



F.No.8-2/2016(SA-III/DBT/MoU)

18<sup>th</sup> May 2018

**NOTICE**

**Subject : Migration of data relating to Scholarships/ Fellowships from Canara Bank branches to Institution based – UGC webportal**

The UGC has signed an MoU with Canara Bank for migration of data from branch based system to University based one. Pursuant to this, the Canara Bank branches will not accept certificates from students/ scholars after 31<sup>st</sup> May, 2018. The maximum period of certificates to be accepted by the bank branches till the last date is 31.03.2018.

After 31.05.2018, the scholars will approach their host institution (University/ College/ Institute) for updation of master data on the web portal viz. updating of continuation certificate, updation of upgradation of fellowship, discontinuation of scholarship/ fellowship, change of institution, termination of fellowship etc which is required for release of payments.

The following steps may be taken by the University for linking the scholar :-

- 1) As a one time activity, the concerned institution will link the student by searching for details using the candidate ID.
- 2) The name of scheme will be located in the drop-down menu and after linking, the continuation details upto 31.03.2018 will be undertaken for scholars whose commencement date of scholarship/ fellowship is prior to 31.03.2018.
- 3) The monthly applicable amount of HRA and contingency will have to be entered on the web portal for each student by the host institution.
- 4) Existing scholars/ fellows who had been drawing their scholarship/ fellowship through Canara Bank, the account number and IFSC code will be available. The concerned University/ Collge/ Institute will update the IFSC code and account number of fresh candidates or those who join their award of scholarship/ fellowship after the migration of data to university level.

A detailed manual is available on the web portal <https://scholarship.canarabank.in>.

The University/ College/ Institute who have not yet been provided with the login id and password may nominate a Nodal officer and send an email on [fellowshipsa3@gmail.com](mailto:fellowshipsa3@gmail.com) seeking the same for accessing the UGC-Canara Bank webportal.

(Shalini)

Education Officer