

GUIDELINES FOR

XII PLAN

**POST GRADUATE SCHOLARSHIP FOR
PROFESSIONAL COURSES FOR SC/ST**

2012 -2017



ज्ञान-विज्ञान विमुक्तये



GUIDELINES FOR POST GRADUATE SCHOLARSHIPS FOR PROFESSIONAL COURSES FOR SC/ST CANDIDATES

1. Introduction

The scheme has been initiated keeping in view the social background of the candidates from the deprived section of the society and to provide them opportunity to undertake postgraduate level studies in Professional subjects like Engineering & Technology, Management, Pharmacy etc. in Indian Universities/Institutions/Colleges.

2. Objective

The objective of the scheme is to provide financial assistance to 1000 SC/ST candidates to pursue postgraduate level studies in Professional subjects at recognized Indian Universities/Institutions/Colleges.

3. Eligibility

3.1 For the purpose of award of the scholarship students who are pursuing courses in the following Institutions/ Colleges/ Universities:

- Universities/Institutions/Colleges included under section 2(f) & and 12(B) of UGC Act.
- Deemed to be Universities included under Section 3 of the UGC Act, 1956 and eligible to receive grants-in-aid from UGC,
- Universities/Institutions/College funded by Central/State Government.
- Institutes of National Importance.

3.2 Courses which require approval from Regulatory Council i.e. Medical Council of India (MCI), Dental Council of India (DCI), Pharmacy Council of India (PCI), Rehabilitation Council of India (RCI), NCTIS, NCTE Bar council of India (BCI), All India Council for Technical Education (AICTE), Indian Council of Agricultural Research (ICAR), INC, FORENSIC REGULATORY & DEVELOPMENT AUTHORITY OF INDIA are considered professional courses. M.A., M.Sc., M.Com., MSW and Mass Communication and Journalism degree are accepted as “Non-professional courses”:

3.3 Candidates pursuing post graduate course in professional subjects by

correspondence or by Distance Education mode are not eligible to receive financial assistance under this scheme.

- 3.4** The upper age limit for male applicants is 45 years as on 1st July on the year of application, and 50 years in the case of female candidates. In exceptional cases, the age may be relaxed.

4. Procedure for applying for the scheme

- 4.1** The candidates belonging to SC/ST categories fulfilling the eligibility conditions are required to apply online through www.ugc.ac.in/pgsprof against the advertisement to be published by the UGC once in a year through advertisement in leading newspaper and Employment News after obtaining admission in a recognized University/Institution/College.
- 4.2** The results of selection will be declared on UGC website.
- 4.3** Awardees would be required to download their award letter from the online portal by logging in with the registration id and Date of birth in the event of their selection.

5. Aadhaar Seeding

The Ministry of Human Resource Development, Government of India vide its letter D.O. No. 18-7/2013-U1A dated 10th June, 2016 has instructed the University Grants Commission that from the financial year 2016-17 onwards the Aadhaar will be used as an identifier for disbursement of all Government subsidies/Scholarships/Fellowships which are to be disbursed directly into the beneficiary's account. Accordingly, Aadhaar will be used as an Identifier for release of grant under the scheme.

6. Nature of Assistance available under the Scheme

- 6.1** The tenure of award is for two/three years depending upon tenure of the postgraduate course and not for extended period of study, if any.
- 6.2** Candidates selected for the award of PG scholarships shall be provided Scholarship @ **Rs.7800/-** per month (M.Tech.) with the contingency of Rs. 15000/- per annum and for other courses, scholarship @ **Rs.4700/-** per month and contingency grant of Rs.10,000/- per annum for the duration of the PG Scholarship for other courses.
- 6.3** The scholarship shall be payable to the awardee from the date of joining the Post Graduate I year course during the selection year and as certified by the host Institution in the joining report.

7. Procedure for release of grant by the UGC

- 7.1** The fellowship amount shall be disbursed through UGC designated agency into the bank account of the awardee directly. The list of designated branches of UGC identified agency is available on the UGC portal i.e. www.ugc.ac.in.
- 7.2** The awardee is required to approach the designated branch along with a Copy of the Award Letter and Joining Report with photograph, address and contact number in the prescribed proforma **Annexure-I**.
- 7.3** The awardee is also required to submit the following documents to the designated branch of the UGC designated Bank at the stipulated period interval.
- (i) At the end of every three months the awardee shall submit a 'Continuation Certificate' in the prescribed proforma. **Annexure-II**. This will make the awardee eligible to draw the fellowship for the next three months.
 - (ii) After completion of one year of the award of fellowship, the concerned awardee shall submit and present its Progress Report in the proforma prescribed by the UGC as given in **Annexure-III**.
 - (iii) The awardee shall also submit and present accounts of contingency grants in the proforma prescribed by the UGC as given in **Annexure-IV**.

NOTE: The approved Agency may verify the genuineness of records before disbursement of funds.

8. Procedure for monitoring the Progress of the candidate

The progress of the candidate shall be monitored by the head of the department. The candidate is required to submit a yearly progress report duly signed by the Head of the Department and Registrar of the University or Head of the Institution or Principal of the College to the designated bank branch. The scholarship shall stop after the last academic year of the Post graduate programme.

The student availing this scheme will submit a certificate/marksheet of completion of Post Graduate course to the designated bank branch, duly signed by the head of the department.

9. Cancellation of Award

The fellowship is liable to cancellation, in case of:

- 8.1 Misconduct.
- 8.2 Failure of the awardee to pass the first year of Post Graduate course in first division or equivalent CGPA score.
- 8.3 Discontinuation of studies due to personal reasons.
- 8.4 Candidate is later found ineligible on account of false information provided in the online application or other documents submitted in the bank branch.

