



प्रो. (डॉ.) जसपाल एस. सन्धू  
सचिव

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Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
**University Grants Commission**

(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

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**Dear Sir/Madam,**

As you are aware that students from different countries are pursuing higher education and seeking admission in Indian higher education institutions. A good number of Indian students also visit abroad for higher education purposes or for seeking employment. In the interest of students from both sides it is imperative that proper record of credentials of Indian Universities/HEIs is available with the Diplomatic Missions of the various countries. It has been brought to the notice of the Commission that some universities do not provide prompt and proper reply in response to the queries made by diplomatic missions with regard to the credentials of the students who apply for VISA to the respective country or the students who had pursued their studies at Indian universities/institutions. You will appreciate that any delay or discrepancy in the information sought by the diplomatic mission not only creates problems for the students concerned but also adversely reflects on the image of Indian institutions.

May I therefore, request you to kindly ensure the references received from diplomatic mission of various countries are promptly responded to with complete and unambiguous information. It will also be appreciated if the university/institution appoints one of its officer as nodal officer to deal with the references/queries received from the diplomatic missions.

With regards,

Yours sincerely,

**(Jaspal S. Sandhu)**

**To the Vice-Chancellor of all Universities.**