



ज्ञान-विज्ञान विमुक्तये

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सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
(मानव संसाधन विकास मंत्रालय, भारत सरकार)
बहादुरशाह ज़फ़र मार्ग, नई दिल्ली – 110 002

University Grants Commission
(Ministry of Human Resource Development, Govt. of India)
Bahadurshah Zafar Marg, New Delhi – 110 002

No. F. 1-2/2019(IC)

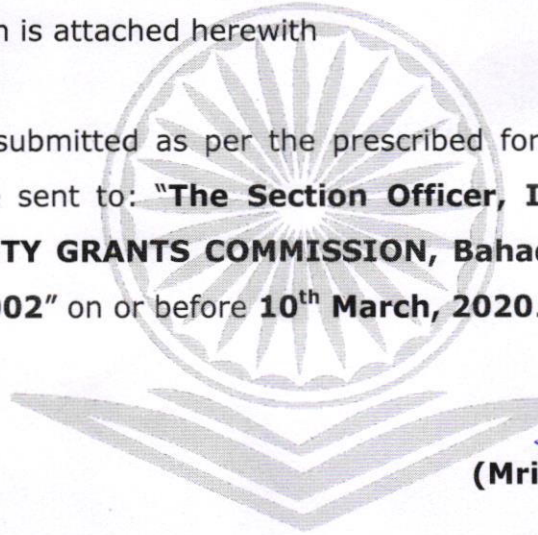
December, 2019

NOTICE

University Grants Commission, India and German Academic Exchange Service (DAAD), Germany invite proposals from eligible Indian and German institutions under **Indo-German Partnerships in Higher Education Programme (IGP)**. All Indian public institutions that are eligible to receive development grants from the UGC, and all MHRD funded institutions may apply.

Complete details about the Programme are available in the Programme Announcement which is attached herewith

Proposals must be submitted as per the prescribed format and the duly-filled proposals should be sent to: **"The Section Officer, IC-Section, Room No. 508- A, UNIVERSITY GRANTS COMMISSION, Bahadur Shah Zafar Marg, New Delhi – 110 002"** on or before **10th March, 2020**.



(Mriganka Sekhar Sarma)
Education Officer

ज्ञान-विज्ञान विमुक्तये

Indo-German Partnerships in Higher Education (IGP) 2020-2024

**A joint programme
by the University Grants Commission (UGC)
and the German Academic Exchange Service (DAAD)**

Objectives

By launching the second phase of this funding programme, the Ministry of Human Resource Development of the Republic of India and the Ministry of Education and Research of the Federal Republic of Germany aim to intensify cooperation between Indian and German Institutions of Higher Education.

Through this programme, the universities/institutions will get an opportunity to develop joint research projects and upgrade study programmes in order to enhance their strategies of internationalization.

In contrast to partnerships exclusively managed by individual departments, the IGP programme encourages more intensive partnerships at the institutional level.

The programme will contribute to the internationalization of the participating institutions through:

- intensive partnerships at the institutional level
- development and implementation of innovative teaching and research profiles
- exchange of masters students, doctoral students, post-docs, faculty and institutional managers or employees looking after the international relations of the institution
- tie up with third parties from the industry and academia for collaboration.

Who are the funding bodies?

The programme is jointly funded by the Indian Ministry of Human Resource Development (MHRD) and the German Federal Ministry of Education and Research (BMBF).

The University Grants Commission (UGC) and the German Academic Exchange Service (DAAD) are the implementing agencies for this programme.

The application, selection procedures and the financial support for the Indian universities are organized and managed by the UGC whereas the DAAD manages the same for the German universities.

Who can apply?

In India, all public institutions that are eligible to receive development grants from the UGC and all the MHRD funded institutions may apply.

In Germany, all state and state-recognized German institutions of higher education may apply.

What can be funded?

The planned activities from Indian and German sides should be balanced in nature.

Measures that can be funded are:

- Measures aimed at the development of the internationalization strategies of the participating universities
- Measures to develop and implement new teaching and research profiles (for e.g. develop research projects, develop and update study programmes)
- Work meetings, workshops, summer and winter schools, conference participation
- Study, teaching and research stays

The following are also eligible for funding:

- Staff to coordinate the actions
- Miscellaneous (non-research) related additional costs at home and abroad necessary in connection with the funded measures
- Mobility of master students, doctoral students, postdocs, faculty and university managers

The funding period is max. 4 years.

Funding will start from July 1, 2020 and end on June 30, 2024.

The maximum funding per institution is Euros 400,000 for the German institution and approx. INR 80 lakhs for the Indian institution divided over the period of 4 years.

