## PROFORMA FOR SUBMISSION OF EXPERT COMMITTEE REPORT

### STATE PRIVATE UNIVERSITIES

#### Part – I – Preliminary

<table>
<thead>
<tr>
<th>(i)</th>
<th>Constitution of the Expert Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>UGC Experts committee was constituted</td>
</tr>
<tr>
<td></td>
<td>Vide D.O.letter No. F.8-4/2012(CPP-I/PU)</td>
</tr>
<tr>
<td></td>
<td>Dated 24th December, 2013.</td>
</tr>
<tr>
<td></td>
<td>Composition of the committee is as under</td>
</tr>
</tbody>
</table>

1. Prof. G. Tulasi Ram Das, Chairman  
   Vice - Chancellor,  
   Jawaharlal Nehru Technological University,  
   Kakinada, - 533 003, Andhra Pradesh

2. Prof. Ajay Pandit, Member  
   Faculty of Management Studies  
   University of Delhi, Delhi-110 007

3. Prof. B. Sankar, Member  
   Osmania University, Science College  
   Hyderabad -7

4. Dr. M.P. Poonia (AICTE-Nominee)  
   Director  
   National Institute of Technical Teachers Training & Research, Sector 26, Chandigarh 160 019

5. Mr. Jitendra Kr. Tripathi, Member Secretary  
   Deputy Registrar,  
   Jawaharlal Nehru University,  
   New Delhi - 110 067

<table>
<thead>
<tr>
<th>(ii)</th>
<th>Date (s) of visit</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>11-12 April, 2014</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(iii)</th>
<th>Any other information (Non-participation of members, any special factor or situation/difficulties relevant to the report)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>All members participated</td>
</tr>
</tbody>
</table>

---

signature: G. Tulasi Ram Das  
signature: J.K. Tripathi  
signature: Dr. B. Srivastava
**Part – II – Introduction**

<table>
<thead>
<tr>
<th></th>
<th>Brief introduction of the University (refer 1.1 of the format)</th>
<th>University of Engineering &amp; Management was established by Ordinance no.11 passed on 25th October 2011. The gazette notification became Act in the Rajasthan state Assembly vide Act No. 5 of 2012 on March 21 2012 for details please refer to Appendix – I &amp; II of Annexure-I. It is established by Institute of Engineering &amp; Management Trust which is having the objective to run non profitable educational institute and carry on cultural and charitable activities.</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i)</td>
<td>Date of establishment of the University (refer 1.4 of the format)</td>
<td>21 March, 2012 (Date of Gazzette Notification) See Appendix – I of Annexure I</td>
</tr>
<tr>
<td>(ii)</td>
<td>Brief description of the University and its faculties/courses</td>
<td>The university offers academic programmes i.e. only UG, courses in the following streams: Computer Science &amp; Engineering, Electronics &amp; Comm. Engineering Mechanical Engineering Civil Engineering Electrical Engineering</td>
</tr>
<tr>
<td>(iii)</td>
<td>Brief description of the Trust/Society that governs the University</td>
<td>The Institute of Engineering &amp; Management Trust, Kolkata is a Public Charitable Trust Registered Under the Indian Trust Act. 1882 (Central Act No.2 of 1882) at Registration No.IV-66/1997, Book No. IV, Volume No.2, Page 87-92, Dated 10.07.1997 in the office of Additional District Sub-Registrar, Bidhannagar, Salt Lake, Calcutta. And the said Institute of Engineering &amp; Management Trust, Kolkata has set up Educational Infrastructures, both physical and academic as specified as schedule –I, at village Udaipuria, Tehsil Chomu, District Jaipur in the state of Rajasthan and has agreed to invest the said infrastructure in a University for Research and Studies in the disciplines as specified in schedule II and also deposited an amount of Rs.2.0 Crores to be utilized in establishment of an endowment fund in accordance with the provisions of the Ordinance.</td>
</tr>
</tbody>
</table>
### Part – III – Summary Report

#### A. Legal Status

| (i) | Is the University duly established under the law and as required in the UGC Regulations? (refer 1.10 and 1.11 of the format) | Yes. The University has been set up by an act of State Legislature of Govt. of Rajasthan. |
| (ii) | Is the Trust/Society involved in promoting the University sufficiently focused on educational activities and independent of their business or any other interest, if any? | Yes | **See Appendix – I of Annexure-I** |

#### B. Organization Description

| (i) | Does the University abide by UGC Regulations on off-campus centres | No off-campus centres |
| (ii) | Does the University abide by UGC Regulations on off-Shore campus centres | No off-Shore campus centres |
| | Does the University offer courses under distance mode with the approval of competent authority of the Government of India? | The university does not offer courses under distance mode. |

