

**UNIVERSITY GRANTS COMMISSION
NEW DELHI-110 002**

F.No. 61-1/2019 (SA-III)

Date: 14 August, 2019

NOTICE

List of provisional selected candidates under the scheme of **“Maulana Azad National Fellowship for Minority Students” (MANF)** for the selection year **2018-19** is attached.

The candidates and the institutions where the provisional selected candidates are pursuing their research are informed and advised as under:

1. The candidates and their institutions may note that the selections have been made on the basis of information given by the candidates therefore their selection is provisional. UGC may verify the information, as given by the candidates, before or after disbursement of fellowship.
2. For claiming the fellowship/scholarship the candidates are advised to fill in the 'Verification Form cum Joining Report' and submit it to the officials concerned of their institutions. The verification form shall be duly signed/countersigned by the scholar, the Guide, the Head of Department and the Registrar of University/Director of Institute. A proforma of the 'Verification Form cum Joining Report' is also attached below.
3. The institution concerned shall check the result for the details of provisional selected candidate on official UGC website only i.e. https://www.ugc.ac.in/ugc_notices.aspx. It may be noted that no Award Letter will be issued separately.
4. Apart from verifying the name of candidate in the selection list from UGC website, the institution is also required to strictly follow the following procedure:
 - I. Read the guidelines of scheme;
 - II. verify and ensure that the candidate is eligible for receiving the fellowship under the scheme as per the guidelines;
 - III. ensure the authenticity and correctness of Religion/ Community of the candidate;
 - IV. verify/authenticate the educational qualifications and marks obtained by him/her;
 - V. ensure that all the documents required as per the guidelines are completely and correctly filled by the scholar in the formats prescribed by UGC;
 - VI. Deposit all the documents submitted by the candidate and keep them in its safe custody and upload the required information, on the scholarship payment portal for claiming the fellowsip through DBT mode.

VII. Ensure that both the 'Verification Form cum Joining Report' and 'Certificate by the Institution are strictly as per the format given here, are completely filled, properly scanned and uploaded on the scholarship portal;

5. After satisfying itself of the genuineness of the claim and verification of all facts as given in the verification form cum joining report, the concerned institution shall link the candidate on the portal, give all the details and upload a legible and complete copy of scanned 'verification form cum joining report' along with the 'Certificate by the Institution' on the scholarship payment portal (<https://scholarship.canarabank.in/>)

6. Once the candidate starts receiving the fellowship, Institution shall ensure that all the claims for Fellowship and HRA are received regularly and uploaded in a time bound manner on scholarship portal on monthly basis.

7. The data of scholar is required to be uploaded by a 'Maker' and approved by a 'Checker' who should be permanent officials of that university/institution duly authorised by the Head of Institution to access the scholarship payment portal.

Important Note:

- I. *Strict action shall be taken against the scholar for furnishing any type of wrong/misleading information in respect of his/her eligibility and other details for getting the fellowship and for furnishing wrong/misleading information during the tenure of research period. UGC reserves the right to take action/initiate proceedings against such scholars and for recovery of full amount of paid fellowship along with interest.*
- II. *The institution concerned and its officials shall be held responsible if any payment is made to an ineligible scholar on the basis of uploading of wrong/misleading information on the payment portal. Action shall be taken against the institution/officials including blacklisting of the institution and recovery of paid amount of fellowship with interest from the institution/officials concerned.*
- III. *Un-authorised access of the scholarship payment portal shall invite action under the relevant provisions of the Information Technology (IT) Act.*

**University Grants Commission
New Delhi-110002**

Maulana Azad National Fellowship for Minority Students (MANF) – 2018-19		PHOTOGRAPH OF CANDIDATE
VERIFICATION FORM CUM JOINING REPORT FOR AVAILING FELLOWSHIP UNDER THE SCHEME		
1	Name of Scholar/Candidate	
2	Date of Birth	
3	Serial Number as per UGC provisional selection list available at www.ugc.ac.in/notices	
4	12 digit unique AADHAAR Number	
5	Minority community to which belong	
6	Year and month of passing CBSE/NTA-UGC-NET/ CSIR-NET examination	
7	NET Award letter Number and Date	
8	Annual income of parents/Guardian	
9	Percentage of Marks in PG Examination	
10	Year of passing of PG examination	
11	Pursuing research for M.Phil or Ph.D or both	
12	Date of Admission	
13	Date of Registration of M.Phil/Ph.D	
14	Whether pursuing research through part-time/external/correspondence/open learning mode	
15	Whether engaged in any type of employment (part-time/ad-hoc/full time or any other)	
16	Registration Number for M.Phil./Ph.D	
17	Name of University where registered	
18	Name of Institution where pursuing research	
19	Name of Department	
20	Name and designation of GUIDE	
21	Whether received (earlier) or receiving any other fellowship/ scholarship/ monetary assistance from UGC or any other source for pursuing M.Phil/Ph.D. (If yes, give details)	
22	Topic of Research	
23	I hereby declare that each and every fact given above is true and correct. I also authorise UGC to recover any excss/wrong payment from me.	

**University Grants Commission
New Delhi-110002****CERTIFICATE BY THE INSTITUTION**

1. Certified that all the facts/information given in the VERIFICATION FORM CUM JOINING REPORT FOR AVAILING FELLOWSHIP UNDER THE SCHEME (Annexure-I) as given by the candidate Mr./Ms. _____ has been verified and is found to be true and correct. He/She is a full time and regular student of our institution.
2. We have read the 'Guidelines' of the scheme and the Notice regarding declaration of provisional list of candidates.
3. It has been verified that the candidate belongs to one of the minority communities as notified under Section 2 (c) of the National Commission for Minorities Act, 1992.
4. Verified that annual income of his/her parents'/Guardian is less than Rs.6.00 lakh.
5. We have confirmed the name of candidate from the list as uploaded by UGC on its website https://www.ugc.ac.in/ugc_notices.aspx on dated _____.
6. As per our knowledge he/she has neither received nor receiving any other fellowship/scholarship/monetary assistance from UGC or any other source for pursuing either M.Phil or Ph.D.
7. We understand that UGC will disburse the amount of fellowship directly to the account of candidate on the basis of information and details of candidate being uploaded (Annexure-I & II) by our institution on the scholarship portal.

Signature of candidate:	Signature of Guide/ Supervisor
Date:	Date: Seal:
Name:	Name:
	Designation:

Signature of Head of Department:	Signature of Head of Institution:
Date:	Date:
Seal:	Seal:
Name:	Name:
Designation:	Designation: