



डॉ. (श्रीमती) रेनु बतरा
संयुक्त सचिव

Dr. (Mrs.) Renu Batra
Joint Secretary



विश्वविद्यालय अनुदान आयोग
University Grants Commission
(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)
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F.No.UGC/DEB/PU/PUDU/2013/

January, 2016

The Vice Chancellor,
Pondicherry University
R. Venkataraman Nagar, Kalapet
Pondicherry-605014.

JAN 2016

29 JAN 2016

Sub : Continuation of recognition to Pondicherry University, Pondicherry for offering programmes through Open & Distance Learning (ODL) mode for academic year 2015-16 – reg.

Sir,

1. Reference is invited to this office letter F.No. UGC/DEB/PU/PUDU/2013/7349-7353 dated 4th June, 2014 vide which Institute was given extension of recognition for the academic year 2014-15.

In reply to this office letter No. F/12-2/2015 DEB III dated 29th May 2015, the reference received vide your letter No. PU/DDE/DIR/2015-16/957 dated 31.7.15 and No. PU/DDE/Dir/2015-16/42 dated 30.12.15 on the subject cited above along with the affidavit on the prescribed format, I am to inform you that the University Grants Commission (UGC) in its 505th meeting held on 22nd December, 2014 has taken a decision to maintain status quo for 2015-16 and accordingly the recognition/approval granted to the University for 2014-15 would continue for the academic year 2015-16. Your University may continue to offer 11 programmes through ODL mode which were approved by the Expert Committee which visited the University and were offered during 2014-15 as per recognition given earlier vide letter No. DEC/Recog/2010/2287 dated 04.08.2010 (copy enclosed). Any other programme(s) offered by University through ODL mode are not treated as recognised by UGC and the University will have the sole responsibility of the consequences arising out of it.

2. The University shall compulsorily observe the following terms and conditions while offering the programmes through Open and Distance Learning mode during 2015-16 in accordance with the affidavit dated 30.6.15 duly notarised and signed by, Sh. S.Pannirselvame, the Registrar of Pondicherry University,

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3. Pondicherry forwarded by the Registrar himself vide letter No. PU/DDE/DIR/2015-16/957 dated 31.7.15 mentioned above :-

- i) The University shall offer only those programmes through open and distance mode which are approved by the statutory bodies of the University as per norms and also by UGC and wherever necessary by the Apex regulatory bodies of the country.
- ii) It is the responsibility of the University to follow the norms prescribed by the concerned regulatory body/ies such as UGC/AICTE/NCTE, or any other and also seek its/their prior approval, wherever required, before offering any specific programme through distance mode.
- iii) The University shall not start any new programme without prior approval of UGC and other concerned regulatory authorities in anticipation of recognition.
- iv) The Nomenclature of all programmes shall be as per UGC/AICTE Regulations.
- v) No teacher education programmes shall be offered without prior approval of the NCTE.
- vi) The MHRD directions prohibiting B.E./B.Tech through Distance mode vide its letter dated 29.7.2009 shall be adhered to strictly (copy at UGC website).
- vii) Programmes in Engineering and Technology i.e. BE/B.Tech/Diploma courses in Medicine/Nursing/Physiotherapy etc. are not allowed through distance mode and University shall not offer the same.
- viii) The University shall refrain from offering such programmes that are not allowed to be offered through distance mode by respective Apex body/ies.
- ix) No on line programme leading to award of degree/certificate shall be offered by the Institute until a policy is framed and approved by UGC in this regard.
- x) The minimum duration of a programme offered through ODL mode should not be less than the minimum duration of similar programme offered through the regular mode.
- xi) The University shall run its Open and Distance Learning programmes in those subject/fields which are offered by it through regular mode only.

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- xii) The University should have at least one full time faculty member exclusively for coordinating each programme at the headquarters.
 - xiii) The eligibility conditions for admissions shall be as per norms of UGC/AICTE and other regulatory bodies.
 - xiv) The territorial jurisdiction in respect of University for offering programmes through distance mode will be as per the policy of UGC on territorial jurisdiction and opening of off campuses/centres/study centres as mentioned in the UGC notification No.F.27-1/2012 (CPP-II), dated 27th June, 2013, a copy of which is also posted in the UGC website www.ugc.ac.in/deb/.
 - xv) In respect of standalone Institutions (other than the Universities), the territorial jurisdiction will be headquarters.
 - xvi) The programme in distance mode will not be offered through franchising arrangement and/or through any Private Institution/College.
3. Moreover, the University shall not offer any M.Phil/Ph.D Programme through distance learning mode in compliance to clause 5 of the UGC (Minimum Standard and Procedure for awards of M.Phil./Ph.D Degree), Regulation 2009.
4. The University's management of the distance education programmes will be open for review and inspection by the UGC. The academic norms of the programmes shall be under monitoring by the concerned regulatory authorities.
5. Your University is required to send a list of programmes (approved by the statutory bodies) and DEB/UGC that are on offer through distance mode during 2015-16, duly authenticated by the Registrar. It may also be noted that:
- i) If the University/Institution fails to comply with the conditions of recognition or if it is found conducting affairs in a manner that leads to deterioration of academic standards, the UGC may withdraw its recognition.