#### C. Academic Activities

| (i) | Are the courses offered by the University narrowly focused or adequately diverse? | The courses are generally as in other similar institutions. There is no visible diversity or cross-boundary focus. |
| (ii) | Are the list of courses for the award of degree as per the Section 22 of the UGC Act. 1956? | Yes |
| (iii) | Is the sanctioned intake is as per the norms/intake sanctioned by the concerned Statutory Council(s)/UGC? | Yes |
| (iv) | Whether courses run are approved by concerned Statutory Council(s)? | Yes |
| (v) | Are there adequate support | The university claims to provide such |
| (vi) | Are the students adequately informed? | Yes |
| (vii) | Is there a Grievance Redressal Mechanism and is that working properly? (refer 4.9 of the format) | Yes, It was informed that no complaints were received. |
| (viii) | Is the University following proper procedure for formulation and revision of curriculum on periodic basis? | The university is in very initial stages of development. |
| (ix) | How regular, fair and transparent is the examination system? | Regular and fair mechanism is not in existence with fair evaluation system. |

### D. Admission Process

| (i)  | Does the University follow fair and transparent procedure for admission? | Yes. |
| (ii) | Do any special reservation on quota follow clearly laid down policy? | Yes, for SC/ST only. |

### E. Fee Structure

| (i) | Are the students sufficiently informed about the fees and charges payable? | Yes |
| (ii) | Does the University follow its own declared policy in collecting any fees or charges or are the same charges over and above the publically stated fee structure? | No |
| (iii) | Is the mode of fees collection transparent or are there complaints of payments without receipts? | Yes. No complaints were received as per the interaction with the students. |
(iv) Are the fees reasonable compared to costs involved in running the programmes and to other similar institutions?  
Appears to be on higher side.

(v) Is the fee structure based on a policy or guidelines laid down by the Government?  
Yes.

(vi) Is there any indication of the University being run solely or primarily for commercial gains?  
No

F. Faculty

(i) Does the University follow pay Scales and service conditions laid down by UGC?  
No, partial DA is given. And no service conditions are available.

(ii) Is the faculty well qualified and well trained for the courses?  
Qualified but no faculty development programme was conducted.

(iii) Is the proportion of permanent faculty adequate or is the University being mainly run by deploying contractual faculty /guest faculty/ Part-time faculty?  
Some faculty are engaged after the age of 60 years. Most of the faculty member are young and with PG qualification.

(iv) Has the University followed due process for recruitment of faculty?  
No. Not following the procedure specified in Act and UGC guidelines.

G. Infrastructure

(i) Are the following infrastructure facilities adequate?  
- Land and buildings
| ➢ Class Rooms  
➤ Laboratories and equipment  
➤ Library  
➤ Sports facilities  
➤ Residential accommodation including hostels |

### H. Financial Viability

| (i) Does the University have adequate and independent funds? | The University does not have adequate and independent funds. The trust has not given any donation. The university has taken secured and unsecured loans from banks. |

### I. Governance System

| (i) Are various authorities and bodies responsible for the governance of the University in place and working regularly and properly? | Meetings of the Board of Management and Academic Council have been held regularly. The Statute is still awaiting their approval by the State Government. (Copy enclosed along with the Annexure-I). |

### J. Research Profile

| (i) How would you rate the research profile of the University in terms of Research orientation, environment, facilities and output? (please give comments separately on faculties and departments) | The University has not been able to appoint Research Oriented faculty. The Committee was not convinced with sound academic environment in favor of Research. No initiation for establishment of Research labs and facilities, subject-wise. |

### K. Miscellaneous

<p>| (i) Is the Non-teaching staff adequate, well qualified and paid as per the norms of the concerned State Government? | No proper structure for non-teaching staff both ministerial and technical staff. Payments are not fully at par with the State Govt. employees. |</p>
<table>
<thead>
<tr>
<th>(ii) Do the academic results show evidence of independent and rigorous evaluation prior to the</th>
<th>Yes, Internal evaluation system only. University is running 4 year B.Tech. degree program and first batch will be passing out</th>
</tr>
</thead>
<tbody>
<tr>
<td>(iii) Has the University obtained necessary and desirable accreditations?</td>
<td>The University came into existence only two years back, it is not eligible for NAAC/NBA assessment.</td>
</tr>
</tbody>
</table>

**L. Strength and Weaknesses of the University**

(i) Strengths of the University

1. University has Vision & Mission clearly specified.
2. Ordinance & Act approved by the Govt. of Rajasthan are in place.
3. University is promoted by educationists having rich experience in running Engineering Institutions.
4. University premises is located in prominent place on National Highway no. 11, 5 Kms from Chomu.
5. Adequate built up area for academics & administration for running B.Tech. programs in five disciplines.
6. Laboratories are with adequate experimental setups for running B.Tech. programs in five disciplines.
7. Quality of students are good.
8. Anti-ragging cell & committee is in place.
9. Young faculty participated in paper publications and presentations.

