



Annexure-II

UNIVERSITY GRANTS COMMISSION

BAHADUR SHAH ZAFAR MARG

NEW DELHI-110 002

PROFORMA FOR SUBMISSION OF EXPERT COMMITTEE REPORTSTATE PRIVATE UNIVERSITIESPart – I – Preliminary

(i)	Constitution of the Expert Committee	
1.	Prof. S.Satyanarayana Vice-Chancellor Osmania University Osmania University Campus Hyderabad-500007 AP (M) – 09490156670 vc@osmania.ac.in, snsirasani@gmail.com	Chairman
2.	Prof. R.C. Kuhad Department of Microbiology University of Delhi, South Campus New Delhi – 110 021. (M) – 9871509870 Kuhad85@gmail.com	Member
3.	Prof. (Dr.) S. Mufeed Ahmad Director, The Business School, University of Kashmir, Srinagar–190006 (J&K) (M) – 09419017721 mufeedku@yahoo.com	Member
4.	Dr. M. Punniyamoorthy, Professor and Dean Department of Management Studies Tanjore Main Road, National Highway 67, Tiruchirappalli – 620015 (M) – 09486001130, 09443866660 punniya@nitt.edu	Member (nominee of AICTE)
5.	Ajay Kumar Khanduri Deputy Secretary, University Grants Commission Bahadur Shah Zafar Marg, New Delhi (M) – 9868111961; (O) – 011-23381421 khanduri.ugc@nic.in	Member Secretary
(ii)	Date (s) of visit	17 th and 18 th July 2014

(iii)	Any other information (Non-participation of members, any special factor or situation/difficulties relevant to the report)	DAV University, Jalandhar, Punjab Nil
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Part – II – Introduction

(i)	Brief introduction of the University The parent body of DAV University has established credentials in the field of education. DAV University was established in the year 2012 under Punjab State Act No. 14 of 2013. DAV University has started its first session w.e.f. the year 2013-14. University has developed minimum required facilities for conducting theory & practical classes, accordingly boys & girls students. University is in the process of recruiting faculty in various disciplines, developing sports and hostel facilities. The University is in the process of planning its policies for various activities.
(ii)	Date of establishment of the University. February 18, 2013 (Date of Gazette Notification). The University was founded on April 20, 2013.
(iii)	Brief description of the University and its faculties / courses. DAV University is promoted by non-governmental educational organization managing various institutions including schools and institutes of technical education. The University has the following faculties: Faculty of Agriculture Faculty of Engineering & Technology Faculty of Physical and Applied Sciences Faculty of Commerce & Business Management Faculty of Language Faculty of Physical Education Details of the courses are attached in Appendix-I & XXVIII.
(iv)	Brief description of the Trust / Society that governs the University. DAV College Trust and Management Society/ DAV College Managing Committee, New Delhi - Duly Registered. DAV College Trust & Management Society is the non-government organization managing educational institutions imparting education at all levels. The DAV College Trust & Management Society came into existence in the year 1886 after the death of Maharishi Dayanand Saraswati as a tribute to his vision and its

		<p style="text-align: right;">DAV University, Jalandhar, Punjab</p> <p>realization. It was registered in 1886 under the Societies Registration Act, 1860. At present, the Society is managing various institutions ranging from Model/Public Schools to institutions of higher learning.</p>
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Part – III – Summary Report

A. Legal Status

(i)	Is the University duly established under the law and as required in the UGC Regulations? (refer 1.10 and 1.11 of the format)	DAV University is established under the DAV University Act, 2012 (Punjab Act No 14 of 2013).
(ii)	Is the Trust/Society involved in promoting the University sufficiently focused on educational activities and independent of their business or any other interest, if any?	Yes, the Trust/ Society involved in promoting the University is focused on educational activities.

B. Organization Description

(i)	Does the University abide by UGC Regulations on off-campus centres Yes No Not applicable (refer 2.4 of the format)	DAV University has not set up any off-campus centres. Not-Applicable.
	Does the University abide by UGC Regulations on off-Shore campus centres Yes No Not applicable (refer 2.5 of the format)	DAV University has not set up any off-shore campus. Not-Applicable.
	Does the University offer courses under distance mode with the approval of competent	The University does not offer courses under distance mode yet. Not applicable

<p>authority of the Government of India?</p> <p>Yes No Not applicable</p> <p>(refer 2.6 and 2.7 of the format)</p>	<p>DAV University, Jalandhar, Punjab</p>
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C. Academic Activities

