  
 REGISTRAR

DATE: -31-8-2013  
 PLACE: AMBALA CANTT

**AUDITORS REPORT :-**  
 AS PER OUR SEPARATE REPORT OF EVEN DATE ATTACHED.  
 FOR RAJIV GOEL & ASSOCIATES  
 CHARTERED ACCOUNTANTS

  
 (CA. ROHIT GOEL)  
 PARTNER  
 M.NO. 91756





**MAHARISHI MARKANDESHWAR GROUP OF INSTITUTIONS SADUPUR AMBALA**  
**UNDER MANAGEMENT OF MAHARISHI MARKANDESHWAR UNIVERSITY; SADOPUR AMBALA**  
**BALANCE SHEET AS ON 31-03-2014**

<b>LIABILITIES</b>	<b>SCH_NO</b>	<b>AMOUNT</b>	<b>ASSETS</b>	<b>SCH_NO</b>	<b>AMOUNT</b>
CORPUS FUND	1	3,00,00,000.00	FIXED ASSETS	6	27,05,87,844.08
M M UNIVERSITY TRUST		26,53,68,888.33	FDR	7	1,00,000.00
CAPITAL FUND	2	1,34,76,500.00	ADVANCES & RECOVERABLE	8	18,97,155.00
LONG TERM FUND	3	87,92,608.00	CASH & BANK	9	41,66,684.37
CURRENT LIABLITIES	5	52,13,073.00	INVESTEMENT		2,70,01,968.00
DEPRECIATION FUND		2,64,35,848.00	MISC. EXPENDITURE	10	4,55,33,265.88
<b>TOTAL</b>		<b>31,92,86,917.33</b>	<b>TOTAL</b>		<b>34,92,86,917.33</b>

*(Signature)*

Appendix-B

**Maharishi Markandeshwar University**  
**Sadopur - Ambala, 134 007 (Haryana)**  
(Established under State Act)

Ph. 0171-2009201, 202  
Fax: 0171-2009203



Website: [www.mmambala.org](http://www.mmambala.org)  
E.Mail: [career@mmumullana.org](mailto:career@mmumullana.org)

No. MMU/PF/Admn/2013/ 952-A  
Dated: 01/06/13

**Office Order**

**Dr. S.D. Sharma**, Senior Professor of English at MM University, Sadopur-Ambala is hereby appointed as the Vice-Chancellor of this University, with immediate effect, on the existing terms and conditions.

This is issued with the approval of the Hon'ble Chancellor.

**DEPUTY REGISTRAR**  
**For REGISTRAR**

Copy forwarded to the following for information & necessary action:-

1. Dr. S.D. Sharma, Professor (English), MMU, Sadopur.
2. Principal, MM Group of Institutions, MMU, Sadopur.
3. Principal, School of Architecture, MMU, Sadopur.
4. All the Heads of Departments, MMU, Sadopur.
5. Librarian.
6. Accounts Branch. } MMU, Sadopur.
7. Notice Boards. }

*Secretary*

**DEPUTY REGISTRAR**  
**For REGISTRAR**

# Maharishi Markandeshwar University

Sadopur - Ambala, 134 007 (Haryana)

(Established under State Act)

Ph. 0171-2009201, 202  
Fax: 0171-2009203



Website: [www.mmambala.org](http://www.mmambala.org)  
E.Mail: [career@mmumullana.org](mailto:career@mmumullana.org)

No. MMU/PF/Admn/13/ 954,  
Dated: 01.6.2013

**Dr. S.D. Sharma,**  
H.No. 74/7,  
Urban Estate,  
**KARNAL (Haryana)**

SUBJECT: APPOINTMENT TO THE POST OF **SENIOR PROFESSOR OF ENGLISH** IN MM UNIVERSITY, SADOPUR-AMBALA.

Sir,

With reference to our discussion, we are pleased to appoint you on the above said post in the University, on the following terms and conditions:-

1. **APPOINTMENT** : For 03 years in the first instance from the date of joining the post.
2. **SALARY** : You will be paid monthly emoluments of **Rs.60000/-** (Rupees Sixty thousand only). Conveyance charges will be reimbursed as mutually agreed.
3. **DUTIES** : As attached to the above said post in the University and any other duties which may be assigned by the competent authority from time to time.
4. **TERMINATION** : Services are liable to be dispensed with from either side without assigning any reason by giving one month's notice in writing or on payment of one month's salary in lieu thereof.
5. **GENERAL** :
  - i) In respect of all other matters, you will be governed by the rules and regulations of the University as amended from time to time. No faculty member is permitted to undertake any kind of private coaching.
  - ii) You will also not be allowed to undertake any part-time assignment in any other Organization.