Funding to the Indian institution will be provided by the UGC, and by DAAD to the German institution.

Which disciplines can be funded?

The programme is open to all disciplines.

Which target groups are funded?

Master Students, doctoral students, postdocs and faculty from German and Indian universities within the framework of cooperation projects and those in charge of internationalization in their respective institutions (e.g. representatives of the International Offices).

Which framework conditions should be met?

Cooperation agreements between the German and Indian partner institutions specifying the scope of collaboration between the partners should be submitted along with the application. Partner Institutions must in principle agree on mutual tuition fee waiver.

A concrete and precise partnership project jointly worked out and agreed on by both the partners should be submitted with the application clearly mentioning the aim to be achieved.

Application details

The application must be made by the German as well as the Indian institution.

Following documents need to be submitted with the application:

- Application form
- A common project proposal / A common short description of the project
- A significant description of the planned activity
- Financial plan
- Time and action plan
- Copy of the cooperation agreement/letter of Intent/MoU with German partner institution
- A signed approval of the project application from the head of Institution.

For German applicants:

The application from the German institution is made by the responsible project leader via the DAAD online portal <https://portal.daad.de/irj/portal>.

For Indian applicants:

Application from the Indian partner institutions is to be submitted to the UGC. Application form, financial plan and formats of other documents are available on the UGC website i.e. www.ugc.ac.in. The applicant needs to fill in the prescribed format (as enclosed) and send the scanned copy of the same along with the relevant documents as a single pdf file to proposalic@gmail.com. Hardcopies also need to be sent to:

The Section Officer, IC Section, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi – 110002.

Applications complete in all respects and submitted in time to the respective organisations will be considered.

Applications will only be considered when parallel applications are received by UGC from the Indian side and by DAAD from the German side. The concrete measures and costs to be taken by the German and the Indian side should be clearly specified in both applications.

Application deadline

Deadline for submission of soft copy of the application/proposal is **1st March 2020**. Hard copies of the applications should reach UGC office by **10th March, 2020**.

**What are the
selection criteria?**

The selection will take place in 2 steps.

In the first step, the proposals will be evaluated by independent selection committees of experts both in Germany and in India. After independent evaluation of the proposals, the ranked/graded lists of proposals will be exchanged between the UGC and DAAD. In the second step the proposals to be funded will be finalized by the UGC DAAD joint committee.

The joint committee meeting will take place in May 2020.

Selection criteria are:

- Scientific quality of the project
- Innovative ideas for teaching and research development
- Feasible funding and action plans
- Description of achievable goals in compliance with the programme's objectives

The allocation of the funds will be made as per the funding regulations / laws of the respective country.

**Contact person
and further Information**

University Grants Commission (UGC)
Bahadur Shah Zafar Marg
110002 New Delhi

Dr. Manju Singh
Joint Secretary
Tel.: +91 11 23238876
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Regional Office New Delhi
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bahrani@daad.de

Enclosures

- Application format (for the Indian PI)

Application for Indo-German Partnerships in Higher Education Programme (IGP)

Part - A

1	Name of the Indian Institution with full address	
2	Name of the PI and contact details	
3	Name of the Co-PI (if any) and contact details	
4	Title of the Project	
5	Estimated funding request amount	
6	Name of the German Partner Institution	
7	Name of the German PI/Coordinator with contact details	
8	Information about third party funding (if any)	

Part - B

Executive Summary: The Summary should consist of the following

- Project Title
 - Statement of Need and Project Objectives
 - Brief statement about long-term impact
- {The Summary should be submitted in separate page/s, maximum 1500 words}*

Part - C

Participant Statistics Page:

- Anticipated number of Indian participants in the project:
- Anticipated number of Indian participants in exchange visit:
 - Faculty:
 - Administrators dealing with international affairs:
 - Post docs:
 - PhD Students:
 - Post Graduate Students:
- Total duration of all exchange visits:

Part - D

Financial Plan:

The University Grants Commission would provide funding to the selected institutions under this programme in instalments and the awardee institutions will be under obligation to submit audited Utilization Certificates for the previous grant under the programme which will facilitate the Commission to sanction/ release subsequent admissible grants.