(i)	<p>Are the courses offered by the University narrowly focused or adequately diverse?</p>	<p>Yes</p> <p>The courses offered by DAV University are adequately diverse. The University offers courses in various streams including Agriculture, Engineering & Technology, Commerce & Business Management, Physical and Applied Sciences, Languages and Physical Education.</p>
(ii)	<p>Are the list of courses for the award of degree as per the Section 22 of the UGC Act 1956?</p>	<p>Yes.</p>
(iii)	<p>Is the sanctioned intake is as per the norms/intake sanctioned by the concerned Statutory Council (s)/UGC?</p>	<p>Yes.</p> <p>The intake of the students is as per the sanctioned strength by the Board of Management of the University.</p>
(iv)	<p>Whether courses run are approved by concerned Statutory Council (s)?</p>	<p>Yes.</p> <p>The University has started courses as per the list of courses for the award of degree (Section 22 of the UGC Act).</p>
(v)	<p>Are there adequate support facilities for students, especially for disadvantaged students? (refer 4.5 of the format)</p>	<p>Yes.</p> <p>The University offers fee concession and scholarship to the academically brilliant students and those belonging to socially disadvantageous group. The University told that 21 students have been provided financial help this year. About 40 students, who enrolled themselves under "Earn-While-Learn" scheme have also been benefitted financially. The</p>

		<p>university revealed that the University is in the process of establishing a Students' Welfare Fund as reported by the VC.</p>
(vi)	<p>Are the students adequately informed? (refer 4.7 and 4.8 of the format)</p>	<p>Yes.</p> <p>The website address of DAV University is www.davuniversity.org. The website is regularly updated.</p> <p>The prospective students are clearly informed regarding the criteria for admission, rules and regulations, facilities available, fees etc. through Website, Newspaper Advertisement, Brochure, Notice Boards, Group mails etc.</p>
(vii)	<p>Is there a Grievance Redressal Mechanism and is that working Properly?</p>	<p>As reported by the University Administration, following grievance redressal committees have been constituted & functioning:</p> <ol style="list-style-type: none"> 1. Anti-Ragging Committee. 2. Disciplinary Committee. 3. Sexual Harassment Committee. 4. Gender Sensitization Committee. 5. Transport Committee.
(viii)	<p>Is the University following proper procedure for formulation and revision of curriculum on periodic basis?</p>	<p>Yes.</p> <p>University has Followed UGC/AICTE model curriculum as institution is just one year old. The process to consolidate various BOS will be initiated.</p>
(ix)	<p>How regular, fair and transparent is the examination system? (refer 5.7 to 5.14)</p>	<p>As per the record available with the examination section, it was observed that the examination system in the University is regular and transparent.</p> <p>It was brought to the notice of the Committee that the University is following the semester system.</p> <p>The dates of all tests and examinations are announced in the Academic Calendar which is displayed on the University website in the beginning of the semester.</p> <p>The results are normally declared within a week of holding the last examination.</p>

		The answer sheets of all the examinations are shown to the students and results are displayed on the University website.
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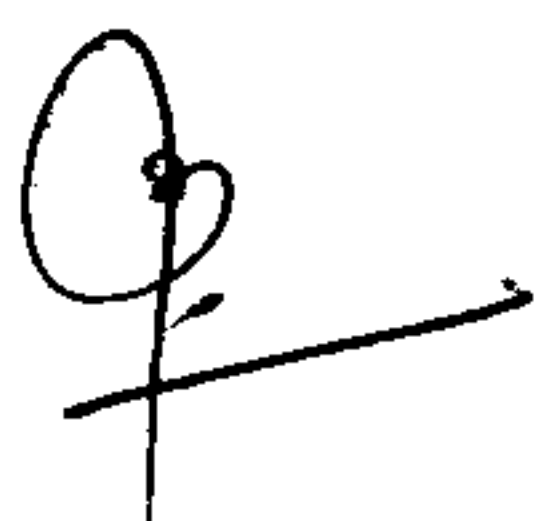
D. Admission Process

(i)	Does the University follow fair and transparent procedure for admission? (refer 6.1 and 6.7 of the format)	Yes, it was observed that the University is following fair and transparent procedure for admission. The advertisements for admission to various courses appear in national and local newspapers and it is also displayed on the website with all details like eligibility criteria, procedure for admission, fees etc.
(ii)	Do any special reservation on quota follow clearly laid down policy?	It was brought to the notice of the Committee that 5% relaxation is being given to reserved categories (SC/ST) in minimum eligibility marks in qualifying examination as per UGC/AICTE guidelines.