You are requested kindly to join your duties immediately and give your acceptance in writing accepting the terms and conditions mentioned in this letter.

Yours faithfully,

**DEPUTY REGISTRAR**  
**For REGISTRAR**

Copy forwarded to the **Accounts Officer** for information and necessary action.

**DEPUTY REGISTRAR**  
**For REGISTRAR**

# FORM NO. 16

[See rule 31(1)(a)]

## Part A

Certificate under section 203 of the Income-tax Act, 1961 for tax deducted at source on Salary

Certificate No.		Last updated on	
Name and address of the Employer <b>M M GROUP OF INSTITUTIONS SADOPUR GROUND FLOOR, SADOPUR</b>		Name and address of the Employee <b>DR. S.D. SHARMA</b>	
PAN of the Deductor <b>AACTM0573G</b>	TAN of the Deductor <b>RTKM06141C</b>	PAN of the Employee <b>AGRPS8348C</b>	Employee Reference No. provided by the Employer (If available)
CIT(TDS) Address The Commissioner of Income Tax(TDS) <b>C.R. Building, Sector - 17E, Himalaya Marg, Chandigarh</b> City Chandigarh Pin code 160017		Assessment Year <b>2013-14</b>	Period From To <b>01.04.2013 31.03.2014</b>

### Summary of amount paid/credited and tax deducted at source thereon in respect of the employee

Quarter	Receipt Numbers of original quarterly statements of TDS under sub-section (3) of section 200.	Amount paid/credited	Amount of tax deducted (Rs.)	Amount of tax deposited/ remitted (Rs.)
Quarter 1	CKQXXXLD			
Quarter 2	CKQXXHGD			
Quarter 3	QARTMOHB			
Quarter 4	QAVEAMUD			
Total (Rs.)		0	0	0

### I. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK ADJUSTMENT (The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Book Identification Number (BIN)			
		Receipt numbers of Form No. 24G	DDO serial number in Form No. 24G	Date of transfer voucher	Status of matching with Form No.24G
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
Total (Rs.)	0				

### II. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN (The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification Number (CIN)			
		BSR Code of the Bank Branch	Date on which tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
Total (Rs.)	0				

**Verification**

DARSHAN KUMAR BANSAL son/daughter of SH. BHAGWATI PRASAD BANSAL working in the capacity of FINANCE OFFICER (designation) do hereby certify that a sum of Rs. 0 (in words)] has been

deducted and deposited to the credit of the Central Government. I further certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, TDS deposited and other available records.

Place	AMBALA	(Signature of person responsible for deduction of tax)	
Date	29-05-2014		
Designation:	FINANCE OFFICER	Full Name:	DARSHAN KUMAR BANSAL

**Notes:**

- 1 Government deductors to fill information in item I if tax is paid without production of an income-tax challan and in item II if tax is paid accompanied by an income-tax challan.
- 2 Non-Government deductors to fill information in item II.
- 3 The deductor shall furnish the address of the Commissioner of Income-tax (TDS) having jurisdiction as regards TDS statements of the assessee.
- 4 If an assessee is employed under one employer only during the year, certificate in Form No. 16 issued for the quarter ending on 31st March of the financial year shall contain the details of tax deducted and deposited for all the quarters of the financial year
- 5 If an assessee is employed under more than one employer during the year, each of the employers shall issue Part A of the certificate in Form No. 16 pertaining to the period for which such assessee was employed with each of the employers. Part B (Annexure) of the certificate in Form No.16 may be issued by each of the employers or the last employer at the option of the assessee.
- 6 In items I and II, in column for tax deposited in respect of deductee, furnish total amount of TDS and education cess.