ANNEXURE - I

**UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG,
NEW DELHI – 110002**

Passport Size
Photo

JOINING REPORT

**POST GRADUATE SCHOLARSHIP FOR PROFESSIONAL STUDIES FOR SC/ ST
STUDENTS**

Name of Awardee:

Award letter number and date:

This is to certify that Mr./Ms. has joined the Course (please specify nomenclature of course) in this Institution/College..... affiliated to University with effect from.....(F.N./A.N.).

His/ her enrolment number is

This is to certify that he/ She belongs to category.

The score of the candidate in the under graduation examination is as follows:

Max. Marks		In case of grade point system, CGPA obtained	
Marks obtained		Equivalent percentage	
Percentage			

He/she will be provided with all necessary facilities during his/her tenure of award. The terms and conditions of the offer are acceptable to Awardee. Also certified that awardee shall not accept/hold any emoluments paid or otherwise or receive emoluments, stipend, etc. from any other source for the same course of study..

Signature

Name

Date

(Awardee)

Ph. /Mobile No.

e-mail :

Bank A/c No.

IFSC Code :

12-digit unique (aadhaar) number, if you have:

Signature

Name

Date

(Head of Deptt.)

Seal of HoD

Ph. No.

Signature

Name

Date

(Registrar / Director / Principal)

Seal of University / Institution / College

Ph. No.

MICRcode:

**UNIVERSITY GRANTS COMMISSION
(SELECTION & AWARD BUREAU)
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110002**

CONTINUATION CERTIFICATE

**POST GRADUATE SCHOLARSHIP FOR PROFESSIONAL STUDIES FOR SC/ ST
STUDENTS**

This is to certify that _____

has continuously working in the Department

in the subject under the above scheme for the quarter from _____ to _____

Signature

Date

**Name of the
Candidate**

Signature

Name

Date

**Head of
Department
(Seal)**

Signature

Name

Date

**Registrar/Director/Principal
(Seal of University/Institution
/College)**

**UNIVERSITY GRANTS COMMISSION
(SELECTION & AWARD BUREAU)
NEW DELHI – 110 002**

PROGRESS REPORT FOR THE YEAR ENDING _____

1. Name of the Postgraduate Student:
2. UGC Award letter number and date:
3. Name of the course being undertaken:
4. Total number of teaching days during the year:
5. Number of days the student remained on leave (with dates):
 - a. With scholarship, number of days: from..... to.....
 - b. Without scholarship, number of days: from..... to.....
6. Number of days the student remained out of station for fieldwork/travel, with dates and places visited:
 - a. Number of days: from..... to.....
 - b. Places visited.....
7. Number of days the students remained present at the university/college:
8. Details of industrial training, if any undertaken during the year:
9. Comments of the Head of the Department on the evaluation of the studies of the student

Signature Name of the candidate Date	Signature Name Date Head of Department (Seal)	Signature Name Date Registrar/ Director /Principal (Seal of University/Institution/College)
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N.B.: For any correspondence in this regard, the Commission's letter number and date may please be quoted without fail.

**UNIVERSITY GRANTS COMMISSION
(SELECTION & AWARD BUREAU)
NEW DELHI – 110 002**

**FORM FOR SUBMITTING ACCOUNTS OF CONTINGENCY GRANTS AND THE
UTILISATION CERTIFICATE**

1. Name of Scholar :
2. Award letter number and date:
3. Name of the scheme under which he/she is working:
4. Period to which the accounts of contingency grant relates:
5. Expenditure
From:..... to.....
Amount Dated

A – Books and allied items:

B- Typing :

C- Stationery :

D- Postage

E- Chemical and electrical/electronics goods:

F- Travel/fieldwork:

1- Period for which the contingency grant is payable:

Certified that the expenditure of Rs. out of the contingency grant of Rs. sanctioned vide Commission letter number F..... dated..... in respect of..... has been utilized for the purpose for which it was sanctioned in accordance with the terms and conditions laid down by the University Grants Commission.

If, as a result of check or audit objection, some irregularity is noticed at a later stage, action will be taken to refund, adjust or regularize the objected amount

Signature	Signature	Signature
Name of the candidate	Name	Name
Date	Date	Date
	Head of Department	Registrar/ Director /Principal
	(Seal)	(Seal of University/Institution/College)

N.B.: For any correspondence in this regard, the Commission's letter number and date may please be quoted without fail.

**UNIVERSITY GRANTS COMMISSION
(SELECTION & AWARD BUREAU)
NEW DELHI – 110 002**

PROGRESS REPORT FOR THE YEAR ENDING _____

10. Name of the Postgraduate Student:
11. UGC Award letter number and date:
12. Name of the course being undertaken:
13. Total number of teaching days during the year:
14. Number of days the student remained on leave (with dates):
- a. With scholarship, number of days: from..... to.....
 - b. Without scholarship, number of days: from..... to.....
15. Number of days the student remained out of station for fieldwork/travel, with dates and places visited:
- a. Number of days: from..... to.....
 - b. Places visited.....
16. Number of days the students remained present at the university/college:
17. Details of industrial training, if any undertaken during the year:
18. Comments of the Head of the Department on the evaluation of the studies of the student

Signature	Signature	Signature
Name of the candidate	Name	Name
Date	Date	Date
	Head of Department	Registrar/ Director /Principal
	(Seal)	(Seal of University/Institution/College)

N.B.: For any correspondence in this regard, the Commission's letter number and date may please be quoted without fail.