



**UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI-110 002**

**PROFORMA FOR SUBMISSION OF EXPERT COMMITTEE REPORT  
STATE PRIVATE UNIVERSITIES**

**Part – I – Preliminary**

(i)	Constitution of the Expert Committee	
1.	Prof. H. P. Dikshit Former VC, IGNOU, 69, Nayagaon, Rampur, Jabalpur – 482 002 (M) – 09425800002 (R) – 0761-2668571 hpdsushasan@gmail.com	Chairman
2.	Prof. S. K. Pandey, Vice Chancellor, Pt. Ravishankar Shukla University Amanaka G. E. Road Raipur (Chhatisgarh) India – 492010 (M) – 09424200857 vc_raipur@prsu.org.in	Member
3.	Prof. B. R. Chahar Department of Civil Engineering Indian Institute of Technology New Delhi – 110 016. (O) - 26591187 (R) – 26591136 (M) – 9868266407 chahar@iitd.ac.in	Member
4.	Dr.S.V. Ratnaparkhi Director, Alkesh Dinesh Mody Institute for Financial & Management Studies, University of Mumbai, Mumbai-400 098 022-26521680 / 26525511 (M) – 9969873770 Director.admi@mu.ac.in Ratna.parkhi@yahoo.co.in	Member
5.	Prof. Uma Joshi Director, Institute of Fashion Technology, The MS University of Baroda, Vadodara, Gujarat (O)-0265-2789777	Member

	(M) – 09974706567 <a href="mailto:umajoshi5547@yahoo.com">umajoshi5547@yahoo.com</a>	
6.	Prof. Rakesh Kumar Gupta Director, University Institute of Hotel Management & Tourism, Panjab University, Chandigarh – 160 014. (O) – 0172-2541969 / 2534498 (M) – 09988186326 <a href="mailto:rakeshdes@yahoo.co.in">rakeshdes@yahoo.co.in</a>	Member
7.	Prof. K. R. Venugopal Deptt of Computer Science & Engg University of Visveswaraya College of Engg Bangalore University, Karnataka (M) – 098440368854 <a href="mailto:vkrajuk@vsnl.com">vkrajuk@vsnl.com</a>	Member (nominee of AICTE)
5.	Ajay Kumar Khanduri Deputy Secretary University Grants Commission, NRCB 35, Firozshah Road, New Delhi – 110 001 (M) – 9868111961 (O) – 011-23381421 <a href="mailto:khanduri.ugc@nic.in">khanduri.ugc@nic.in</a>	Member Secretary
(ii)	Date (s) of visit	2 <sup>nd</sup> and 3 <sup>rd</sup> August 2014
(iii)	Any other information (Non-participation of members, any special factor or situation/difficulties relevant to the report)	

**Part – II – Introduction**

(i)	Brief introduction of the University
	<b>G.D. Goenka University (GDGU), Sohna Road, Gurgaon, has been established by the</b>

*Dr. Uthank*  
*Rajiv*  
*Sharma*  
*Sup*

*R* *P*

*G* *L*

	<b>Government of Haryana under the Haryana Private Universities (Amendment) Act, 2013, notified in HARYANA GOVT. GAZ. (EXTRA).MAY 3, 2013 (VYSK.13,1935 SAKA) (Referred at Appendix – IV of Annexure-I). The University started teaching programme from the session 2013-14. The vision of the G D Goenka University aims to be an internationally recognized institution of higher learning through excellence in curricula, creativity, research and innovation in an interdisciplinary environment.</b>	
(ii)	Date of establishment of the University	<b>May 3, 2013</b>
(iii)	Brief description of the University and its faculties/courses	<b>The University is offering Undergraduate and Postgraduate Programmes in Engineering, Management, Fashion &amp; Design, Hospitality, Architecture &amp; Planning, Law, Humanities &amp; Social Science and Communication. The Law &amp; Architecture Programmes are approved by Bar Council of India and Council of Architecture respectively.</b>
(iv)	Brief description of the Trust/Society that governs the University	<b>GDGU is promoted by Genuine Promoters (A Company limited by shares not for profit u/s.25 of the Companies Act, 1956) (referred at Appendix IV of Annexure – I)</b>

**Part – III – Summary Report****A. Legal Status**

(i)	Is the University duly established under the law and as required in the UGC Regulations? (refer 1.10 and 1.11 of the format)	<b>Yes</b>
(ii)	Is the Trust/Society involved in promoting the University sufficiently focused on educational activities and independent of their business or any other interest, if any?	<b>Yes</b>

**B. Organization Description**

(i)	Does the University abide by UGC Regulations on off-campus centres Yes No Not applicable	<b>Not applicable</b>
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	(refer 2.4 of the format)	
	Does the University abide by UGC Regulations on off-Shore campus centres Yes No Not applicable (refer 2.5 of the format)	<b>Not applicable</b>
	Does the University offer courses under distance mode with the approval of competent authority of the Government of India? Yes No Not applicable (refer 2.6 and 2.7 of the format)	<b>Not applicable</b>

**C. Academic Activities**

(i)	Are the courses offered by the University narrowly focused or adequately diverse?	<b>The courses offered by GDGU under different faculties are diverse and the University has adopted an interdisciplinary approach to education.</b>
(ii)	Are the list of courses for the award of degree as per the Section 22 of the UGC Act. 1956?	<b>Yes but they differ only in terms of specialisations.</b>
(iii)	Is the sanctioned intake is as per the norms/intake sanctioned by the concerned Statutory Council (s)/UGC?	<b>Yes</b>
(iv)	Whether courses run are approved by concerned Statutory Council (s)?	<b>Yes</b>
(v)	Are there adequate support facilities for students, especially for disadvantaged students? (refer 4.5 of the format)	<b>No</b>
(vi)	Are the students adequately informed? (refer 4.7 and 4.8 of the format)	<b>Yes all the relevant information is available on the University website - <a href="http://www.gdgoenkauniversity.com">www.gdgoenkauniversity.com</a> and the website is regularly updated.</b>

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		The prospective students are clearly informed regarding the criteria for admission, rules and regulations, facilities available, fees etc. through the Website, Newspaper Advertisement, Brochure, Notice Boards, Group mails etc.
(vii)	Is there a Grievance Redressal Mechanism and is that working Properly?	Yes, it was observed that there is a proper redressal mechanism and following grievance redressal committees have been constituted & functioning:  <ol style="list-style-type: none"> <li>1. Proctorial Board</li> <li>2. Faculty Grievance Committee</li> <li>3. Anti-Ragging Committee</li> <li>4. Committee Against Sexual Harassment</li> </ol>
(viii)	Is the University following proper procedure for formulation and revision of curriculum on periodic basis?	The University has been in existence for one-year only.
(ix)	How regular, fair and transparent is the examination system? (refer 5.7 to 5.14)	As per the documentation available with the examination section, it was observed that the examination system in the University is regular, fair and transparent.  It was brought to the notice of the Committee that the University is following semester system  The dates of all tests and examinations are announced in the Academic Calendar which is displayed on the University website in the beginning of the semester.  The results are normally declared within a month of holding the last examination.  The answer sheets of all internal examinations are shown to the students and results are displayed. There is a provision of re-totaling and rechecking of unmarked & unchecked answers for end semester University examinations.