**PART B (Annexure)**

**DETAILS OF SALARY PAID AND ANY OTHER INCOME AND TAX DEDUCTED**

1. Gross salary			
(a) Salary as per provisions contained in section 17(1)	Rs.	145161	
(b) Value of perquisites u/s 17(2) (as per Form No. 12BB, wherever applicable)	Rs.		
(c) Profits in lieu of salary under section 17(3) (as per Form No. 12BA, wherever applicable)	Rs.		
(d) Total		Rs.	145161
2. Less : Allowance to the extent exempt under section 10			
Allowance	Rs.		
Total			0
3. Balance (1 - 2)		Rs.	0
4. Deductions :		Rs.	145161
(a) Entertainment allowance	Rs.		
(b) Tax on Employment	Rs.		
5. Aggregate of 4(a) and (b)		Rs.	0
6. Income chargeable under the head 'Salaries (3 - 5)			Rs. 145161
7. Add : Any other income reported by the employee			
	Rs.		
Total			Rs. 0
8. Gross total income (3 + 7)			Rs. 145161

Deductions under Chapter VI-A (A) sections 80C, 80CCC and 80CCD		Gross amount	Deductible amount
(a) section 80C			
(i)	Rs.		
(ii)	Rs.		
(iii)	Rs.		
(iv)	Rs.		
(v)	Rs.		
(vi)	Rs.		
(vii) Deduction u/s 80C	Rs.	Rs. 0	Rs. 0
(b) section 80CCC	Rs.	Rs.	Rs.
(c) section 80CCD	Rs.	Rs.	Rs.

Note : 1. Aggregate amount deductible under section 80C shall not exceed one lakh rupees.

2. Aggregate amount deductible under the three sections, i.e., 80C, 80CCC and 80CCD, shall not exceed one lakh rupees.

(B) other sections (e.g., 80E, 80G etc.) under Chapter VI-A			
(i) section	Rs.	Rs.	Rs.
(ii) section	Rs.	Rs.	Rs.
(iii) section	Rs.	Rs.	Rs.
(iv) section	Rs.	Rs.	Rs.
(v) section	Rs.	Rs.	Rs.
<b>10. Aggregate of deductible amount under Chapter VI-A</b>			Rs. 0
11. Total income (8-10)			Rs. 145161
12. Tax on total income			Rs. 0
13. Education Cess @3% (on tax at S. No.12 plus surcharge at S. No.12)			Rs. 0
14. Tax payable (12+13)			Rs. 0
15. Relief under section 89 (attach details)			Rs. 0
16. Tax payable (14-15)			Rs. 0
17. Tax Deducted at Source u/s 192			Rs. 0
18. Balance (16 - 17)			Rs. 0
<b>Verification</b>			

I, DARSHAN KUMAR BANSAL son/daughter of SH. BHAGWATI PRASAD BANSAL working in the capacity of \_\_\_\_\_ do hereby certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, and other available records.

Place	AMBALA	(Signature of person responsible for deduction of tax)	
Date	29-05-2014		
Designation:	FINANCE OFFICER	Full Name:	DARSHAN KUMAR BANSAL

*Sugun*

Appendix - 'C'

# Maharishi Markandeshwar University

Sadopur - Ambala, 134 007 (Haryana)

(Established under State Act)

Ph. 0171-2009201, 202  
Fax: 0171-2009203



Website: [www.mmambala.org](http://www.mmambala.org)  
E.Mail: [career@mmumullana.org](mailto:career@mmumullana.org)

No. MMU/PF/Admn/2013/1852,

Dated: 21.10.13

**Mr. Sarwan Kumar Gupta,**  
S/o Late Shri Krishan Chand Gupta,  
#183, W.No.5, Mahadev Mohalla,  
**Thanesar-136118, Distt. Kurukshetra**

SUBJECT: APPOINTMENT TO THE POST OF **CONTROLLER OF EXAMINATIONS** IN MM UNIVERSITY, SADOPIR-AMBALA.

Sir,

With reference to your Bio-data and subsequent discussion, we are pleased to offer you an appointment to the above said post in MM University, Sadopur, on the following terms and conditions:-

1. SALARY : You will be paid monthly emoluments of **Rs.50000/-** (Rupees Fifty thousand only) inclusive of all allowances.
2. DUTIES : As attached to the above said post and any other duties which may be assigned by the competent authority from time to time.
3. TERMINATION : Services are liable to be dispensed with from either side without assigning any reason by giving one month's notice in writing or on payment of one month's salary in lieu thereof.
4. GENERAL :
  - 1) In respect of all matters, you will be governed by the rules and regulations of the University as amended from time to time.
  - 2) Your services are transferable to any of the institutes under MM University Trust, Ambala at any time without assigning any reason which you will have to join immediately within the given time without raising any objection failing which it will be presumed that you are no longer interested in continuing in the services of this organization and your services will stand terminated without any further notice.
  - 3) You will not be allowed to undertake any part-time assignment in any other Organization.