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- ii) In case any information, documentary evidence submitted/produced by the University/Institution is found to be false or fake at a later stage, the recognition of University/Institution shall be withdrawn and the University/Institution concerned shall be solely responsible for the career of the students enrolled.

Yours faithfully,


(Renu Batra)
Joint Secretary

Encl. - As above.

C.C.

1. The Director, Directorate of Distance Education, Pondicherry University, R.Venkatraman Nagar, Kalapet-605014, Puducherry
2. The Secretary, Directorate of Higher Education, Govt. of Puducherry, Pipmateomplex, Lawspet road, Puducherry-08, Puducherry
3. The Member Secretary, All India Council for Technical Education (AICTE), 7th floor, Chanderlok Building, Janpath, New Delhi -110001.
4. The Joint Secretary (TEL), Department of Higher Education, MHRD, Govt. of India, Shastri Bhawan, New Delhi - 110015.
5. Concerned File
- ✓ 6. Master File
7. Publication Officer (Web), UGC for updating website.


(Megha Kaushik)
Education Officer



इन्दिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय
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प्रो० मंजुलिका श्रीवास्तव

निदेशक

Prof. Manjulika Srivastava
Director

F.No.DEC/Recog/2010/ 2287
Dated: 4.08.10

To

The Vice Chancellor
Pondicherry University
R. Venkatraman Nagar,
Kalapet-605014,
Puducherry

Sub: Recognition of Directorate of Distance Education, Pondicherry University, Puducherry by the Distance Education Council- reg.,

Dear Sir/Madam,

With reference to your application seeking recognition of Distance Education Council for offering programmes through distance education mode, an Expert Committee was constituted comprising nominees of UGC, AICTE and DEC as per provisions of the Joint Committee of UGC-AICTE-DEC, which visited your institution and submitted its recommendations. The recommendations of the Expert Committee were placed before the Distance Education Council in its 35th meeting. Based on the decision of the Distance Education Council, I have been directed to inform you that your University/Institution has been accorded recognition for a period of three academic years w.e.f. academic year 2010-11 to academic year 2012-13 for offering following programmes through distance education mode:

PROGRAMMES RECOMMENDED

S. No.	Name of the Programms	Duration	Eligibility
1	Master of Business Administration in Marketing*	3 Years	Passed any degree examination from a University recognized by UGC. and Qualifying marks in the Entrance examination conducted by the
2	Master of Business Administration in Finance*	3 Years	
3	Master of Business Administration in International Business*	3 Years	
4	Master of Business Administration in Human	3 Years	

5	Resource Management* Master of Business Administration – General *	3 Years	University or any other national/state level entrance exam for Management programmes.
6	Master of Commerce in Finance	2 Years	Passed degree examination from a University recognized by UGC in the relevant discipline
7	Master of Arts in Tamil	2 Years	Passed degree examination from a University recognized by UGC in the relevant discipline
8	Master of Arts in English	2 Years	
9	Master of Arts in Hindi	2 Years	
10	Master of Arts in Sociology	2 Years	
11	Master of Computer Applications*	3 Years	<p>Candidates who have secured 55% of marks or above in any one of the following or equivalent are eligible to apply: Bachelor's Degree in Computer Applications / Commerce / Corporate Secretary ship / Economics / Business Administration (with mathematics / Business Mathematics / Statistics / Computer Applications as one of the subjects) OR Bachelor's Degree in science with Mathematics /Statistics as one of the subjects.</p> <p>And</p> <p>Qualifying marks in the Entrance examination conducted by the University or any other national/state level entrance exam for Computer application programmes</p>

The programmes are professional in nature, they require approval from the concerned Statutory Councils. Technical, Engineering programmes require AICTE recognition. Any other professional degree requires approval from the concerned Statutory Councils. Hence, the approval accorded by the DEC is conditional subject to the approval of the AICTE and any other Statutory Councils. It will be the responsibility of your Institution to seek prior approval from the concerned statutory Councils/regulatory bodies, wherever required.