**D. Admission Process**

(i)	Does the University follow fair and transparent procedure for admission? (refer 6.1 and 6.7 of the format)	Yes, it was observed that the University is following fair and transparent procedure for admission.  The advertisement for admission to all the
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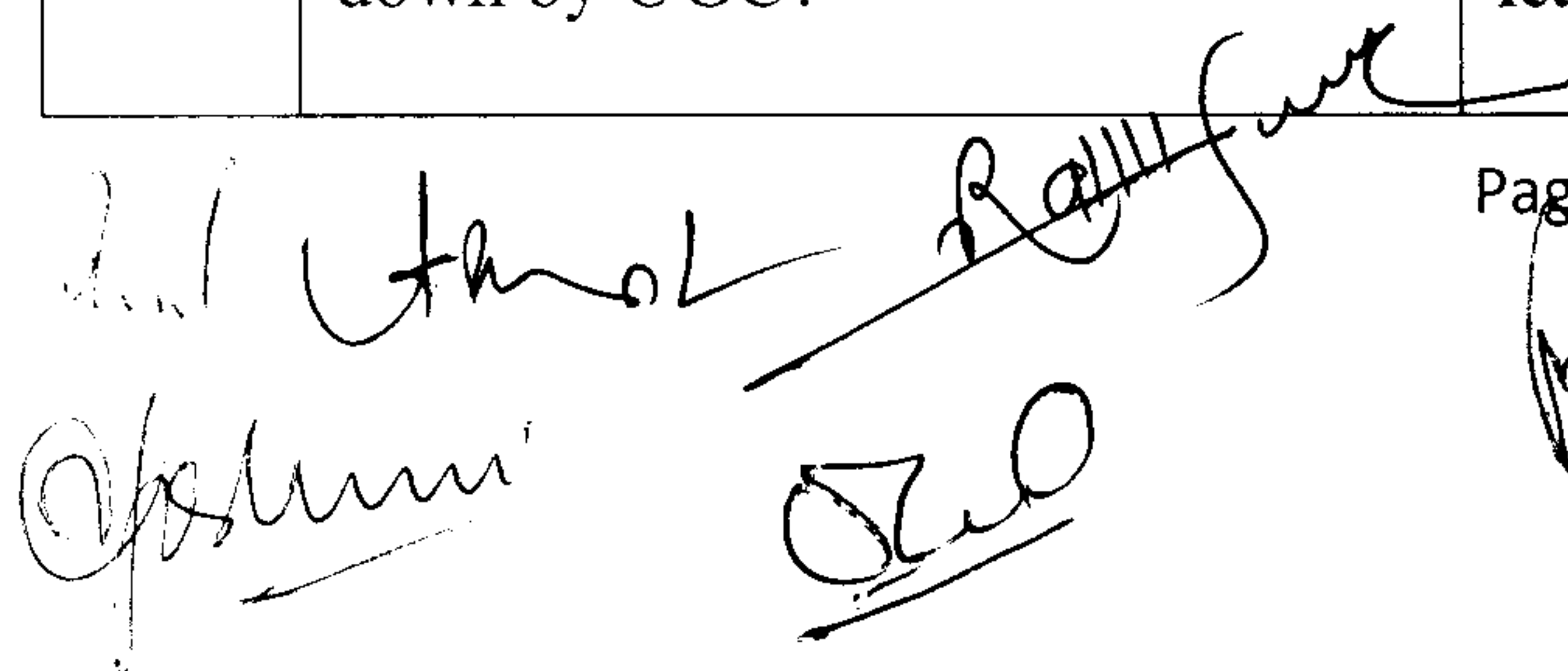
		programme of the University appears in national and local newspapers and it is also displayed on the website with all details like eligibility criteria, procedure for admission, fees etc.
(ii)	Do any special reservation on quota follow clearly laid down policy?	Yes, as per the Haryana Private Universities Act, 2006.