If this offer of appointment is acceptable to you on the above terms and conditions, you may join your duties as early as possible. Please give your acceptance in writing accepting the terms and conditions mentioned in this letter.

Yours faithfully,

**DEPUTY REGISTRAR**

Copy forwarded to the Accounts Officer for information and necessary action.

**DEPUTY REGISTRAR**

**Maharishi Markandeshwar University  
Sadopur-Ambala**

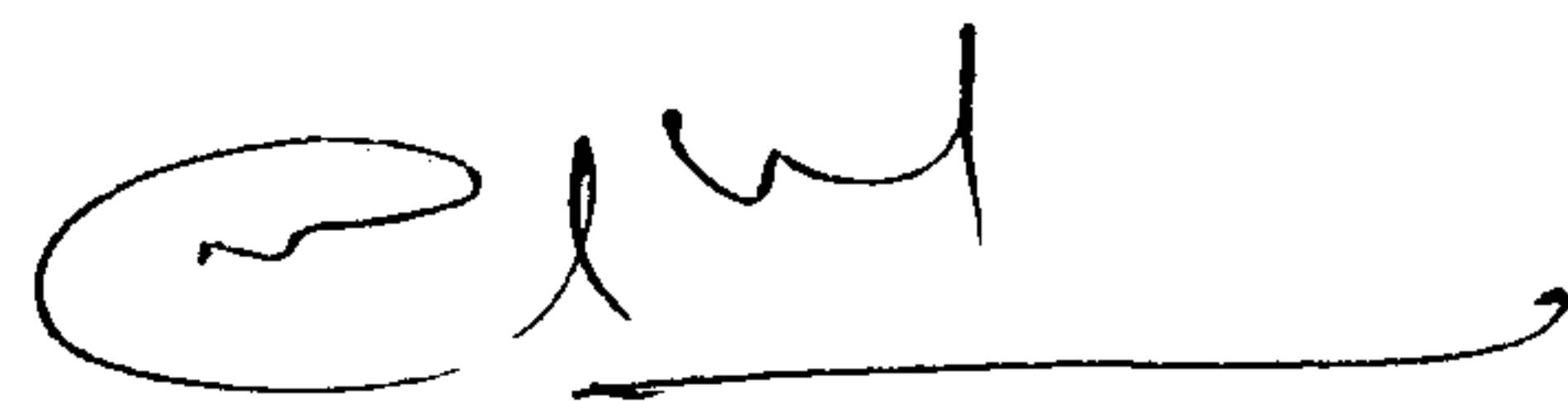
No. MMUT-13/S-11,

Dated: **01.12.2013**

**Office Order**

In addition to his own duties, **Mr. Sarwan Kumar Gupta**,  
Controller of Examinations will also work as a Registrar of Maharishi  
Markandeshwar University, Sadopur-Ambala with immediate effect.