Sr. No.	Items	Amount (Rs.) 2020-21	Amount (Rs.) 2021-22	Amount (Rs.) 2022-23	Amount (Rs.) 2023-24	Total Estimated Project Cost
i)	Mobility					
ii)	Summer/Winter School					
iii)	Conference/Seminar/Workshop/Meetings					
iv)	Educational Material/Electronic Equipment					
v)	Local transport					
vi)	International travel					
	Lodging, meals and incidental expenses					
	Visa Fees					
	Medical Insurance					
vii)	Contingency					
viii)	Overheads					
Total						

It is mandatory on the part of the awardee institution to furnish reports every six months on the progress made on all aspects of the project and statement of expenditure incurred on various approved items during the period with Utilisation Certificate as per GFR 2017 format. The institution would maintain separate account for the project. The grant should be kept in a saving bank account and the interest earned should be reported to the Commission. The interest thus earned will be treated as a credit to the organization and will be adjusted towards further instalments of the grant.

Programme Budget Format

i) **Mobility** :- For short and long term stay in Germany (per person)

	Travel (to and fro)	Per month Equivalent to INR	Per day
Students	1050 Euros	1000 Euros	46 Euros
Doctoral students	1050 Euros	1000 Euros	46 Euros
Postdocs	1050 Euros	1500 Euros	70 Euros
Scientists/faculty upto 2 semesters	1250 Euros	2000 Euros	89 Euros

ii) **Summer/ Winter School (in Germany)**

	Per Week (5 to 7 days)	Till 04 days
Participants (not depending on the status)	250 Euros	50 Euros per day
Experts	250 Euros	50 Euros per day

**DAAD**Deutscher Akademischer Austauschdienst
German Academic Exchange Service**iii) Conference /Seminar/Workshop/Meetings (for attending in Germany)**

	Per Week (5 to 7 days)	Till 04 days
Participants (not depending on the status)	250 Euros	50 Euros per day
Experts/Faculty	250 Euros	50 Euros per day

- iv) **Educational Material/Electronic equipments** :- Educational and technical materials include translation expenses and the cost of setting up and/or maintaining electronic communications such as Internet and e-mail services including computer software and computer lab fees. Requests for reimbursements for educational materials and electronic communications equipment should be kept to a minimum so that other direct project elements can be funded. If needed, equipments should be procured on rent basis.
- v) **Local Transport:** - Local transportation allowances (e.g. car/ taxi rental) must be clearly justified in terms of need, length of visit and cost savings.
- vi) **International travel:** - Air-tickets for the participants would be purchased by the respective university/institution by economy class for shortest route from their place of work in India to the place of the German host institute and back. Journey is to be performed by Air India where it ply point to point service and air ticket should be booked from airline website, counter or authorized travel agent viz., Ashok Tour and Travels, IRCTC, Balmer & Lawrie. In case point to point service of Air India is not available, journey by Air India be performed up to the extent where it ply on direct shortest route. Where the entire direct shortest route is not served Air India, journey may be performed by other airlines offering cheapest airfare. In no case, tickets be booked through private travel agent, claim should be accompanied with the original Boarding Pass.
- vii) **Lodging, meals and incidental expenses:-** Costs of lodging, meals and incidental expenses may not exceed as per the published Government of India/UGC per diem allowance rates. Actual costs may be less than the published per diem rates.
- viii) **Visa Fees:** - Visa fees for Indian participants.
- ix) **Medical Insurance:** - Medical insurance is compulsory for all visiting participants.
- x) **Contingency expenses:-** The admissible contingency grant may be utilized on spares for apparatus, photo-stat copies and microfilms, typing, stationary, postage, telephone calls, internet, fax, computation and printing needed in connection with the project. Assistance may be provided for any other special requirement in connection with the project which is not covered under any other 'items/Head' of assistance under the project.
- xi) **Institutional Overheads:** - The host institute will be provided additional grant to the tune of 10% (ten percent) of the approved recurring grant except travel and field work as overhead cost, to provide infrastructural facilities including office support, administrative and accounting/auditing services.

Part - E

Time and Action Plan (2020-2024): the Action Plan serves as a guide for a possible concrete planning and objective description.

Changes that have a significant deviation from the target description to follow must be coordinated with the UGC in advance.

The following should be filled in chronologically (see example)

Date	Measure	Place	Participant and number	Objective
September, 2020	Working meeting for project coordination	New Delhi	German and Indian Project leader; 6	Fine tuning of the planned activities in 2020
October, 2020	Summer School	Bonn	Postgraduate students and faculty; 30	Mediating innovative research methods



DAAD

Deutscher Akademischer Austauschdienst
German Academic Exchange Service

Endorsement for the Project application under the programme Indo-German Partnerships in Higher Education

Name of the Institution:

I, hereby, declare that the university/institute management acknowledges and approves the application of

Name:

Under the Programme: Indo-German Partnerships in Higher Education (IGP)

Place

Date

Signature and designation