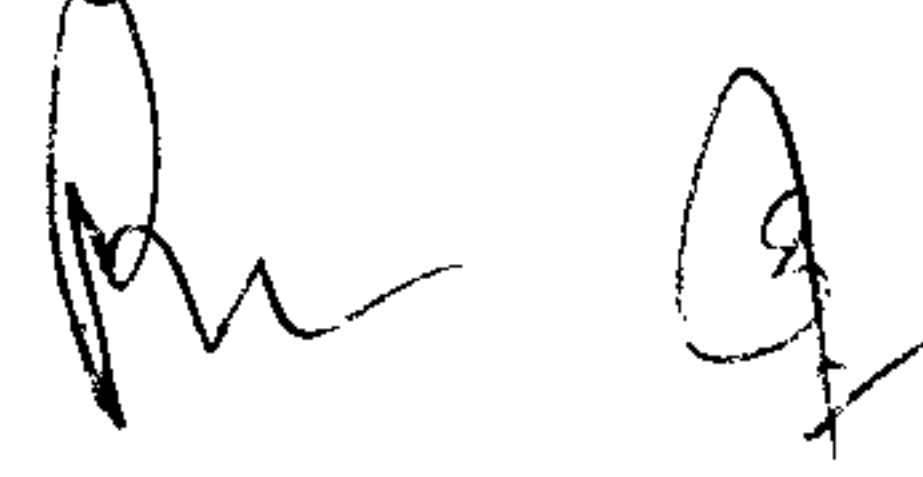
**E. Fee Structure**

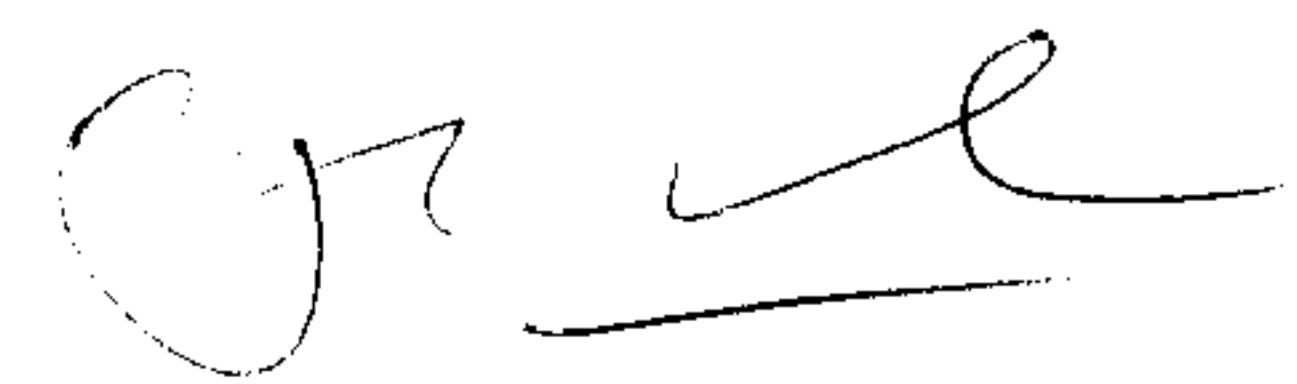
(i)	Are the students sufficiently informed about the fees and charges payable?	The Committee observed that the students are properly informed about the fees and other charges and it is well explained in prospectus as well as displayed on University website.
(ii)	Does the University follow its own declared policy in collecting any fees or charges or are there some charges over and above the publically stated fee structure?	It was brought to the notice that the University is not collecting any fees and charges over and above the publically announced fee and the same was confirmed by students. However, the University does not have any rationalized policy on fee. It was informed that there is no decision of State Commission for fixation of fee in Haryana.
(iii)	Is the mode of fees collection transparent or are there complaints of payments without receipts?	It was seen that the mode of fees collection is transparent and there are no complaints of payments without receipts.
(iv)	Are the fees reasonable compared to costs involved in running the programmes and to other similar institutions?	The Committee is of the opinion that the fee charged from the students both as tuition fee & hostel fee are on higher side.
(v)	Is the fee structure based on a policy or guidelines laid down by the Government?	The University does not have any rationalized policy on fee. It was informed that there is no decision of State Commission for fixation of fee in Haryana. However, whatever fee is charged by the University is being informed to the State Government.
(vi)	Is there any indication of the University being run solely or primarily for commercial gains?	No.

**F. Faculty**

(i)	Does the University follow pay Scales and service conditions laid down by UGC?	The UGC pay scales have been implemented without provision of career advancement, study leave etc.
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(ii)	Is the faculty well qualified are well trained for the courses? (if required, please make comments separately for each faculty/department)	<b>Certain deficiencies in number of qualified faculty were observed and have been given department wise in Appendix II-A.</b>
(iii)	Is the proportion of permanent faculty adequate or is the University being mainly run by deploying contractual faculty /guest faculty/ Part-time faculty?	<b>Almost all the appointments are on probation but as pointed out later, the regulations regarding service conditions do not clearly define the extended period of probation. It is also observed that the University as a whole does not have required minimum number of faculty.</b>  <b>The University has four faculty members who are working as visiting faculty.</b>
(iv)	Has the University followed due process for recruitment of faculty?	<b>The first statutes have been approved by the Government only in June 2014. Therefore, besides the situation of appointment without any statutory authority, there are some sample cases where the selection committee had aberrations like an Assistant Professor being member of the selection committee for the selection of another Assistant Professor. There are few more aberrations.</b>

**G. Infrastructure**

(i)	Are the following infrastructure facilities adequate? <ul style="list-style-type: none"> <li>➤ Land and buildings</li> <li>➤ Class Rooms</li> <li>➤ Laboratories &amp; equipment</li> <li>➤ Library</li> <li>➤ Sports facilities</li> <li>➤ Residential accommodation including hostels</li> </ul>	<b>From the examination of records, visit to the campus &amp; all facilities and discussion with authorities it was observed that the infrastructure facilities are adequate in respect of land and building, class rooms, laboratories &amp; equipment, library, sport facilities. Infrastructure for school of communications is at the stage of completion of civil work. The School of Hotel Management is located outside the Campus and there is deficiency in term of size of class rooms.</b>  <b>The library of the University is well equipped with 3058 Titles and 8212 Volumes of books and about 111 print journals. The University has also subscribed to a variety of online journals with includes IEEE (ASPP), ASTM Digital Library, J-Gate Engineering (JET), J-Gate Management (JSMS), Ebsco, Manupatra and Proquest. Present Library building space is inadequate for meeting the requirements of large number of students in various disciplines. In general, department libraries were found to be lacking in number of text &amp; reference books.</b>
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		<p>Sport facilities like badminton, basketball, lawn tennis, indoor games, playfields etc. are situated in university campus and other sports facilities are shared with sister institutes outside campus.</p> <p>It was also observed that there is separate boarding and lodging facilities for boys and girls. The hostel provides around 500 En-suite rooms with attached bathrooms. The Hostel is located outside of 20 acres of land and more than 50% accommodation in the Hostel is occupied by students of adjoining Institutions.</p>
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### H. Financial Viability

(i)	Does the University have adequate and independent funds?	The financial position of the University was brought before the Committee by Chief Finance & Accounts Officer and it was observed that as of now the University seems to have adequate funds to run the University. However, there is no disclosure of fund position even though the undertaking is given by the promoters of the University to meet the future requirements.
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### I. Governance System

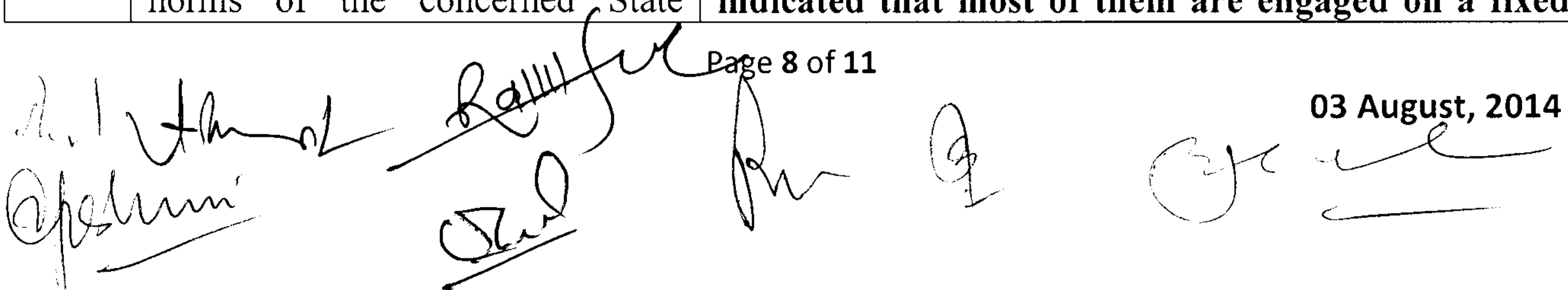
(i)	Are various authorities and bodies responsible for the governance of the University in place and working regularly and properly?	The University has been functioning without approved statutes until June 2014. Governing Body, Board of Management, Academic Council have been constituted but their meetings have not been held as per the frequency prescribed by Act/Regulation.
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### J. Research Profile