(ii) Weaknesses of University

Physical Infrastructure: *Based on the comments of the Architect:*

1. The drawings submitted are for the first phase of construction and has been attested on 7th Dec, 2010.
2. On site a Mechanical Workshop Shed and Hostel has been constructed, Approved drawings of the same were not submitted for inspection.
3. During the site visit Construction activity is observed, for which no approvals are submitted.

Curriculum Design:

1. The constitution of Board of Studies,
curriculum design & quality of curriculum is not up to the standards.

2. No credit system adopted and no provision is made for Project work & Seminars in the Eighth semester curriculum.

3. 100 marks (out of 300 marks) weightage is given for attendance which is not a healthy practice.

Selection of Faculty members:
1. There is no proper selection committee & procedure for faculty recruitment.

2. No well written service rules for faculty members & staff in place and they are not aware of.

Library:
1. Library is not equipped with relevant books, however satisfying the number of volumes and titles, and e-journals are purchased on Trust name but not in University name. Many books in Management subject belongs to IEM, Kolkata, are found in Library.

Examination System:
1. Examination staff structure and the process of end-semester examination are not full-fledged. No external paper setting is done. Not shown the agreement copy with confidential printer for printing Question papers.

---

<table>
<thead>
<tr>
<th>Part – IV – Recommendations</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. General Observations and suggestions:</td>
</tr>
</tbody>
</table>

General Observations:

i) The faculty service rules and terms and conditions should be developed under a statute.
ii) The Research Oriented Faculty should be engaged as per the UGC requirement. Environment conducive to research should be created, including appropriate infrastructure for laboratories, libraries and other R&D support.

iii) In view of the pending bank loan, efforts should be made to ensure effective financial stability. Since no Financial contribution/commitment from the Trust to the University of Engineering & Management, Jaipur.

iv) Qualified faculty could be ensured by exchange of academics and other programmes of collaboration with some of the leading institutions.

v) Selection committees do not have the representation of the State Govt. and External subject expert, as seen in the selection committee minutes.

vi) Sixth pay scales are not fully implemented, DA is varied from person to person.

vii) No regular Registrar & Finance Officer are appointed as per Act/Statute.

viii) Canteen and kitchen for Hostel is in bad shape, no hygienic condition and Boys Hostel is temporarily located in an academic block.

ix) Quality of Computer lab infrastructure and server room is not in order, no air-conditioners provided.

x) Campus is not Physically Handicap Friendly.

xi) Appropriate software are not in existence in the language laboratory.

xii) Number of toilets are less and are very stinky.

xiii) Sexual Harassment & Grievance Redressal Cell and Committee is in place.

xiv) There should be proper sitting place/ infrastructure along with the communication facility be made available to the faculty members.

xv) There are no Post office, Bank/ATM, stationery shop facilities in the campus.

General Suggestions:

i) Teaching & Learning process needs improvement since majority teachers are fresh graduates.

ii) Diversity amongst the faculty & students needs to be strengthened.

iii) Placement & Training Cell, Officer and activities need to be initiated.

iv) Establish Entrepreneurship Development Cell & appoint a Co-ordinator.

v) Health Centre should be strengthened.

vi) Play Fields needs to be improved to ensure safety.

vii) External Experts from reputed Institutions need to be included in BOS in each subject.

viii) Invited talks & faculty development programs need to be strengthened.
ix) Research facilities & Laboratories need to be established for promoting research culture in faculty members.

x) Layout and upkeep of classrooms & laboratories needs improvement.

xi) Curriculum design can be relooked with Outcomes and adopt credit system and provide due weightage for Project work & Seminar in the Eighth Semester.

xii) Resources Sharing from Institute of Engineering & Management, Kolkata may be minimized.

xiii) Plying only one bus for the entire faculty, staff and students, needs few more buses proportional to student strength.

B. Operations recommendations which require satisfactory compliance by the University before issue of Approval Letter

N.A.

C. Final Recommendation:

The University should not be granted Approval Letter.

(Prof. G. Tulasi Ram Das)

(Prof. B. Sankar)

(Prof. Ajay Pandit)

(Dr. M.P. Poonia)

(Jitendra Kr. Tripathi)

Place: Jaipur

Date: 12th April, 2014