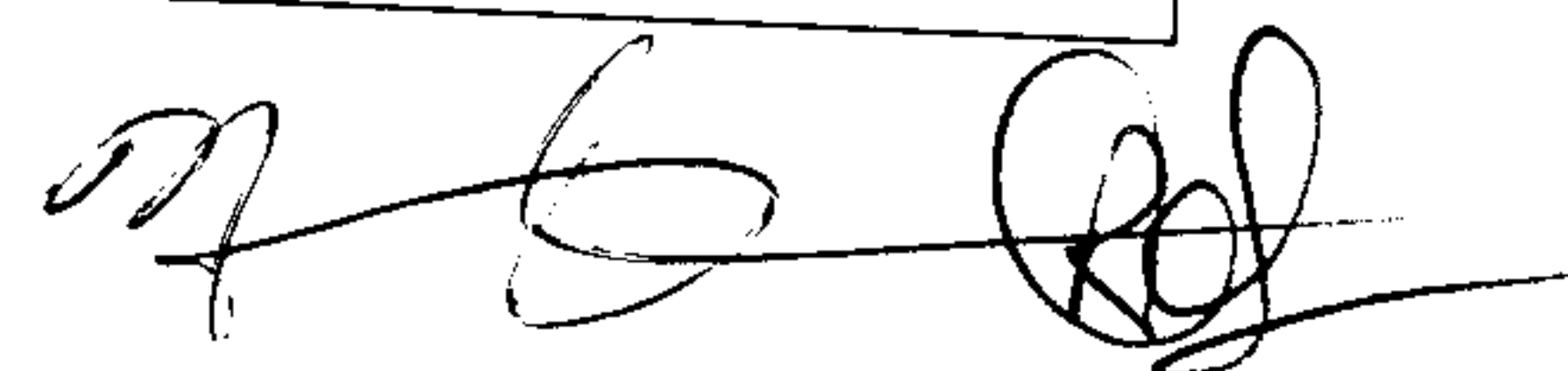
E. Fee Structure

(i)	Are the students sufficiently informed about the fees and charges payable?	The Committee observed that the students are properly informed about the fees and other charges and it is well explained in prospectus as well as displayed on University website.
(ii)	Does the University follow its own declared policy in collecting any fees or charges or are some charges over and above the publically stated fee structure?	It was brought to the notice that the University is not collecting any fees and charges exceeding the publically announced fee. The students also confirmed the same.
(iii)	Is the mode of fees collection transparent or are there complaints of payments without receipts?	It was observed that the mode of fees collection is transparent and there are no complaints of payments without receipts. The University collects fee through a bank and no cash is accepted.
(iv)	Are the fees reasonable compared to costs involved in running the programmes and to other similar institutions?	The Committee is of the opinion that the fee is comparatively reasonable.









(v)	Is the fee structure based on a policy or guidelines laid down by the Government?	It was informed to the Committee that no guidelines have been laid down by the Government of Punjab with respect to fixing of fees. The University has prepared a fee structure for various courses following the approval of the Board of Management and Governing Body.
(vi)	Is there any indication of the University being run solely or primarily for commercial gains?	The Committee has not found any indication that the University is being run solely for the purpose of commercial gains.

F. Faculty

(i)	Does the University follow pay Scales and service conditions laid down by UGC?	The Committee based on the documents including bank transactions made available to the Committee and discussions with the faculty confirmed that the University is following pay scales and service conditions as laid down by UGC and their salary is duly transferred to their bank accounts online.
(ii)	Is the faculty well qualified are well trained for the courses? (if required, please make comments separately for each faculty/department)	It was generally observed that the faculty has been appointed as per their job description/specification as per the UGC guidelines. Forty five faculty members have Ph D as the highest qualification while nine other faculty members are pursuing their doctorate.
(iii)	Is the proportion of permanent faculty adequate or is the University being mainly run by deploying contractual faculty /guest faculty/ Part-time faculty?	The majority of faculty members (64) at the University are working on regular and permanent basis only. Only 12 faculty member are either reemployed after superannuation or serving the University on ad-hoc basis. The University does not have any Part-time faculty.
(iv)	Has the University followed due process for recruitment of faculty?	The recruitments are made through duly constituted selection committees and the University has followed due process for recruiting its faculty and staff with appropriate advertisements in newspapers and website also.