(i)	How would you rate the research profile of the University in terms of Research orientation, environment, facilities and output? (please give comments separately on faculties and departments)	The University has been in existence for nearly one-year and several teachers have joined recently and some other are in the process of joining. It is therefore difficult to assess the research output of the University. However, a few of them have a sound back ground but some others have no appreciable research to their credit. Refer at Appendix.
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### K. Miscellaneous

(i)	Is the Non-teaching staff adequate, well qualified and paid as per the norms of the concerned State	Yes, the non-teaching staff is adequate, well qualified and records and interaction with the staff indicated that most of them are engaged on a fixed
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	Government?	salary instead of pay scales of Haryana Government.
(ii)	Do the academic result show evidence of independent and rigorous evaluation prior to the issue of degrees?	As it is second year of the University no degrees have been awarded yet.
(iii)	Has the University obtained necessary and desirable accreditations?	The University is in second year of its existence.

### L. Strength and Weaknesses of the University

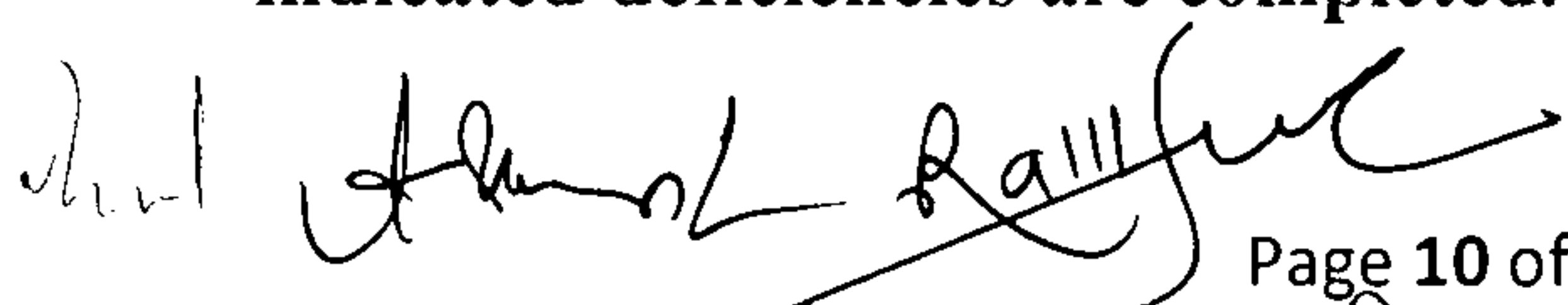
(i)	Strengths of the University	<p>(a) The University has in general good infrastructures in terms of laboratories, class rooms, hostels, administrative area and sports.</p> <p>(b) Some of the laboratories and equipments are excellent</p> <p>(c) There is visible initial efforts to promote education and research by cross discipline approach.</p> <p>(d) The students in general seemed to be satisfied with the educational programmes of University.</p> <p>(e) The Faculty and support staff seemed to be satisfied with their work in the University.</p> <p>(f) There is well defined system for redressal of problems of the students/faculty/support staff.</p> <p>(g) The School of Management and the School of Fashion &amp; Design are performing well.</p> <p>(h) The Academic leadership of young scholars at senior levels is dynamic and effective.</p>
(ii)	Weaknesses of University	<p>(a) The University has not planned for any residential accommodation for its Faculty.</p> <p>(b) Although, a fixed amount is being paid to the employees but there is no medical facility to take care of the students/staff in the campus.</p> <p>(c) Several departments/Schools are deficient in Faculty available which is bound to adversely affect the quality of education and research. Department wise deficiencies have been stated in Appendix II- A.</p> <p>(d) Service conditions of the Faculty needs to be modified to build confidence in Faculty. For example: the period of extension of probation has to be specified and the vague word like on successful completion of probation for confirmation has to be clarified for transparency.</p>