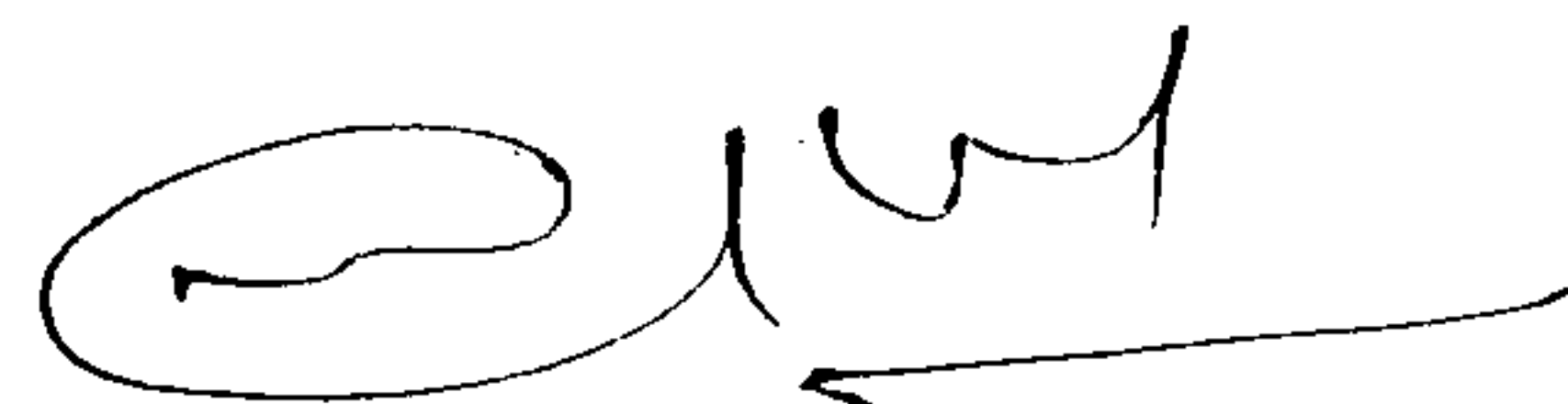
This is issued with the approval of the competent  
authority.



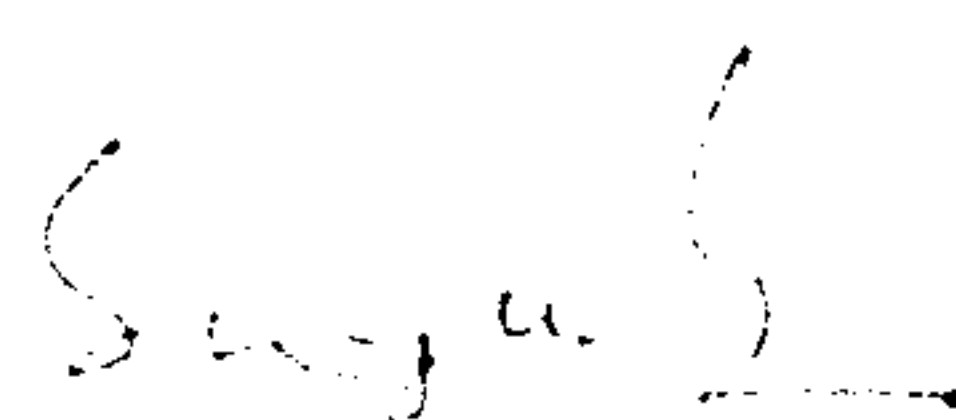
**DEPUTY REGISTRAR**

Copy forwarded to the following for information & necessary action:-

1. Mr. Sarwan Kumar Gupta, Controller of Examinations, MMU, Sadopur.
2. Principal, MM Group of Institutions, Sadopur.
3. Principal, School of Architecture, Sadopur.
4. All Heads of Departments, MMU, Sadopur.
5. All Section Incharges, MMU, Sadopur.
6. PS to Vice Chancellor, MMU, Sadopur.



**DEPUTY REGISTRAR**







Form Number: VSUUVSH

47

**FORM NO. 16**

[See rule 31(1)(b)]

**Certificate under Section 203 of the Income Tax Act, 1961 for tax deducted at source on Salary**

Name and Address of Employer		Name and Address of Employee	
M M GROUP OF INSTITUTION SADOPUR GROUND FLOOR, VILLAGE SADOPUR, AMBALA - 134002 Haryana +(91)171-2009201 RGACATDS@GMAIL.COM		SARWAN KUMAR GUPTA HOUSE NO 169, WARD NO 03, MAHADEV MOHALLA, THANESAR, KURUKSHETRA - 136118 Haryana	
PAN of Deductor		TAN of Deductor	PAN of Deductee
AACTM0573G		RTKM06141C	ABWPG6018K
CIT (TDS)		Assessment Year	Period
The Commissioner of Income Tax (TDS) C.R. Building, Sector 17, E, Himalaya Marg, - , - , Chandigarh, 160017		2014-15	From 01-Apr-2013 To 31-Mar-2014