G. Infrastructure

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July 18, 2014

(i)	<p>Are the following infrastructure facilities adequate?</p> <ul style="list-style-type: none"> ➤ Land and buildings ➤ Class Rooms ➤ Laboratories and equipment ➤ Library ➤ Sports facilities ➤ Residential accommodation including hostels 	<p>From the examination of records, visit to the campus & all facilities and discussion with authorities it was observed that the infrastructure facilities in DAV University are adequate. It was also observed that both girls and boys have adequate residential accommodation on the campus. A girls' hostel on the campus can accommodate 700 students while boys' hostel has the capacity of 300 students. At present the number of girls opting for hostel accommodation is about 300 and all of them have been accommodated in the girls' hostels. About 400 boys have opted for hostel facility. About 100 boys have been residing in a hostel of other institutions managed by the same society. The hostel is about 10 km away from the University and a devoted bus facility is made available to them free of cost.</p> <p>The University has well ventilated classrooms of which there are Smart Classrooms. The University has a stocked library with 42 computers facilitating online access to academic e-resources. The library is open from 9 am to 9 pm. The University has also provided equipped laboratories and adequate outdoor sports facilities.</p>
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H. Financial Viability

(i)	<p>Does the University have adequate and independent funds?</p>	<p>The financial position of the University was brought before the Committee by the Accounts Officer and it was observed that the University has adequate and independent funds to run the University. Moreover, the society is committed to provide more funds if required in future.</p>
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I. Governance System

(i)	<p>Are various authorities and bodies responsible for the governance of the University in</p>	<p>It was confirmed that various authorities and bodies like Governing Body, Board of Management, Academic Council, and Boards</p>
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place and working regularly and properly?	of Study have been constituted and their meeting are held regularly.
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J. Research Profile

(i)	How would you rate the research profile of the University in terms of Research orientation, environment, facilities and output? (please give comments separately on faculties and departments)	The University is just one year old and it is too early to evaluate the research prospects.
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K. Miscellaneous

(i)	Is the Non-teaching staff adequate, well qualified and paid as per the norms of the concerned State Government?	Yes, the non-teaching staff is adequate, qualified and interaction with the staff indicated that they are being paid as per the norms.
(ii)	Do the academic result show evidence of independent and rigorous evaluation prior to the issue of degrees?	As it is second year of the University after its inception and no degrees have been awarded yet.
(iii)	Has the University obtained necessary and desirable accreditations?	The University is in second year of its existence, hence, this is not-applicable at the moment.

L. Strength and Weaknesses of the University

(i)	Strengths of the University	<ol style="list-style-type: none"> 1. University has adequate teaching and non-teaching staff for the ongoing courses. 2. The University follows UGC guidelines for recruitment of teaching faculty. 3. The University has fairly good accommodation facilities for students 4. The University has Library facilities with more than 10,000 books. 5. The University campus is Wi-Fi connected. 6. The University has facility for outdoor games.
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		<ol style="list-style-type: none"> 7. The University has ICT enabled class rooms. 8. The University is following a grading system for evaluation 9. The University has student's feedback system in operation.
(ii)	Weaknesses of University	<ol style="list-style-type: none"> 1. The University should expedite the recruitment of the faculty to enrich their teaching programme. 2. The University should develop their policies to govern teaching and non-teaching staff. 3. The University should implement e-governance in administration as well as in examination process as end to end solution. 4. The University should develop indoor sports facilities. 5. The University should plan housing facilities for teaching & non-teaching staff. 6. As University is almost 10 Km from the City, it should provide transport facility to non-teaching staff. 7. The University should also plan to follow general/ biosafety guidelines. 8. As the Academic blocks are multistoried (6-7 floors) the University should make an arrangement to put lift system to make them disabled friendly. 9. The University should start choiced based credit system (CBCS)

Part – IV – Recommendations

A. General Observations and suggestions

Considering the age of the institution, the University has been able to develop adequate infrastructure for the courses presently running. The faculty recruited is as per UGC guidelines. The University seems committed to impart quality education.

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July 18, 2014

DAV University, Jalandhar, Punjab
The University should develop programme aimed at disseminating holistic and interactive education.

- B. Operations recommendations which require satisfactory compliance by the University before issue of Approval Letter

Satisfactory

- C. Final Recommendations

The Committee recommends that the DAV University may be granted approval under 2 (f).


(Prof. S. Satyanarayana)
Chairman


(Dr. M. Punniyamoorthy)
Member nominated by AICTE


(Prof. R.C. Kuhad,) 18/07/14
Member


(Prof. (Dr.) S. Mufeed Ahmad)
Member


(Ajay Kumar Khanduri) 18/07/14
Coordinating Officer