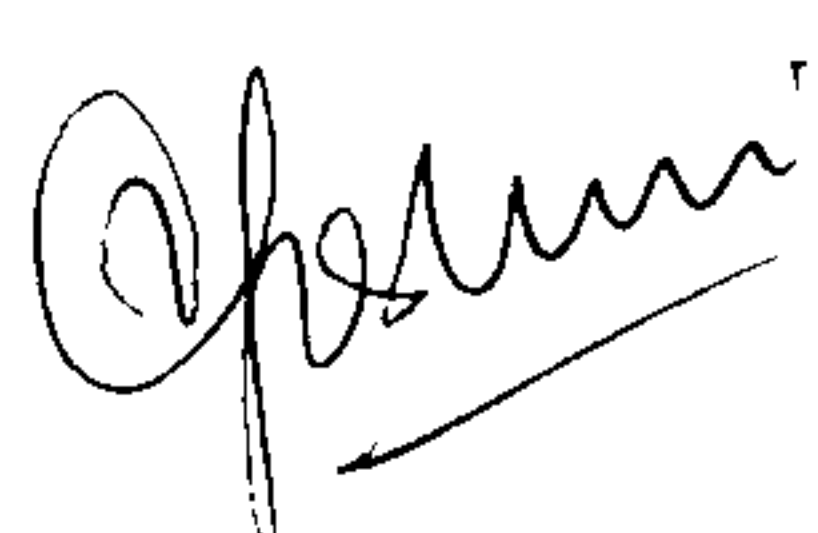

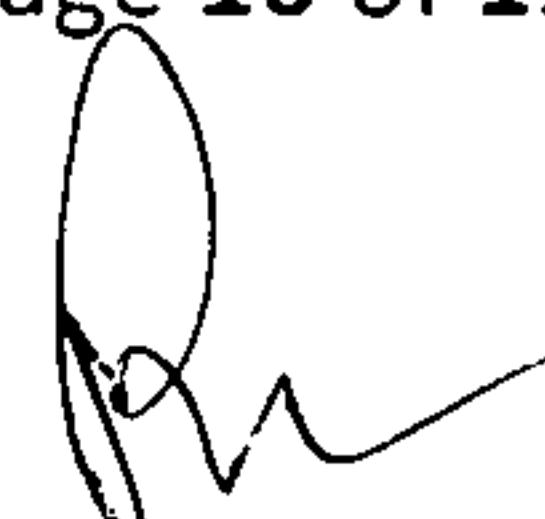

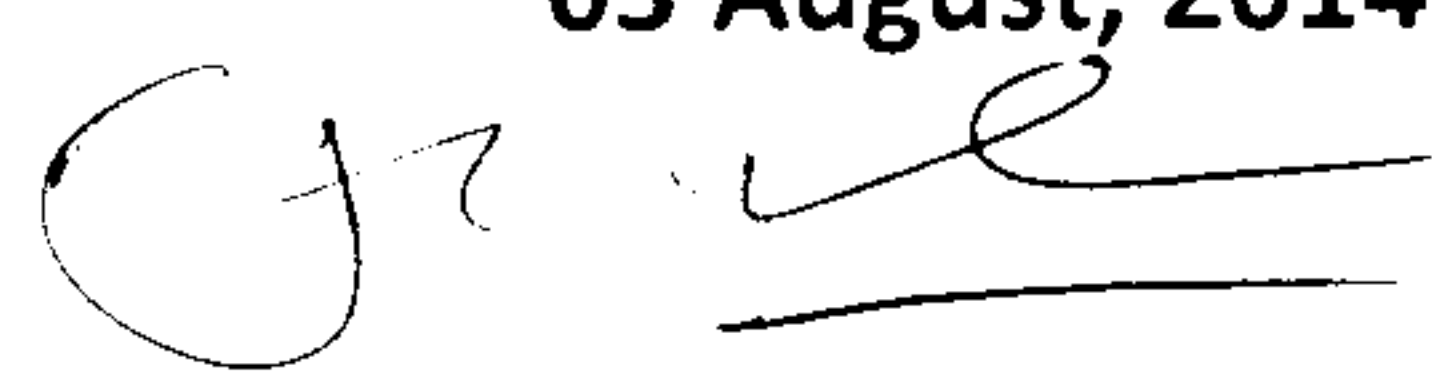
**Part – IV – Recommendations****A. General Observations and suggestions:**

- GDGU is located in National Capital Region where 300 out of Fortune 500 Companies have their India office. Company ranging from automobile manufacturing units, software companies, retail outlets, consultancy firms, highly booming real estate; will work as a catalyst in growth of higher education.
- The AICTE Team of Experts have identified certain deficiencies considering the first year programmes in Engineering launched in 2013-2014 as given in their report. These should be complied with as the new session for Second Year shall begin from September 1, 2014, the additional requirement as per AICTE norms should be fulfilled before the start of classes on September 1, 2014.
- The university in general has sufficient land, good building infrastructure and well equipped laboratories. However, the processes like development of design and content of various courses has been done without following procedures as laid down by statutes like launching of course and seeking ratification of Academic Council much later. The meetings of the statutory bodies like GB, BOG and Academic Council should be held regularly.
- There seems to be contradiction in the provision of section 9 of the Act which prohibits creation of certain inter-institutional arrangements and following provisions of the Chapter IX (43) Creation of new Departments and abolishing or Restructuring of Existing Departments of the Statutes *"On the recommendation of the Academic Council, establishment, integration and abolition of Departments, Centres and other constituent institutions/Colleges, etc. shall be done with the approval of the BOM and on obtaining the consent of the Sponsoring Body."*

**B. Operations recommendations which require satisfactory compliance by the University before issue of Approval Letter**

- The AICTE Team of Experts have identified certain deficiencies which are given in their report considering the first year programmes in Engineering which were launched in 2013-2014. These should be complied and as the new session for Second Year shall begin from September 1, 2014, the additional requirement as per AICTE norms should be fulfilled before the start of classes on September 1, 2014.
- Deficiencies in terms of faculty, library and other facilities as indicated department wise in Appendix II –A should be complied.
- New courses as indicated in Appendix II - A should not be started unless the indicated deficiencies are completed.

  
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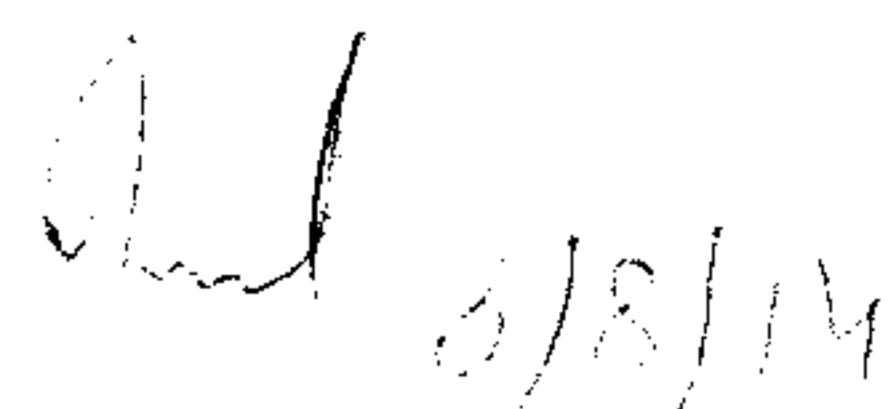