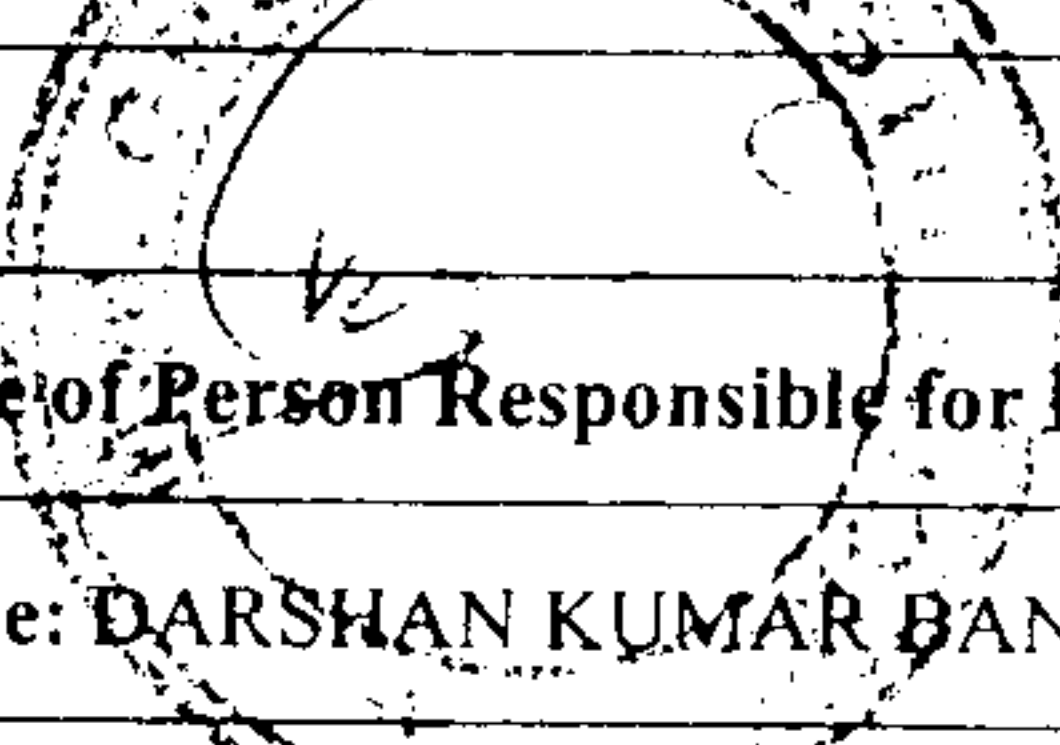
Note: Name and address is as present in PAN Database of Income Tax Department.  
Apply for PAN change request to update details

**Summary of Tax Deducted at Source**

Quarter	Receipt Numbers of Original Quarterly Statements of TDS Under sub-section (3) of Section 200	Amount of Tax Deducted in respect of Deductee (₹)	Amount of Tax Deposited / Remitted in respect of Deductee (₹)	Status of Booking*
Q3	QARTMOHB	10000.00	10000.00	F
Q4	QAVEAMUD	37000.00	37000.00	F
<b>Total (₹)</b>		<b>47000.00</b>	<b>47000.00</b>	

**Verification**

DARSHAN KUMAR BANSAL, son / daughter of BHAGWATI PARSAD BANSAL working in the capacity of FINANCE OFFICER (designation), do hereby certify that a sum of (₹) 47000.00 [Rupees Fourty Seven Thousand Only] has been deducted and a sum of (₹) 47000.00 [Rupees Fourty Seven Thousand Only] has been credited to the credit of the Central Government. I further certify that the information given above is true, complete and correct and is based on the books of accounts, TDS statements, TDS deposited and other available records.

Place	AMBALA	
Date	29-May-2014	
Signature of Person Responsible for Deduction of Tax		
Designation: FINANCE OFFICER		Full Name: <u>DARSHAN KUMAR BANSAL</u>

Notes:

If an assessee is employed under more than one employer during the year, each of the employers shall issue Part A of the certificate in Form No.16 pertaining to the period for which such assessee was employed with each of the employers  
The deductor shall furnish the address of the Commissioner of Income-tax(TDS) having jurisdiction as regards TDS statements of the assessee  
To update PAN details in Income Tax Department database, apply for 'PAN change request' through NSDL or UTITSL  
Form 16 contains the latest transaction reported by the deductor in the TDS / TCS Statement. For further details please view your 26AS for same AY on the website <https://www.tdscpc.gov.in>

*Beachel*  
24/6/14