- A. The recognition to above programmes is subject to the compliance of the following by the University.
- i) The University shall follow the self learning methodology in updating, preparation of the courseware and improve its SLM as per ODL pedagogy

by involving more experts on their advisory committees for various course writers from other ODL Institutions in the country.

- ii) The University shall enhance and explore the use of A/V use in delivery of programmes to supplement the SLMs.
- iii) Orientation and training of the staff is required to develop self learning packages and should be arranged within two to three months time from the receipt of this letter.
- iv) More involvement of the external experts in programme/course design and development should take place.
- v) Credit page should be included in the course material.
- vi) Additional references/ further readings should be included in the course material.

B. The University/Institution may note that:

1. The Institution will offer only such programmes through distance mode which are offered by the Institution through regular face-to-face mode and approved by the Distance Education Council as mentioned in this letter. The Institution will not offer any other programme through distance mode other than those approved by the Distance Education Council.
2. Technical, Engineering programmes require AICTE recognition. Any other professional programme requires approval from the concerned Statutory Council.
3. Programmes in the areas of Health, Nursing, Dentistry, and allied areas may be offered with the approval of the statutory councils/regulatory bodies, wherever required.
4. It will be the responsibility of the Institution to follow the norms prescribed by the regulatory bodies, and seek their approval, wherever required.
5. The nomenclature of the programmes should be strictly as prescribed by the UGC/AICTE and approved by the Distance Education Council.
6. The eligibility conditions and duration of programmes will be as per the DEC norms and for professional and technical programmes as per the norms laid down by the AICTE. No admission to MBA, PGDBM and MCA programmes can be done without ensuring that that the student has secured a valid score in the entrance test examination for this purpose.
7. The Institution shall limit admission to maximum 60 seats per programme per Study Centre for Management, Computer & IT, and Allied Health Sciences programmes. For laboratory/Practical work, the Institution can have a maximum of 30 students in a batch subject to maximum 60 students per Study Centre. The Study Centre be owned by the University and should be opened with the approval of EC/BOM of the University concerned.
8. The Institution should have at least one full time faculty member exclusively for coordinating each programme.
9. The territorial jurisdiction for offering programmes through distance mode will be as per the decision taken in the 35th Meeting of the Distance Education Council. In its 35th meeting the Council noted that distance education and online education cannot have the Territorial Jurisdiction. In case of Central Universities and the State Universities, the Territorial Jurisdiction will be as per their Acts and Statutes for offering programmes through distance mode. The Territorial Jurisdiction in case of Deemed Universities will be as per UGC, which mandates the prior approval of the UGC for opening Centres / off Campus Centres outside the Headquarters. The Territorial Jurisdiction in case of Private Institutions (other than Universities) will be as decided by the Joint Committee, which has decided that the territorial jurisdiction for the institutions (both private as well as Govt funded) shall be the Headquarters, and in no case outside the State.
10. The Distance Education Council prohibits franchising of Study Centres. Thus, your Institution will not franchise any Study Centre.
11. The Institution's management of the distance education programmes will be open for review and inspection from time to time by DEC to provide inputs for

further improvement or as deemed necessary. The academic norms of the programmes shall be under monitoring and regulation by the concerned regulatory authorities.

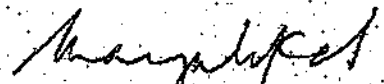
12. For Management and Computer Science programmes, the Institution should also note that

- The programme should have a mandatory internship of six months;
- Institute/University concerned should seek accreditation from National Board of Accreditation as per prevailing rules;
- Institute/University concerned should have concerned Department and the conventional universities should have on campus programme on offer;
- Institute/University concerned should not have advertised for the programmes before receiving the approval letter;
- Institute/University concerned should disclose, on line, in public domain the details of the student admitted, centre-wise, as per the format to be prescribed by AICTE;
- Institute/University concerned should ensure delivery of the course material on-line with in one year of the date of approval;

It may be noted that before launching the programme the Institution should submit an affidavit within 30 days from date of issue of this letter that it agrees to and will abide by all terms and conditions contained in this letter. In case, the DEC does not receive the affidavit within 30 days from date of issue of this letter, the approval accorded to your Institution will be considered as withdrawn. Further, if it is found that the Institution is flouting any norms, then the recognition accorded to your Institution will be withdrawn without any notice.

Thanking you,

Yours sincerely,


(Manjulla Srivastava)
Director (DEC)

Copy to:

1. Director, Directorate of Distance Education, Pondicherry University, R. Venkatraman Nagar, Kalapaet-605014; Puduchery
2. Concerned File
3. Guard File