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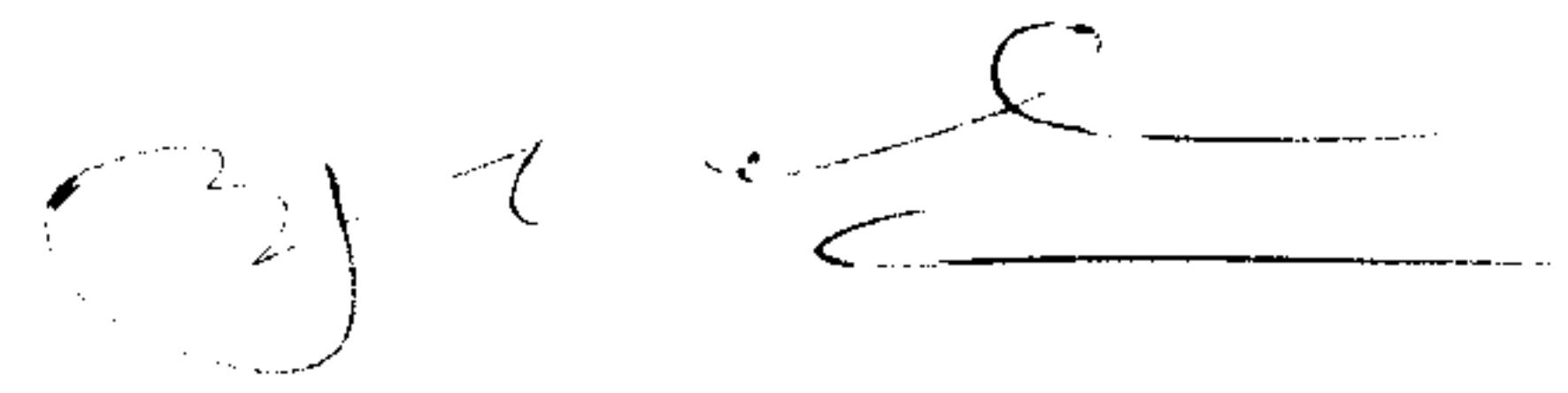
- The following provisions in clause 11 of the Regulations “Provided further that where the Chancellor/Vice Chancellor is satisfied that in the special circumstances of the case, a Selection Committee cannot be constituted in accordance with the preceding proviso, he may direct the constitution of the Selection Committee in such manner as he deems fit.” Must be modified to bring in transparency.
- No evidence was provided to ensure implementation of Provisions of Section 36(2) of the Act regarding fee concessions to prescribed percentages of students of Haryana domicile which must be implemented with immediate.
- Provision as per UGC guidelines for the following should be incorporated:
  - \* Study leave for faculty
  - \* Provision for career advancement for faculty
  - \* Maternity leave/paternity leave
  - \* Encouraging support to the faculty for participation in National/International Conferences/workshops/seminars/course of Academic Staff Colleges, attachment with National Institution of excellence

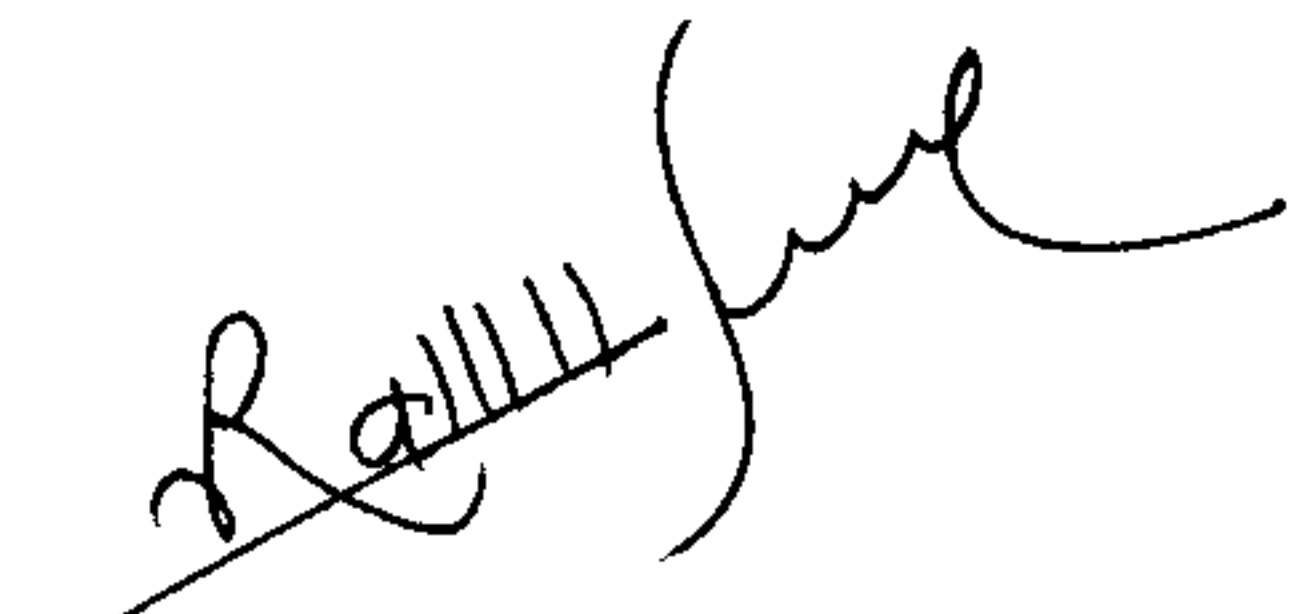
**C. Final Recommendations:**

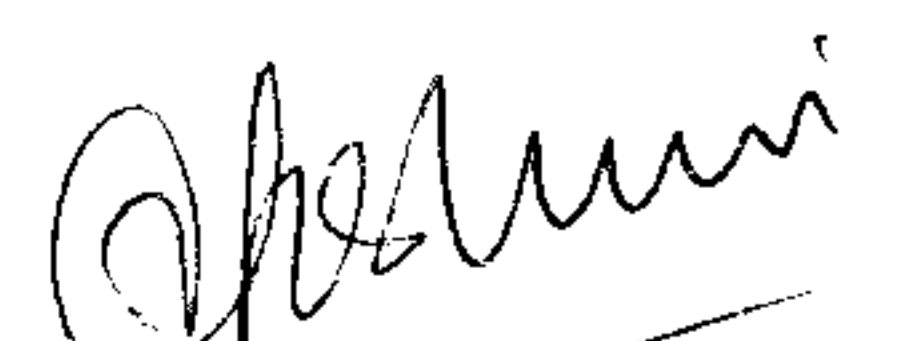
The University should be granted Approval Letter subject to compliance as mentioned under A and B above and those mentioned in Appendix II – A.

