



प्रो. रजनीश जैन  
सचिव

Prof. Rajnish Jain  
Secretary



विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह ज़फ़र मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

Ph.: 011-23236288/23239337

Fax : 011-2323 8858

E-mail : secy.ugc@nic.in

D.O. No. 1-11/2014(CPP-II)

8<sup>th</sup> March, 2018

Dear Sir/Madam,

9 MAR 2018

This is in reference to the University Grants Commission's notified Guidelines on "**Safety of Students on and off Campuses of Higher Educational Institutions**" which were communicated vide this office letter of even number dated 16<sup>th</sup> April, 2015. The Guidelines are also uploaded on UGC website ([www.ugc.ac.in](http://www.ugc.ac.in)).

One of the important components of the Guidelines was that all the HEIs should mandatorily put in place a "**Students Counseling System**" for the effective redressal of problems and challenges faced by students. It should be a unique, interactive and target-oriented system, involving students, teachers and parents to address common student concerns ranging from anxiety, stress, fear of change and failure to homesickness and a slew of other academic worries. It should bridge formal as well as communicative gaps between the students and the institution at large. Teacher counselors, trained to act as the guardians of students at the college level, should remain in close touch with the students allotted to them throughout the year, cater to their emotional and intellectual needs and guide them to move up in their career at regular interval of time. Teacher counselors can coordinate with wardens of hostels and exchange personal details of students, academic record and behavior patterns for prompt pre-emptive or corrective action.

Besides, you are requested to kindly create the **Students Counseling Centre** in your esteemed university and the colleges affiliated to your university where the services of a trained psychologist may be availed as and when required.

With regards,

Yours sincerely,

(Prof. Rajnish Jain)

**The Vice-Chancellors of all Universities.**

Copy to:

1. The Under Secretary, ICR Division, Department of Higher Education, Ministry of HRD, Government of India, Shastri Bhawan, New Delhi-110 015 (for information w.r.t. their letter No. 13-1/2017-U3(A)Vol.1 dated 13<sup>th</sup> November, 2017).

2. The Publication Officer, Website Division, UGC, New Delhi.

(Prof. Rajnish Jain)