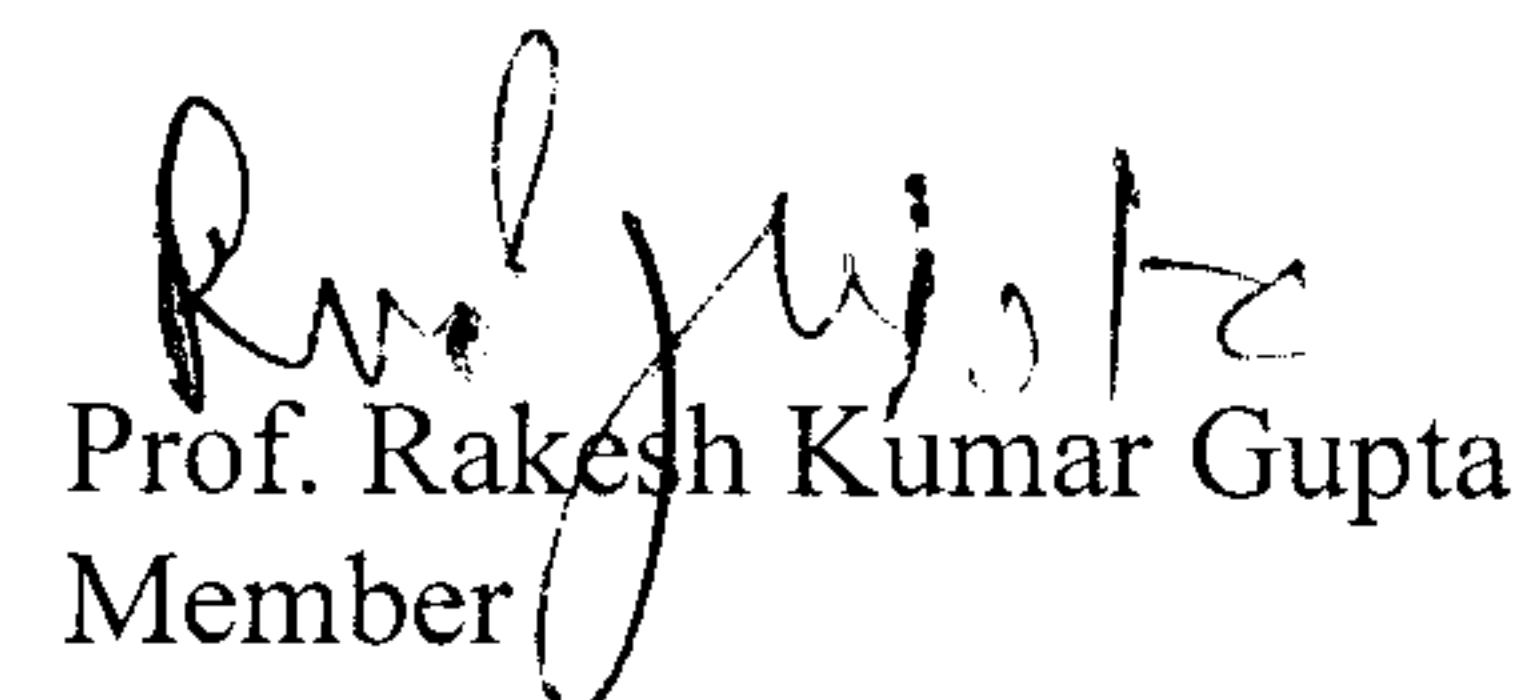
  
Prof.H.P.Dikshit  
Chairman

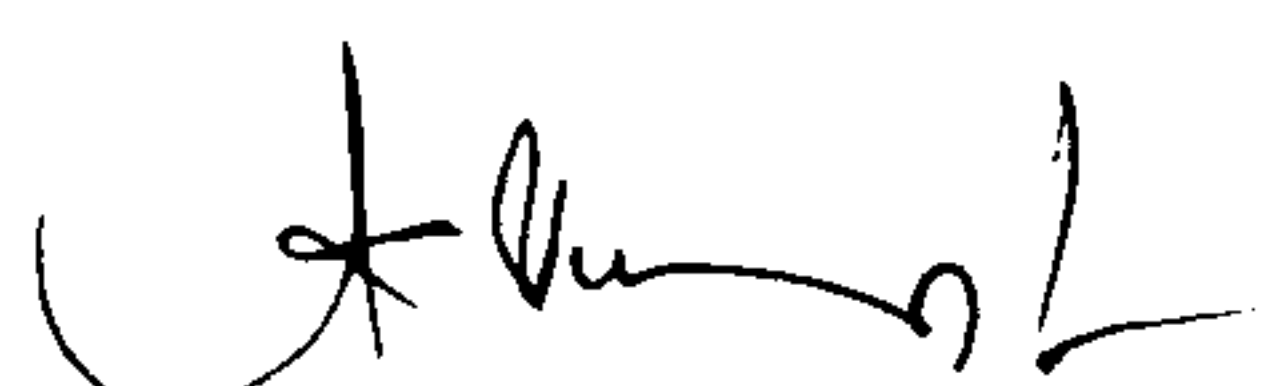
  
Prof. S. K. Pandey  
Member

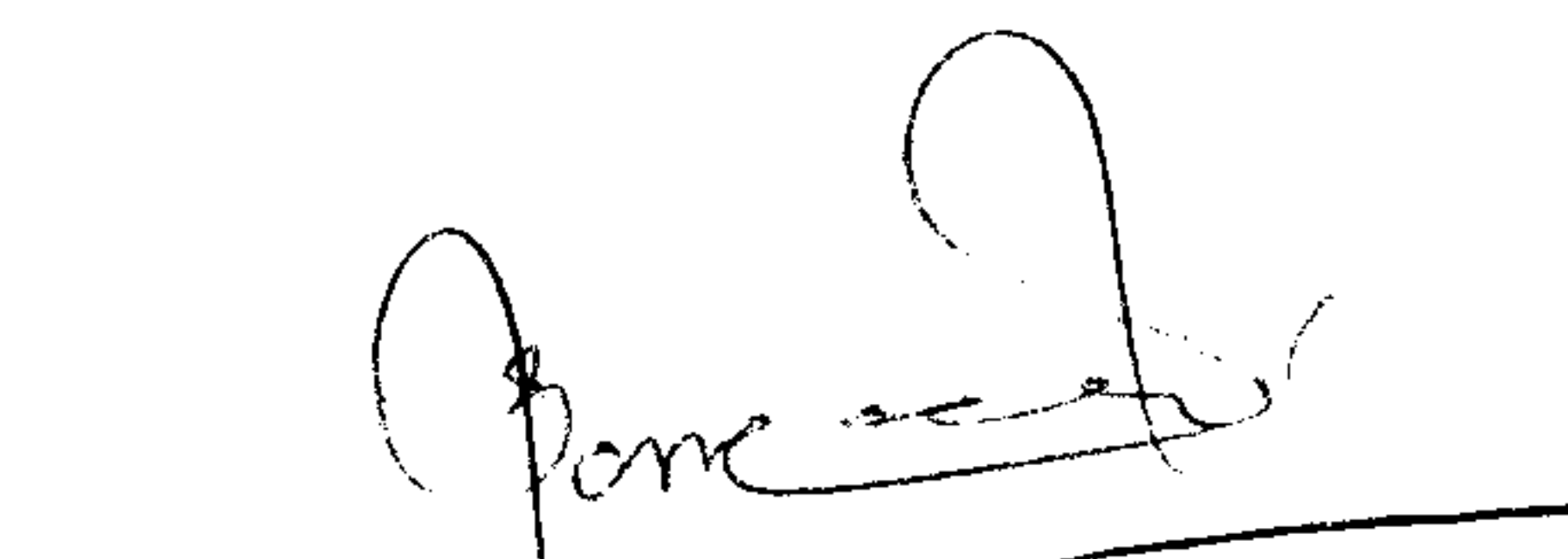
  
Prof.B.R.Chahar  
Member

  
Dr.S.V. Ratnaparkhi  
Member

  
Prof. Uma Joshi  
Member

  
Prof. Rakesh Kumar Gupta  
Member

  
Prof. K. R. Venugopal  
Member

  
Ajay Kumar Khanduri  
Member Secretary

**School of Hotel Management:**

1. Bachelor of Hotel Management (BHM) of 3 years duration and Bachelor of Hotel Management and Catering Technology (BHMCT) of 4 years duration courses are on from the 2013-14 session. Besides of the above courses, the admission to the following additional courses is in process.
  - i) MBA (Accommodation Operation Management),
  - ii) MBA (International Hotel & Restaurant Management) and
  - iii) PG Diploma in Culinary Arts.
2. As per the new guideline even BHM course should be of 4 years rather than 3 years.
3. To conduct these courses there is faculty consisting of one Professor and three Assistant Professors out of these only one Assistant Professor holds a Master's degree in Hotel Management and is duly qualified whereas the others do not hold Master's degree in the subject and are not qualified. The qualified faculty is highly in adequate and new course should not be launched without additional qualified faculty. No research papers were published by the faculty during the last one year and they also did not attend any conference.
4. There are only 241 titles and 564 volumes on the subject in the Library which is quite inadequate to support the needs of students to so many different courses.
5. The Lab equipment is adequate and are well equipped with latest equipment and well maintained.
6. But the Labs and Restaurant are situated in a separate building outside the campus, with small sized classrooms available there.

**School of Fashion and Design:**

1. The School is conducting the following courses from the session 2013-2014
  - i) B. Sc. In Fashion Design of 3 years duration
  - ii) B. Design In Fashion Design of 4 years duration
  - iii) B.Sc. in Communication of three years duration
  - iv) B. Design, in Communication four years duration
2. There are 12 qualified faculty members out which 3 joined the university in July 2014 and one joined on August 2, 2014.
3. There are 4 laboratories – a) Garment construction and pattern making, b) Model and prototyping lab, c) Photography lab and d) MAC lab. The labs are well equipped with necessary modern equipment and furniture. There are spacious labs and classrooms.
4. The faculty has good record of publication and has been actively participating in conferences. A Research group is formed to take up research in relevant areas – interventions in traditional art. Good output in practical by the students of 2013-14 batch with one of them getting national and international Awards.
5. There are 550 books in the Library

**School of Law:**

1. The School of Law has been granted approval of Bar Council of India for the following courses from the 2014-2015.
  - i) Five Year Integrated programmes B.A.LL.B.
  - ii) Five Year Integrated programmes BBA.LL.B.



- iii) Five Year Integrated programmes B.Com.LL.B.
  - iv) Three Years Honours LL.B. Course
2. The School has to undertake teaching activity from the session beginning September 1, 2014. But against the requirement of a minimum of 6 faculty of core members there are only four faculty in Law. The Bar Council also requires attachment of faculty from the Departments of Humanities, Social Sciences etc. However, the university could not present the list of faculty of this category.
  3. The School of Law should start the conduction of the programmes only after ensuring all the requirements as prescribed by the Bar Council of India.

#### **School of Engineering:**

1. The school of engineering has 4 courses viz:
  - i) Civil
  - ii) Mechanical
  - iii) Electronic & Communications
  - iv) Computers Sciences
2. All the courses have a total intake of 330.
3. Building, computers, laboratories, workstations, class rooms, seminar halls & tutorial rooms are adequate.
4. There are 33 faculty at present for first and second year. Some more faculty are in the process of being appointed for second year which is to start on September 01, 2014.
5. The details are in AICTE report.

#### **School of Architecture and Planning:**

1. The school is proposing to start five year B.Arch. course from 2014-15 session.
2. The statutory approval of Council of Architecture has been obtained for an intake of 80 students to be housed in two sections of 40 each.
3. The school has appointed one Professor and three Assistant Professors. They are in process of appointing two Associate Professors.
4. The Studios, Class rooms, laboratories and computer facilities are in order.
5. Details are in AICTE report.

#### **School of Communication:**

1. Following courses proposed to be introduced from the session 2014-15
  - i) Bachelor of Journalism and Mass Communication of 3 yrs duration
  - ii) Master of Journalism and Mass Communication of 4 yrs duration
 There is one Professor with Master's Degree in Economics and two Assistant Professors who have not cleared NET and are therefore not eligible for teaching. There should be in position one Professor, two Associate Professors and four Assistant Professors with minimum eligibility condition.
2. As regards infrastructure only civil works for housing the School have just been completed.
3. The university has [plans to use the Photography Lab and Computer Lab of the School of Fashion and Design.
4. There are only 120 books
5. The School should launch the programme only after ensuring the required basic infrastructure and faculty.

### **Departments of Economics and Psychology:**

Admissions for B.A. (Hons) Course in Economics and B.A. (Hons) Course in Psychology are on and few students have been admitted already but there are only two faculty members each for these subject Departments. As per UGC norms there must be one Professor, two Associate Professors and 3 Assistant Professor for each of these Departments. As per UGC norms they should have one Professor, two Associate Professors and four Assistant Professors for each of the subjects of Economics and Psychology.

### **Department of Management:**

1. The Department started MBA course from the session 2013-14 with 26 students.
2. The department started BBA course from the session 2013-14 with 84 students.
3. Additional Programme of B. Com. is proposed to commence from the session 2014-15.
4. The Department consists of 17 Faculty members.
5. The Library has 1222 books with 846 titles in a separate section in the main Library. It subscribes 40 journals.
6. The Department has 9 class rooms of varied sizes including 2 Tutorial rooms. The Department has adequate and well equipped (Computer, printer, etc.) cubicles for Faculty.
7. During the 1st year itself, the Department has organised Conference and published compendium of selected Papers. The Department also has conducted industrial visits, consultancy and Guest lectures and has been trying to create industry oriented syllabus. The Expert Committee interacted with the Dean, the Faculty members and students of the Department.
8. In order to cater to undergraduate programme i.e. BBA and B.Com, the Department need to strengthen Faculty and Library.

